

# **BUSINESS PAPER**

## **ORDINARY MEETING**

**THURSDAY 27TH FEBRUARY 2020**

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## WARREN SHIRE COUNCIL

### AGENDA - ORDINARY COUNCIL MEETING

**27th February 2020**

- 1. OPEN MEETING**
  
- 2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
  
- 3. CONFIRMATION OF MINUTES**  
Ordinary Meeting held on Thursday, 5th December 2019.
  
- 4. DISCLOSURES OF INTERESTS**
  
- 5. MAYORAL MINUTE(S)**
  
- 6. REPORTS OF COMMITTEES**
  - Meeting of the Ewenmar Waste Depot Sunset Committee  
held on Thursday, 5th December 2019 ..... (C14-3.23)
  
  - Meeting of the Ewenmar Waste Depot Sunset Committee  
held on Thursday, 30th January 2020 ..... (C14-3.23)
  
  - Meeting of the Airport Operations Committee  
on Tuesday, 17th December 2019 ..... (C14-3.12)
  
  - Meeting of the Council Chambers Development Sunset Committee  
on Wednesday, 18th December 2019 ..... (C14-3.25)
  
  - Meeting of the Council Chambers Development Sunset Committee  
on Wednesday, 5th February 2020 ..... (C14-3.25)
  
  - Meeting of the Water Conservation Committee  
held on Monday, 20th January 2020 ..... (C14-3.26)
  
  - Meeting of the Showground/Racecourse Committee  
held on Tuesday, 11th February 2020 ..... (C14-3.2)
  
  - Meeting of the Sporting Facilities Committee  
held on Wednesday, 12th February 2020 ..... (S21-2.1)
  
  - Meeting of Manex held on Tuesday, 18th February 2020 ..... (C14-3.4)

## 7. REPORTS TO COUNCIL

### REPORTS OF DELEGATES

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### POLICY

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Nil.

### REPORTS OF THE GENERAL MANAGER

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### REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

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**REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES**

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**REPORTS OF THE MANAGER HEALTH & DEVELOPMENT**

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**8. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE**

Nil.

**9. MATTERS OF URGENCY**

Nil.

**10. CONFIDENTIAL MATTERS**

Nil.

**11. CONCLUSION OF MEETING**

**PRESENTATIONS**

10.00 am Steggles Family presentation to Council of portrait of E.M. Carter by Mr Ronald Steggles.

## **EWENMAR WASTE DEPOT SUNSET COMMITTEE MEETING**

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Attached are the Minutes of the meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Thursday 5<sup>th</sup> December 2019

**RECOMMENDATION:**

That the Minutes of the Meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Thursday 5<sup>th</sup> December 2019, be received and noted and the following recommendations be adopted:

**ITEM 1            OPENING TIMES OF THE EWENMAR WASTE DEPOT**

1. That Council approved the opening for the Ewenmar waste Depot on:
2. Monday to Friday between 1pm and 5pm, Saturday and Sunday between 9am and 5pm, Excluding Public Holidays;
3. That the 7 day opening occur during the waste depot opening trial period up to the 31<sup>st</sup> January 2020;
4. And that the opening times are re-assessed by the Committee and a further recommendation is provided to Councils February meeting.

**ITEM 2            RESOLUTION COUNCIL 5<sup>TH</sup> DECEMBER 2019**

1. That the Manager Health and Development and the Divisional Manager Engineering Services contact the waste depot contractor to negotiate a removal of the opening and closing times of the waste depot due to Councils staff undertaking this function;
2. That local residents and businesses only shall not be charged for mixed waste loads (excluding asbestos materials) that originate in Warren Shire Council area during the Waste Depot Trial Period up to 31<sup>st</sup> January 2020; and
3. That Council request households and businesses to separate waste into the relevant classes for the drop off bays to allow improved resource recovery and reduced waste depot running costs.

The Committee noted that they will review all other items of Councils resolution of 5<sup>th</sup> December 2019 at its next meeting in January.

**WARREN SHIRE COUNCIL**  
**Minutes of the Ewenmar Waste Depot Sunset Committee Meeting**  
**held in the Council Chambers**  
**on Thursday 5th December 2019 commencing at 12.30pm**

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**Present:** Councillor Pauline Serdity (Chairperson)  
Councillor Heather Druce  
Councillor Quigley (Mayor)  
Glenn Wilcox (General Manager)  
Maryanne Stephens (Manager Health and Development Services MHD)  
Rolly Lawford (Divisional Manager Engineering Services DMES)  
(Minutes taken by Glenn Wilcox)

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**APOLOGIES** NIL.

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**ITEM 1            OPENING TIMES OF THE EWENMAR WASTE DEPOT**

The committee considered the presentation made to Council on 5<sup>th</sup> December 2019 by the chamber of commerce as to a need to open the waste depot 7 days a week.

**Recommendation to Council**

1. That Council approved the opening for the Ewenmar waste Depot on:
2. Monday to Friday between 1pm and 5pm, Saturday and Sunday between 9am and 5pm, Excluding Public Holidays;
3. That the 7 day opening occur during the waste depot opening trial period up to the 31<sup>st</sup> January 2020;
4. And that the opening times are re-assessed by the Committee and a further recommendation is provided to Councils February meeting.

**Carried**

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**ITEM 2            RESOLUTION COUNCIL 5<sup>TH</sup> DECEMBER 2019**

The committee considered the resolution of council of 5<sup>th</sup> December 2019 that related to the following points;

**Recommendation to Council**

1. That the Manager Health and Development and the Divisional Manager Engineering Services contact the waste depot contractor to negotiate a removal of the opening and closing times of the waste depot due to Councils staff undertaking this function;
2. That local residents and businesses only shall not be charged for mixed waste loads (excluding asbestos materials) that originate in Warren Shire Council area during the Waste Depot Trial Period up to 31<sup>st</sup> January 2020; and
3. That Council request households and businesses to separate waste into the relevant classes for the drop off bays to allow improved resource recovery and reduced waste depot running costs.

The Committee noted that they will review all other items of Councils resolution of 5<sup>th</sup> December 2019 at its next meeting in January.

**Carried**

Meeting closed at 1:15pm.

## **EWENMAR WASTE DEPOT SUNSET COMMITTEE MEETING**

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Attached are the Minutes of the meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Thursday 30<sup>th</sup> January 2020.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Thursday 30<sup>th</sup> January 2020, be received and noted and the following recommendations be adopted:

**ITEM 5.1          OPENING HOURS FOR THE EWENMAR WASTE FACILITY.          (G2-4.3)**

1. That the new hours for the tip be:  
Monday/Wednesday/Friday    1pm - 2pm  
Tuesday/Thursday                1pm - 5pm  
Saturday/Sunday                 9am - 5pm
2. The Committee would like to make a presentation to the Chamber of Commerce on the new operating hours.
3. When a decision is made that there be a letter drop, notice in the paper, website and facebook.

**ITEM 5.2          SITE ASSESSMENT OF THE EWENMAR WASTE DEPOT          (G2-4.3)**

That Council proceed with the engagement of Bob Amaral and Bob Bailey for the development of a Plan of Management for the Ewenmar Waste Depot at the estimated cost of \$10,000.

**ITEM 5.3          ACCESS CHARGE TO THE EWENMAR WASTE FACILITY          (G2-4.3)**

That Council increase access charge to \$75.00 to large lot residential landowners to bring into line with Warren residential charges.

# WARREN SHIRE COUNCIL

## Minutes of the Ewenmar Waste Depot Sunset Committee Meeting held in the Council Chambers on Thursday, 30th January 2020 commencing at 3.04 pm

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**Present:** Councillor Pauline Serdity (Chairperson)  
Councillor Heather Druce  
Councillor Katrina Walker  
Maryanne Stephens (Manager Health and Development Services MHD)  
Rolly Lawford (Divisional Manager Engineering Services DMES)  
Cassy Mitchell (Minute Taker)

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### ITEM 1 APOLOGIES

Nil.

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### ITEM 2 MINUTES OF THE MEETING HELD MONDAY 16<sup>TH</sup> SEPTEMBER 2019

**MOVED** Druce/Walker that the Minutes of the Meeting held on 16<sup>th</sup> September 2019 be accepted as a true and correct record of that meeting.

**Carried**

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### ITEM 3 BUSINESS ARISING FROM MINUTES

- That the Waste Depot Contractor have his contract reviewed.
- New Ewenmar Waste Depot operating hours to be decided.
- Larger signs noting the Ewenmar Waste Depot operating hours need to be ordered when hours determined.
- A letterbox drop will be arranged, once the Ewenmar Waste Depot operating hours have been confirmed.
- To proceed with the levy and fence consultation.

**Carried**

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### ITEM 4 ACTION CHECKLIST

**MOVED:** Walker/Druce that the information be received and noted.

**Carried**

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### ITEM 5.1 OPENING HOURS FOR THE EWENMAR WASTE FACILITY

**(G2-4.3)**

#### RECOMMENDATION TO COUNCIL:

**MOVED** Druce/Walker that:

1. The new hours for the tip be:  
Monday/Wednesday/Friday 1pm - 2pm  
Tuesday/Thursday 1pm - 5pm  
Saturday/Sunday 9am - 5pm
2. The Committee would like to make a presentation to the Chamber of Commerce on the new operating hours.
3. When a decision is made that there be a letter drop, notice in the paper, website and facebook.

**Carried**

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# WARREN SHIRE COUNCIL

Minutes of the Ewenmar Waste Depot Sunset Committee Meeting  
held in the Council Chambers on Thursday, 30th January 2020  
commencing at 3.04 pm

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**ITEM 5.2      SITE ASSESSMENT OF THE EWENMAR WASTE DEPOT      (G2-4.3)**

**RECOMMENDATION TO COUNCIL:**

**Moved** Walker/Druce that Council proceed with the engagement of Bob Amaral and Bob Bailey for the development of a Plan of Management for the Ewenmar Waste Depot at the estimated cost of \$10,000.

**Carried**

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**ITEM 5.3      ACCESS CHARGE TO THE EWENMAR WASTE FACILITY.      (G2-4.3)**

**RECOMMENDATION TO COUNCIL:**

**Moved** Druce / Walker that Council increase access charge to \$75.00 to large lot residential landowners to bring into line with Warren residential charges.

**Carried**

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**ITEM 6      GENERAL BUSINESS**

- Council staff are working towards having cameras installed.
  - Clarification provided on user fees and charges (Building Waste).
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**ITEM 7      DATE OF NEXT MEETING**

TBA.

**There being no further business the meeting closed at 4.37 pm.**

## AIRPORT OPERATIONS COMMITTEE

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Attached are the Minutes of the meeting of the Airport Operations Committee held on Tuesday, 17th December 2019.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Airport Operations Committee held on Tuesday, 17th December 2019 be received and noted and the following recommendation be adopted:

**ITEM 2 AIRPORT PRIORITY**

That the committee considered the grant as approved and identified the following priority order:

1. Avgas
2. Move wind sock
3. Survey and design gravel runway
4. Helipad construction
5. Airport terminal upgrade
6. Main runway repairs
7. lighting at 60m centres and upgrades
8. Gravel runway drainage and gravel
9. RNAV
10. Subdivision
11. Weather Station
12. Cameras and solar lights

# WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee  
Meeting held in the Council Chambers, Administration Building, Warren  
on Tuesday, 17th December 2019 commencing at 4.30 pm

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## PRESENT:

Councillor Brett Williamson (Chair)  
Councillor Kevin Taylor  
Pat Hulme  
Nigel Martin  
Kerry Jones (Town Services Manager)  
Glenn Wilcox (General Manager)

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## ITEM 1 APOLOGIES

An apology was received from Geoff McKay who was absent due to external commitments and it was **MOVED** Hulme/Martin that a leave of absence be granted for this meeting.

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## ITEM 2 AIRPORT PRIORITY

### RECOMMENDATION TO COUNCIL:

**MOVED** Taylor/Martin that the Committee considered the grant as approved and identified the following priority order:

1. Avgas
2. Move wind sock
3. Survey and design gravel runway
4. Helipad construction
5. Airport terminal upgrade
6. Main runway repairs
7. Lighting at 60m centres and upgrades
8. Gravel runway drainage and gravel
9. RNAV
10. Subdivision
11. Weather Station
12. Cameras and solar lights

**Carried**

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## NEXT MEETINGS

- 18th February 2020
- 5th May 2020
- 4th August 2020

**There being no further business the meeting closed at 5:07 pm.**

## **COUNCIL CHAMBERS DEVELOPMENT SUNSET COMMITTEE**

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Attached are the Minutes of the meeting of the Council Chambers Development Sunset Committee held on Wednesday, 18th December 2019.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Council Chambers Development Sunset Committee held on Wednesday 18th December 2019 be received and noted and the following recommendations be adopted:

**ITEM 4.1 EXISTING COUNCIL OFFICES EXTERNAL FAÇADE (C14-3.25)**

That:

1. Council not proceed with the external elevation renovation including cladding, but allow for new ground floor windows, new awning and renovate the ramp to regrade to meet current specifications.
2. A new external design and costing be provided for external and internal renovations to the Committee for further consideration.

**Carried**

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**ITEM 4.2 COMMUNITY CENTRE (C14-3.25)**

That Council proceed to build the Community Centre (Stage 2) and contract local services where possible to build or supply services and materials.

# WARREN SHIRE COUNCIL

Minutes of the Council Chamber Development Sunset Committee  
Meeting held in the Council Chambers, 115 Dubbo Street, Warren  
on Wednesday, 18th December 2019 commencing at 3.10 pm

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**Present:** Councillor Milton Quigley (Chair)  
Councillor Pauline Serdity  
Councillor Katrina Walker  
Glenn Wilcox (General Manager)  
Maryanne Stephens (Manager Health and Development Services)

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## ITEM 1 APOLOGIES

Nil.

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## ITEM 2 CONFIRMATION OF MINUTES

**MOVED** Serdity/Walker that the Minutes of the Meeting held on Wednesday, 17th July 2019 be accepted as a true and correct record of that meeting.

**Carried**

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## ITEM 3 BUSINESS ARISING FROM MINUTES

Nil.

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## ITEM 4.1 EXISTING COUNCIL OFFICES EXTERNAL FAÇADE

**(C14-3.25)**

### RECOMMENDATION TO COUNCIL:

**MOVED** Serdity/Walker that:

1. Council not proceed with the external elevation renovation including cladding, but allow for new ground floor windows, new awning and renovate the ramp to regrade to meet current specifications.
2. A new external design and costing be provided for external and internal renovations to the Committee for further consideration.

**Carried**

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## ITEM 4.2 PROPOSED COMMUNITY CENTRE

**(C14-3.25)**

### RECOMMENDATION TO COUNCIL:

**MOVED** Serdity/Walker that Council proceed to build the Community Centre (Stage 2) and contract local services where possible to build or supply services and materials.

**Carried**

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## GENERAL BUSINESS

Nil.

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# WARREN SHIRE COUNCIL

Minutes of the Council Chamber Development Sunset Committee  
Meeting held in the Council Chambers, 115 Dubbo Street, Warren  
on Wednesday, 18th December 2019 commencing at 3.10 pm

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## ITEM 6      DATE OF NEXT MEETINGS

- 5th February 2020
- 3rd March 2020
- 2nd June 2020
- 8th September 2020

**There being no further business the meeting closed at 4.15 pm.**

DRAFT

## **COUNCIL CHAMBERS DEVELOPMENT SUNSET COMMITTEE**

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Attached are the Minutes of the meeting of the Council Chambers Development Sunset Committee held on Wednesday, 5th February 2020.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Council Chambers Development Sunset Committee held on Wednesday 5th February 2020 be received and noted and the following recommendation be adopted:

**ITEM 2      COUNCIL ADMINISTRATION BUILDING FACADE      (C14-3.25)**

That Council note that the Committee has advised the architect to prepare plans on the facade containing the colouring and larger entry as selected by the Committee.

# WARREN SHIRE COUNCIL

Minutes of the Council Chamber Development Sunset Committee  
Meeting held in the Council Chambers, 115 Dubbo Street, Warren  
on Wednesday, 5th February 2020 commencing at 2.40 pm

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**Present:** Councillor Milton Quigley (Chair)  
Councillor Pauline Serdity  
Councillor Katrina Walker  
Belinda Dimarzio-Bryan (Architect)  
Glenn Wilcox (General Manager)  
Maryanne Stephens (Manager Health and Development Services)

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## ITEM 1 APOLOGIES

Nil.

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## ITEM 2 COUNCIL ADMINISTRATION BUILDING FACADE (C14-3.25)

This meeting was called to allow Belinda Dimarzio-Bryan to discuss the changes in the facade of the existing Council Administration building.

The main issues are the:

- Changes to the awning due to structural issues and a need to install posts;
- Removal of the stairs and landings due to structure and service cables (electricity, etc);
- Removal of the poly carbonate cladding due to the existing windows and appearance internally;
- Installation of new windows on the ground floor; and
- Removal of the steel boxing around the top floor windows facing Dubbo Street.

The Committee considered the Architects advice on the design of the two facade options.

The Committee asked questions around:

- The location of cladding and colours if the lower part of the windows is solid cladding;
- Any cost savings proposed for each design. The changes in design was explained, but some cost savings are expected;
- Support of the awning and column size;
- Cladding impacts and pedestrian damage below the ground floor windows. The cladding is cleanable, it maybe protected by additional handrails. Graffiti can be cleaned off;
- The cladding can have lights or light projections on it; and
- The colours of the highlights on the facade. The colours reflect the colour palette of Council's logo.

The Committee considered the two (2) facades and selected the facade with the orange colouring and enlarged entry. The Committee agreed 100%.

### RECOMMENDATION TO COUNCIL:

**MOVED** Serdity/Walker that Council note that the Committee has advised the architect to prepare plans on the facade containing the colouring and larger entry as selected by the Committee.

**Carried**



# WARREN SHIRE COUNCIL

Minutes of the Council Chamber Development Sunset Committee  
Meeting held in the Council Chambers, 115 Dubbo Street, Warren  
on Wednesday, 5th February 2020 commencing at 2.40 pm

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**ITEM 6      DATE OF NEXT MEETINGS**

- 3rd March 2020
- 2nd June 2020
- 8th September 2020

**There being no further business the meeting closed at 3.20 pm.**

DRAFT

# WARREN SHIRE COUNCIL

Minutes of the Council Chamber Development Sunset Committee  
Meeting held in the Council Chambers, 115 Dubbo Street, Warren  
on Wednesday, 5th February 2020 commencing at 2.40 pm

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## Façade Option 1



## Façade Option 2



## **WATER CONSERVATION COMMITTEE MINUTES**

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Attached are the Minutes of the meeting of the Water Conservation Committee meeting held on Monday, 20th January 2020.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Water Conservation Committee held on Monday, 20th January 2020 be received and noted.

**ITEM 4      REVIEW OF CURRENT WATER RESTRICTIONS**

**MOVED** Williamson/ Brewer that Council adopt the following;

That level 3 water restrictions remain the same with watering to remain from 6am to 9am ONLY, in accordance with the odds and evens system. This will remain the same until the end of summer.

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# WARREN SHIRE COUNCIL

Minutes of the Water Conservation Committee  
Meeting held in Council Chambers, Administration Building, Warren  
on Monday, 20th January 2020 commencing at 3.30pm

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**Present:** Councillor A Brewer (Chairperson)  
Councillor BD Williamson  
Glenn Wilcox (General Manager)  
Rolly Lawford (Divisional Manager Engineering Services)

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## ITEM 1 APOLOGIES

An apology was received from Councillor Ron Higgins who was absent due to external commitments and it was **MOVED** Williamson/ Brewer that a leave of absence be granted for this meeting.

**Carried**

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## ITEM 2 BUSINESS ARISING FROM MINUTES

Nil.

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## ITEM 4 REVIEW OF CURRENT WATER RESTRICTIONS

**MOVED** Williamson/ Brewer that Council adopt the following;

That level 3 water restrictions remain the same with watering to remain from 6am to 9am ONLY, in accordance with the odds and evens system. This will remain the same until the end of summer.

**Carried**

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## ITEM 4 GENERAL DISCUSSION

### 1. Lower Weir Replacement

The replacement of the Bryan Egan Weir (Warren bottom weir). Council have applied for grant funding.

### 2. General Water Supply from the Top Weir

It was advised by Water NSW that there will be a general release of water for the Warren township if water is available.

### 3. Emergency Services Meeting

The General Manager is currently in consultation with James McTavish (NSW Regional Town Water Supply Coordinator) and Roy Butler MP regarding emergency funding. Council will approach the Minister Melinda Pavey MP to seek additional support.

The Deputy Mayor and General Manager met with Roy Butler MP and he has advised that he will approach Minister Melinda Pavey MP office for additional support.

# WARREN SHIRE COUNCIL

Minutes of the Water Conservation Committee  
Meeting held in Council Chambers, Administration Building, Warren  
on Monday, 20th January 2020 commencing at 3.30pm

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## ITEM 5 GENERAL DISCUSSION

CONTINUED

### 4. Stafford Street Reservoir Leaking

A review of the structure will be undertaken.

### 5. Water Treatment

Council and NSW Health are undertaking weekly water tests and the results are being monitored for salinity levels.

### 6. Albert Priest Channel Between Warren and Nyngan

Regional discussions are currently occurring regarding this matter. Regional meetings have commenced with State and Local Government.

### 7. Oxley Park Pumps

There is currently one pump inoperable at Oxley Park pump station that is going to be removed.

Investigation into previously owned spare pumps is being undertaken.

### 8. River Water to the Racecourse

A supplementary supply to the Racecourse is to be investigated for a back up water supply, enabling watering of the racecourse during times of low rainfall. This is subject to future grant funding.

### 9. Ellengerah Pump Site/ River Water Supply

The pump sites will not be able to lift water from the existing holes when the river water is very low. A non-return valve has been replaced and all is running satisfactorily.

De silting the river whilst it is low will be discussed with Government agencies.

### 10. Bores - Bottom of Shire (Drought Proofing)

Councillor Williamson raised that bores be investigated in the north and western areas of the shire to allow for drought proofing works that allow road construction. Further investigations with A1 Bore Drilling required.

### 11. Water Usage Supply Percentage

Warren river water licence 700mgl allocation but 30% was lost due to recent drought allocation. Bore water licence 750mgl allocated. Water usage figures to come.

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## ITEM 6 GENERAL BUSINESS

Nil.

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## NEXT MEETING

3.00 pm Wednesday, 11th March 2020.

**There being no further business the meeting closed at 4.27 pm.**

## **SHOWGROUND/RACECOURSE COMMITTEE**

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Attached are Minutes of the Meeting of the Warren Shire Showground/Racecourse Committee held on Tuesday, 11<sup>th</sup> February 2020.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Showground/Racecourse Committee held on Tuesday, 11<sup>th</sup> February 2020 be received and noted.

**ITEM 3 USER GROUP 50% REDUCTION (S7-2)**

**Moved** Vicki Parker/Justin Sanderson that the Warren Jockey Club are given a 50% reduction to their annual user group fees.

**ITEM 4 SUB- COMMITTEE SHOWGROUND/ RACECOURSE COMMITTEE DRAFT MINUTES (C14-3.2)**

**4.2 FEBRUARY 2020**

**MOVED** Paul Quigley/Justin Sanderson that the Minutes of the Meeting held on Tuesday 4<sup>th</sup> February 2020 be accepted as a true and correct record of that meeting.

- Paul Quigley asked that the plan for the Canteen be shared by the Polocrosse and Camp draft.

**ITEM 5 BUSINESS WITHOUT NOITCE**

**Motion**

That any project over the cost of \$5,000 be advertised in the local paper with no shorter period of 14 days' notice before tender closes.

# WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting  
held at the Showground/Racecourse, Warren, on Thursday  
11<sup>th</sup> February 2020 commencing at 5.30 pm

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## Attendance:

### Present:

Mark Beach	Chair, WSC Councillor,
Ron Higgins	WSC Councillor
Heather Druce	WSC Councillor
Vicki Parker	Warren Rodeo/ Campdraft Committee
Paul Quigley	Polocrosse Club
Phil Waterford	Other User
Bek McKay	Warren Jockey Club
Justin Sanderson	P & A Society
Rhianna Gibson	Warren Pony Club
Rolly Lawford	Divisional Manager Engineering Services (DMES)

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## ITEM 1 APOLOGIES

Apologies were accepted on behalf of Kevin Noonan (Jockey Club), Ben Egan (Adult Riding Club) and Maryanne Stephens, Manager Health and Development and a leave of absence be granted for this meeting.

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## ITEM 2 MINUTES OF THE MEETING HELD ON 27<sup>th</sup> AUGUST 2019

**MOVED** Rhianna Gibson/Heather Druce that the Minutes of the Meeting held on Tuesday 27<sup>th</sup> August 2019 be accepted as a true and correct record of that meeting.

**Carried**

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## BUSINESS ARISING FROM MINUTES OF THE MEETING HELD ON 27<sup>th</sup> AUGUST 2019

Nil

**Carried**

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## ITEM 3 USER GROUP 50% REDUCTION (S7-2)

**Moved** Vicki Parker/Justin Sanderson that the Warren Jockey Club are given a 50% reduction to their annual user group fees.

**Carried**

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## ITEM 4 SUB- COMMITTEE SHOWGROUND/ RACECOURSE COMMITTEE DRAFT MINUTES

### 4.1 SEPTEMBER 2019

**MOVED** Paul Quigley/Justin Sanderson that the Minutes of the Meeting held on Tuesday 10<sup>th</sup> September 2019 be accepted as a true and correct record of that meeting.

**Carried**

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# WARREN SHIRE COUNCIL

## Minutes of the Showground/Racecourse Committee Meeting held at the Showground/Racecourse, Warren, on Thursday 11<sup>th</sup> February 2020 commencing at 5.30 pm

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### 4.2 FEBRUARY 2020

**MOVED** Paul Quigley/Justin Sanderson that the Minutes of the Meeting held on Tuesday 4<sup>th</sup> February 2020 be accepted as a true and correct record of that meeting.

- Paul Quigley asked that the plan for the Canteen be shared by the Polocrosse and Campdraft.

**Carried**

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### ITEM 5 BUSINESS WITHOUT NOTICE

#### Motion

That any project over the cost of \$5,000 be advertised in the local paper with no shorter period of 14 days' notice before tender closes.

#### Reason

To allow local contractors the opportunity to tender for works.

**Proposed:** Phil Waterford – Other User

**Date:** 11th February 2020

**Second:** Vicki Parker – Warren Rodeo/Campdraft Committee

**Past:** Unanimous

### ITEM 6 NEXT MEETING DATE AND TIME

Tuesday 12<sup>th</sup> May 2020 pm

**There being no further business the meeting closed at 6.15pm.**



## **SPORTING FACILITIES COMMITTEE MEETING**

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Attached are the Minutes of the Sporting Facilities Committee Meeting held on Wednesday 12th February 2020.

**RECOMMENDATION:**

That the Minutes of the Meeting of the Sports Facilities Committee held on 12th February 2020 be received and noted and the following recommendations be adopted:

**ITEM 7                      REPORTS FROM THE CENTRE MANAGER                      (S21-2)**

1. That the information be received and noted;
2. A quote be obtained to install reverse cycle air conditioning in the Warren Sporting and Cultural Centre, to be considered for future projects;
3. The Centre Manager liaise with both the Junior and Senior Netball Clubs in relation to fundraising to replace the indoor court scoreboard; and
4. The Ceiling mounted projector and screen for the community room and roof antenna and TV ports for the community room and downstairs carpet area pending budget items be combined into a single project with the addition of purchasing two wall mounted televisions for both the community room and downstairs carpeted area for a total of \$5,500.00 for consideration in the 2020-21 budget.

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers, 115 Dubbo St, Warren on Wednesday the 12<sup>th</sup> February 2020 commencing at 2:43pm

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**Present:**

Councillor MJ Quigley (Chairman)  
Councillor KR Irving  
Wesley Hamilton (Centre Manager)  
Rolly Lawford (Divisional Manager of Engineering Services)  
Glenn Wilcox (General Manager) (3:45pm)

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**ITEM 1 APOLOGIES**

Apologies were tendered on behalf of Councillor BD Williamson, Councillor KW Taylor and Manager of Health and Development, Maryanne Stephens who were absent due to external commitments and it was **MOVED** that a leave of absence be granted for this meeting.

**Carried**

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**ITEM 2 CONFIRMATION OF MINUTES OF THE SPORTING FACILITIES COMMITTEE EXTRA ORDINARY MEETING 20<sup>TH</sup> NOVEMBER 2019**

**MOVED** that the Minutes of the Meeting held on the 20<sup>th</sup> November 2019 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 3 CONFIRMATION OF MINUTES OF THE SKATE PARK / CARTER OVAL DEVELOPMENT SUB COMMITTEE MEETING 23<sup>RD</sup> JANUARY 2020**

**MOVED** that the Minutes of the Meeting held on the 23<sup>rd</sup> January 2020 be accepted as a true and correct record of that meeting.

**Carried**

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**ITEM 4 BUSINESS ARISING FROM MINUTES**

A discussion was held in relation to the releasing of important event dates and times in a timely manner to ensure that Councillors and members of the public are given enough lead time to prepare themselves to attend each event including future skate park demonstration events.

**Carried**

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers, 115 Dubbo St, Warren on Wednesday the 12<sup>th</sup> February 2020 commencing at 2:43pm

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## ITEM 5                      ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
12.10.2016	Matting at practice nets	CM	To be included in Carter Oval redevelopment plan. Investigate suitable grant for local sporting club to apply for.	Pending
21.02.2018	Research replacement of pool facilities	MHD	Filtration system to be installed. Future project direction and plan to commence. Management and works program to be established. Grants to be sourced. Assessment of what projects have been completed to date including expenditures be completed.	2020
21.02.2018	Victoria Park Master Plan	CM	Crown Land Management Plan has been received and reviewed. Plan to be reviewed for comment by stake holders of Victoria Park before being implemented.	2020
04.04.2018	Installation of Sealed Netball / Basketball Courts	IPM/DMES	Bollards and crusher dust installed surrounding outdoor courts. Quotes to be tabled and grants sourced to install artificial turf surrounding outdoor courts.	2020
*04.04.2018	Installation of Emergency generator	CM	Complete.	Nov 2019
07.11.2018	Invitation to Minister	GM	Invitation accepted. Meeting to commence 29 <sup>th</sup> February 10:00am at Macquarie Park.	Feb 2020
*20.03.2019	Main Oval Turf Wicket	DMES	Complete.	2020
20.03.2019	Irrigation Plan for Victoria Oval during water restriction period	DMES	Project ongoing.	2020

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers, 115 Dubbo St, Warren on Wednesday the 12<sup>th</sup> February 2020 commencing at 2:43pm

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**ITEM 5**

**ACTION CHECKLIST**

**CONTINUED**

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
31.07.2019	Carter Oval Upgrade	IPM	Program has commenced. Establishing project management / works program. Skate Park construction complete.	2021
23.10.2019	Installation of shade structure over baby pool area and lane 1 concourse	CM/IPM	Quotes obtained. Seek grant funding. If unsuccessful add to pending 2020-21 budget for consideration.	2020
*23.10.2019	Faecal matter management on main oval	DMES	Complete.	Nov 2019
23.10.2019	Scaffolding work within WSCC	CM	To be completed within 2019-20 maintenance and repairs budget.	Feb 2020
*23.10.2019	Installation of bollard fencing and crusher dust – outdoor netball courts and cycle/walk ways	DMES / IPM	Complete.	Dec 2019
*23.10.2019	Halloween movie night	CM	Complete.	Oct 2019

**MOVED** that:

1. The Action Checklist progress be received and noted; and
2. Items marked with an asterisk (\*) be deleted.

**Carried**

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers, 115 Dubbo St, Warren on Wednesday the 12<sup>th</sup> February 2020 commencing at 2:43pm

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## ITEM 6 FINANCIAL REPORT

**MOVED** that the financial statement be accepted as a true and correct record of that meeting.

**Carried**

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## ITEM 7 REPORTS FROM THE CENTRE MANAGER

**(S21-2)**

**MOVED** that:

1. The information be received and noted; and
2. A quote be obtained to install reverse cycle air conditioning in the Warren Sporting and Cultural Centre, to be considered for future projects;
3. The Centre Manager liaise with both the Junior and Senior Netball Clubs in relation to fundraising to replace the indoor court scoreboard; AND
4. The Ceiling mounted projector and screen for the community room and roof antenna and TV ports for the community room and downstairs carpet area pending budget items be combined into a single project with the addition of purchasing two wall mounted televisions for both the community room and downstairs carpeted area for a total of \$5,500.00 for consideration in the 2020-21 budget.

**Carried**

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## ITEM 8 GENERAL BUSINESS WITHOUT NOTICE

A discussion was held in relation to the Sports Committee attending the Warren War Memorial Swimming Pool and discuss completed projects and future projects within the facility. It was in agreeance that the next meeting begin with a visit to the Warren War Memorial Swimming Pool.

A discussion was held into the removal of the double gates on the Bore Flat / Dubbo St corner of the pool yard during the installation of the new fence. The importance of this gate was discussed in relation to running the community triathlon each year. It was determined that a panel be removed during the event only and then reinstalled following each event.

A discussion was held in relation to the removal of a pedestrian gate from the main carpark end of the pool yard on Stafford St during the installation of the new fence. A pedestrian gate is needed during loss of power to the canteen area to allow pedestrians to enter the facility. It was agreed that a pedestrian gate be installed on the boys toilet side of the kiosk building.

A discussion was held into an update of works to be undertaken at the Warren War Memorial Swimming Pool. The General Manager stated that a whole of Pool Complex Master Plan will first be established. It was then determined that the internal works program should be completed in conjunction with the pool manager and a sub-committee consisting of key stake holders to ensure that appropriate projects and plans are developed.

# WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the Warren Shire Council Chambers, 115 Dubbo St, Warren on Wednesday the 12<sup>th</sup> February 2020 commencing at 2:43pm

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**ITEM 8                    GENERAL BUSINESS WITHOUT NOTICE**

**CONTINUED**

A discussion was held into the current status of planned projects at the Warren War Memorial Swimming Pool. The General Manager stated that a separate filtration system has been installed for both the baby pool and 50m pool. The baby pool will start up during this current season, however the 50m pool filtration system will begin start up once the pool closes for the season.

The Centre Manager raised concerns in regards to the 50m pools new filtration system and existing pump shed area. To improve the appeal of this area during the off season, the Centre Manager would like Council to consider painting the entire area to match existing building and infrastructure within the pool yard using general maintenance and repairs budget. Centre Manager to liaise with Manager of Health and Development

**Carried**

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**ITEM 9                    DATE OF NEXT MEETING**

13<sup>TH</sup> May 2020 at 2:00 pm commencing at the Warren War Memorial Swimming Pool.

**Carried**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4:00 PM.**

## MANEX MINUTES

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Attached are the Minutes of the meeting of Manex held on Tuesday, 18th February 2020.

**RECOMMENDATION:**

That the Minutes of the Meeting of Manex held on Tuesday, 18th February 2020 be received and noted.

DRAFT

# WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting  
held in the Council Chambers, Administration Building, Warren,  
on Tuesday 18th February 2020 commencing at 2.30 pm

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**PRESENT:**

Glenn Wilcox	General Manager
Darren Arthur	Divisional Manager Finance & Administration
Maryanne Stephens	Manager Health & Development Services (Chair)
Jillian Murray	Treasurer
Rowan Hutchinson	Roads Infrastructure Manager
Jody Burtenshaw	Executive Assistant

**ITEM 1 APOLOGIES**

Apologies were received from Rolly Lawford and Kerry Jones, who were absent due to external commitments and it was **MOVED** Arthur/Murray that a leave of absence be granted for this meeting.

**Carried**

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**ITEM 2 BUSINESS ARISING FROM MINUTES**

- The Councillor and Staff Christmas party at the Golf Club went well and the Manager Health and Development Services thanked those involved in organising this event.
- The pool residence in Stafford Street is scheduled to be demolished. The air-conditioner and hot water service is to be taken out.

**MOVED** Arthur/Murray that Manager Health and Development Services is to locate the air-conditioner and hot water service from the pool residence in Stafford Street to ensure they have been appropriately stored.

**Carried**

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**ITEM 3 ACTION CHECKLIST**

**MOVED** Wilcox/Stephens that the information be received and noted.

**Carried**

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**ITEM 4.1 2019/2020 SPECIFIC WORKS STATUS REPORT - JANUARY**

**MOVED** Murray/Arthur that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
Minutes of the Manex Committee Meeting  
held in the Council Chambers, Administration Building, Warren,  
on Tuesday 18th February 2020 commencing at 2.30 pm

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**ITEM 4.2      2019/2020 SPECIFIC WORKS STATUS REPORT - FEBRUARY**

**MOVED** Arthur/Stephens that the information be received and noted.

**Carried**

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**ITEM 4.3      PROJECTS AND ASSETS STATUS REPORT - JANUARY**

**MOVED** Murray/Wilcox that the information be received and noted.

**Carried**

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**ITEM 4.4      PROJECTS AND ASSETS STATUS REPORT - FEBRUARY**

**MOVED** Wilcox/Arthur that the information be received and noted.

**Carried**

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**ITEM 4.5      EWENMAR WASTE DEPOT STATUS REPORT - JANUARY**

**MOVED** Stephens/Arthur that the information be received and noted.

**Carried**

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**ITEM 4.6      EWENMAR WASTE DEPOT STATUS REPORT - FEBRUARY**

**MOVED** Stephens/Arthur that the information be received and noted.

**Carried**

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**ITEM 5.1      NSW GOVERNMENT CIRCULARS**

**(L5-3)**

**MOVED** Wilcox/Arthur that the information be received and noted.

**Carried**

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**ITEM 5.2      OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS**

**(L5-3)**

**MOVED** Arthur/Murray that the information be received and noted.

**Carried**

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**ITEM 6      IMPOUNDING OFFICER'S REPORT**

**(P4-4)**

**MOVED** Stephens/Hutchinson that the information be received and noted.

**Carried**

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**WARREN SHIRE COUNCIL**  
**Minutes of the Manex Committee Meeting**  
**held in the Council Chambers, Administration Building, Warren,**  
**on Tuesday 18th February 2020 commencing at 2.30 pm**

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**ITEM 7                    DECEMBER 2019 DRAFT MINUTES AND FEBRUARY 2020 BUSINESS PAPER**

The Committee previewed the February 2020 Business Paper and the December 2019 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

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**ITEM 8                    CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS**

The correspondence list and the outstanding complaints/actions list was circulated. It was requested that the responsible officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

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**ITEM 9                    GENERAL BUSINESS WITHOUT NOTICE**

- The Roads Infrastructure Manager requested clarification on the status of the Extended Flexible Working Hours for Grader Crews and Associated Staff (50 Hour Agreement). The General Manager advised that the Agreement expired June 2019 and that staff have been advised.
- Information for the Councillor and Staff newsletter is to be forwarded as soon as practical to the Executive Assistant.
- It was noted that staff are using Council vehicles privately out of work hours. This matter is to be investigated.
- The Manager Health and Development Services observed that Council Business Paper and Manex reports are not being submitted on time. It was reiterated that reports are due by COB Wednesday in the week before Manex Meetings. Late reports shall not be included in Business Papers.
- The Manager Health and Development Services enquired on what actions are being considered to rectify the drainage in the Skate Park.  
The General Manger advised that these works will be undertaken by Council with the contractor paying the rectification costs.
- The Manager Health and Development Services advised that a casual cleaner will need to be sourced. Council will advertise this casual position.
- The Manager Health and Development Services requested advice on Vacation Care staff fatigue risk with no break from children during the day e.g. meal break. The Manager Health and Development Services to review the Local Government Award as to requirements and report staff changes required to Manex.

**There being no further business the meeting closed 4.45 pm.**

**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor K Irving  
to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

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**ITEM 1                      WARREN INTERAGENCY SUPPORT SERVICES**

**(C3-9)**

**RECOMMENDATION:**

That the information be received and noted.

A meeting of the Warren Interagency Support Services was held on Thursday, 21st November 2019 in the meeting room of the Warren Sporting and Cultural Centre.

**1. Meeting opened at 1:00pm Chair: Cllr Sarah Derrett Secretary: Cllr Karlene Irving  
Cllr Derrett welcomed all to the meeting**

**Present:**

Belinda Roberts – Transport NSW  
John Ryan – Relieving Area Manager, Warren, Young Life Australia  
Carol Owens – Breakthru  
Leanne Callan – Disability Advocacy NSW  
Mary Small – Aboriginal Health Worker, Warren MPHS  
Bill Murray – Marathon Health

**2. Apologies:**

Cllr Katrina Walker – Warren Shire Council, Lisa White – Director, Warren Preschool Kindergarten, Katie White – Nyngan Community Hub and Red Cross Australia, Camilla Kenny – Rural Adversity Mental Health Program (RAMHP)

**Apologies: Moved:** John Ryan **Seconded:** Lea Callan **Carried**

**3. Minutes of the Meeting held on Thursday 17th October 2019 be accepted as a true and correct record of that meeting.**

**Moved:** Karlene Irving **Seconded:** John Ryan **Carried**

**4. Business Arising: Nil**

**5. Correspondence in:**

Email request from Belinda Roberts, Transport NSW, Dubbo, to attend Interagency meeting  
Flyer from Suzi Welch, Mission Australia,

**Correspondence out:**

- Email to Rachel to let her know that Interagency committee sees a need for the Hear Our Heart Ear Bus to work out from the MPHS
- Thank you letter to Wendy Beetson for her time and commitment to Warren in her role with Ability Links
- Thank you letter to Pauline Serdity for her time and commitment to Warren in her role with Australian Unity
- Letter to Constable Watts as a new Constable, invitation to attend meetings when able

# WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

**ITEM 1            WARREN INTERAGENCY SUPPORT SERVICES**

**CONTINUED**

**6. Action Checklist**

ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
Warren Police Youth updates 9 <sup>th</sup> August 2018	Clr Derrett and Police Youth Liaison Officer Martin Paice	Get Smart Meetings	<ul style="list-style-type: none"> <li>• Clr Derrett confirmed with Martin Paice that he is continuing to work with the schools and is available to run programs on an 'as needed' basis.</li> <li>• As previously reported several programs were run at Warren Central School last year but there have been no programs requested for this year.</li> <li>• Programs on offer are available for K-12, as appropriate, and include 'stranger danger', cyber bullying and substance abuse awareness.</li> </ul>		Ongoing
Warren Central School Wellbeing Program 2017	Jenny Brooker	"Well Being" Program	<p>A personalised living program for each individual child in the school and looks at the Physical, The Senses, Health, Speech, Mental Health and Academic Development.</p> <ul style="list-style-type: none"> <li>• Families at risk will still receive support.</li> <li>• Children not attending school will continue to be monitored regularly.</li> <li>• Special mentoring program has been set up for years 8 &amp; 9.</li> <li>• A counsellor comes to the school 3 days per fortnight.</li> </ul>		Ongoing
Royal Flying Doctor's SE Division at WCS April 11 <sup>th</sup> 2019	Ursula Ryan and Central School	Hydroponics System at Warren Central School	Leyna Howard and Ben Fischer, from the Royal Flying Doctor Service, informed the meeting that Ursula Ryan had been able to organise with Warren Central School to supply a hydroponics system. This system is circular, provides food for fish and their waste products provide food for growing vegetables.		Ongoing
Community 11 <sup>th</sup> October 2018	Warren Shire Council, WMLALC and Riversmart and all associated community organisations, Warren preschool, Little	All Community Inclusion	<ul style="list-style-type: none"> <li>• Warren Macquarie Local Aboriginal Land Council (WMLALC) felt Warren Shire Council has demonstrated an ethos of ongoing community inclusiveness through its actions of support of Aboriginal cultural heritage</li> <li>• Under the NSW Aboriginal Land Rights Act 1983 the WMLALC has the responsibility of identifying, preserving and promoting Aboriginal cultural heritage in the Warren Shire.</li> <li>• Warren Shire Council has acted very inclusively, especially in relation to the Beemunnel Heritage trail development and by having Council representatives on the River Smart committee.</li> <li>• WMLALC is a member of River Smart.</li> </ul>	NAIDOC Awareness for 2020 Be aware of grants available for NAIDOC celebration through Aboriginal	Ongoing

# WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

**ITEM 1**

**WARREN INTERAGENCY SUPPORT SERVICES**

**CONTINUED**

ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
	Possums, Warren Central and St Mary's.		<ul style="list-style-type: none"> <li>The WMLALC is the contact or point of call for all negotiations in Warren related to Aboriginal community inclusion..</li> </ul>	Affairs	
Community November 29 <sup>th</sup> 2018	Kelly Sinclair, All inclusive	Interagency services promotion	<ul style="list-style-type: none"> <li>Lack of awareness in the community re the presence of agency services in Warren</li> <li>Need for a revolving Community notice board in a prominent position</li> <li>Kelly offered to look into grant options, location and how it could be manned.</li> <li>Quote has been received for community notice board - \$17,500.00 for double sided and \$12,000.00 Single sided. Quote has been included in costing for Community Hub.</li> </ul>	Continue lobbying for funding	Ongoing
Community June 13 2019	Kelly Sinclair and Katie White, All inclusive	Lobby and fundraise for a Community Hub and Youth Centre	<ul style="list-style-type: none"> <li>Katie White from Nyngan's Community Hub (funded by the Red Cross and supported by Bogan Shire Council) attended Warren's Interagency Meeting and informed agencies on how the a Community Hub works.</li> <li>Kerrie Watson reported last November that Nyngan is classified by the Australian government as rural and remote and therefore attracts more funding for such services. Warren misses out on this classification by 7kms.</li> <li>Services/consultant appointments. Eg Head Space services for mental health, NDIS.</li> <li>The issue is having someone able to man the facility during the day.</li> <li>Aim is to also have a Hub which is wheelchair accessible</li> </ul>	Katie liaises with Kelly re next steps.	Ongoing lobbying and fundraising required
<i>Warren Community Services Directory</i> November 29 <sup>th</sup> 2018	Clr Irving and Cassie Mitchell, Manager Health & Development Administrative Officer WSC Phone: 68 476600 , All inclusive	Updating agency contacts in the <i>Warren Community Services Directory</i> and distribution	<ul style="list-style-type: none"> <li>An annual update of the Directory will occur in June 2020. Please email updates for Directory to Cassie Mitchell at cam@warren.nsw.gov.au</li> <li>Thank you very much to Kerrie Watson for designing and creating the template document for Council's use and distribution.</li> <li>Provides contact details on the range of community services available to the residents of the Shire.</li> <li>Directories have been distributed to: WOW centre, Marra Creek, Nevertire, Collie, Land Council, Tourist Info Centre, Library, Council, RaRMs (Family Medical Centre), Warren Central School, St Mary's School and Warren Preschool Kindergarten</li> <li>Directory is on Council's website</li> </ul>	Ongoing updates	June 2020

# WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

**ITEM 1**

**WARREN INTERAGENCY SUPPORT SERVICES**

**CONTINUED**

ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
Community transport between Nevertire to Warren  February 14 <sup>th</sup> 2019	Clr Walker, all inclusive, Interagency committee, Councillors, Disability Advocacy, Joblink Plus	Investigate public transport for pensioners and disadvantaged persons from Nevertire to Warren.	<ul style="list-style-type: none"> <li>• Mr Ron Plunkett, in a letter addressed to Council, expressed the need for public transport between Nevertire and Warren, particularly for pensioners catching the rail coach from Dubbo.</li> <li>• People affected include people unlicensed, without a car, they rely on others, hitchhike, drive unlicensed or often miss appointments with, for eg, Job Link Plus.</li> <li>• Mary Small noted that there is also a demand for transport from Bourke/Brewarrina to Warren. Travellers alight at Nevertire but have no transport to Warren.</li> <li>• Thank you to Clr Walker for letters sent to relevant departments</li> <li>• Belinda Roberts of Transport NSW, newly appointed (since May) regional manager from Dubbo, attended the Nov 21st, 2019 Interagency meeting and provided clarity on how to move forward. The figures show it is not viable for Transport NSW to provide the service, adding an extra hour on the Country Link service. Community Transport is also stretched financially and with staff volunteers and therefore cannot assist with a regular service to Nevertire.</li> <li>• Funding is available, however, for a local private transport service to be established, for example, an uber or mini bus service.</li> <li>• A trial of offering the service one day a week (Friday is suggested as this is when figures have shown there is the greatest need) or on an "on demand" basis</li> <li>• Young Life may be able to offer this service having recently purchased a mini bus</li> <li>• John Ryan (TL Area Manager) will be taking this to the YL committee meeting</li> <li>• Belinda plans to attend Interagency meetings regularly to assist with advice re transport needs and opportunities</li> <li>• Belinda Roberts: Area Manager Western and Central West NSW, Transport NSW, Level 1, 188 Macquarie Street, P.O Box 186, Dubbo, NSW 2830</li> <li>• Phone: 0438 203 214 or 68 414 027</li> </ul>	Belinda will be initially liaising with Young Life (John Ryan, Area Manager)	Ongoing
The Hear our Heart Ear Bus Oct 17, 2019	Warren community: a free hearing testing clinic	Clr Irving Rachel, Mission Australia,	The service is for ANY children ages 6 months to 18 years as a community day type clinic. We already attend Warren Pre school, Possums and St Mary's once a term anyway. However we worry about the kids that miss out, especially the 'before school children'. We would like to offer an appointment style testing day if your community is interested and possibly base it at the	Clr Irving to follow up	Oct 2019

# WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

**ITEM 1**

**WARREN INTERAGENCY SUPPORT SERVICES**

**CONTINUED**

ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
		Catholic Care, Central School	Hospital and work in partnership with your child and family health Nurses. We already do this in Wellington, Narromine and Nyngan and it has been very successful so we thought we would see if you are interested to?		
Designing Resilience Action Workshop	Clr Derrett All inclusive		<ul style="list-style-type: none"> <li>• Clr Derrett attended both the April and November workshops</li> <li>• April workshop aimed to identify stakeholders, facilitated by the cotton industry, facilitators were Jana Axinja Paschen (researcher) jpaschen@unimelb.edu.au; ph.: 0466 023 171 Rachel Holloway (CRDC, local facilitator) People.Program@crdc.com.au; ph.: 0429 434 949 Helen Dugdale (local facilitator) helen@australianbraincoaching.com.au; ph.: 0417 064 507 Designing</li> <li>• Nov 6th workshop saw approximately 12 attendees representing a cross section of organisations, groups and businesses</li> <li>• The workshop resulted in an Action Plan, yet to be seen and next steps are not quite clear</li> <li>• Some actions may need funding but aim to promote inclusiveness as there is an industry shift towards removing social barriers (between groups)</li> </ul>		Ongoing

**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor K Irving  
to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

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**ITEM 1**

**WARREN INTERAGENCY SUPPORT SERVICES**

**CONTINUED**

**7. Agency Reports:**

**Transport NSW, Belinda Roberts (Regional Manager):**

- Belinda's position covers the far west of NSW, she was appointed in May. Country Link and Community Transport are not in a position to provide a transport service between Nevertire and Warren as it is not viable for Country Link and Community Transport is not adequately resourced. Funding is available to fill in gaps, however, on a needs basis. The application will take 4-6weeks for processing.
- Apply for funding through:
  1. Smarty Grants; and
  2. Transport Access Regional Partnerships (TARPs) grants.
- Examples of transport needs that could be filled through the funding include that for youth during youth week where youth are otherwise unable to attend events, people to attend NAIDOC week celebrations, children to attend afternoon activities, if they live out of town. There is a current focus by the State govt on assisting the youth/unemployed with the drought. The funding could be used for a project entitled 'Breaking Barriers for Warren' for example.
- For transport between Nevertire and Warren there is also funding available. A trial could begin, for example over 2 years for 1 day a week and then as the need increased, the funding could also be increased so the service could extend to 2 days/week. Belinda explained that bookings would need to be made to the private provider. Council could possibly help in the area of facilitating the service by taking bookings, as a central location and a way to obtain figures. Applying for the funds would mean providing information regarding how many trips, how many people, a target market, and how many kilometres. The question is "Who has the capability to do the service?" Belinda had been directed to Young Life. The payment to the private car or bus is per km. Belinda will be returning to Warren as her relationship with Warren will be ongoing.

**Young Life (YL) Australia, John Ryan (Area Manager):**

- The current focus is to have more regular youth events, as opposed to one or two camps each year. The aim of YL is to build self confidence in the youth, building an attitude to take them to the next step of gaining employment. YL aims to support the Warren Youth Foundation (which facilitates employment opportunities) by preparing youth with the self-efficacy required to obtain and keep a job.
- The prohibiting factor to provide experiences for disadvantaged youth to equip them with the right skills and values has been the cost and availability of transport. If cars are used for transport YL rules state they must have 2 leaders in the car with 3 children, which means nearly just many leaders are needed to take just 20 children to a youth event.
- YL has therefore purchased a bus. They were very blessed to have the offer from Forest Coachlines (Sydney), to purchase a relatively cheap but sound mini bus so they took up the offer. It is hoped that YL can take 15 youth to Summer Camp in Jindabyne on the bus. The bus requires a LR license to drive. Youth will pay a subsidised amount to attend the camp.
- Donations can be made by following this link: <https://giving.younglife.org/s/>



**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor K Irving  
to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

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**ITEM 1                      WARREN INTERAGENCY SUPPORT SERVICES**

**CONTINUED**

**Breakthru: Carol Owens (Warren coordinator):**

- Another support worker has been employed to cater for three new clients in Warren. There is now a staff of 5 working in Warren.

**WMPHS Aboriginal Community Health Worker: Mary Small:**

- Mary has been in her role as the Warren MPHS Aboriginal Community Health worker now for 16 months. She works with Aboriginal people from babies right through to the elderly.
- Mary is available Monday to Friday. Mobile: 0405 466 891

**Disability Advocacy Centre: Leanne Callan:**

- Lea's role is to support any person with a disability, and their family, in any way required. Those with a disability include people in need of support re: mental health because they have difficulties applying for the disability support pension (DSP).
- Support provided by the Disability Advocacy Centres includes: applying for NDIS, accessing housing, preventing discrimination in school.
- Lea's area covers Brewarrina, Bourke and south to Condobolin. The need is great although there are relatively fewer referrals from Warren which, Lea believes, is reflective of Warren being a close knit supportive community. Lea will be emailing a flyer to Cassie for distribution.

**New Access: Bill Murray:**

- New Access, a branch of Marathon Health (a not for profit organisation), provides mental health services.
- Clients can be self referrals, making access easy. People do not need a medical referral or Mental Health Treatment Plan to access the service.
- The New Access program assists with any mental challenges faced including anxiety, recovering from a broken relationship or lending an ear to listen, by providing effective strategies and coping tools to change the way the client thinks so as to overcome issues and challenging thoughts. There has been good results since the program started. It is at close to full capacity.
- Head Space for 12-15 year olds assists youth with mental health but also with transitioning to the workforce and obtaining work and skills.
- Programs are available to help small businesses with less than 20 employees to take on apprentices.
- Strong Minds where a psychologist is available for 12x1hr sessions. Sophie Heathcot facilitates this program in Warren every second Thursday.
- A crisis set up is also available.
- Contact number for New Access: 63 332 838

**8. General Business:**

- Suzi Welch (Mission Australia) is facilitating an Early Intervention and 'all you need to know about NDIS' session in Gilgandra, at the TAFE, 10:30-12:30 on December 4th.
- Clr Derrett reminded attendees of the upcoming Warren Christmas Street Party with stalls, music and dance.

# WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving  
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ITEM 1

WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

Clr Derrett thanked everyone for coming.

**Meeting Closed:** 2:05pm

**9. Date of Next Meeting:**

Thursday 13th February at 1.00pm.at the Warren Sporting and Cultural Centre, Udora Rd,  
Warren. Hope to see you there!

**WARREN SHIRE COUNCIL**  
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**ITEM 2                      WARREN INTERAGENCY SUPPORT SERVICES**

**(C3-9)**

**RECOMMENDATION:**

That the information be received and noted.

A meeting of the Warren Interagency Support Services was held on Thursday, 13th February 2020 in the meeting room of the Warren Sporting and Cultural Centre.

**1. Meeting opened at 1:05pm Chair/Secretary: Clr Karlene Irving  
Clr Irving welcomed all to the meeting**

**Present:** Clr Karlene Irving (Warren Shire Council), Clr Katrina Walker (Warren Shire Council), Kallie Hickling (Aboriginal Student Support Officer, TAFE NSW West), Ursula Ryan (Royal Flying Doctor Service), Terina McNair (St Mary's School Principal), Angela Fenton (NDIA), Riki Price (Dept of Communities & Justice), John Ryan (Young Life Australia).

**2. Apologies:** Clr Sarah Derrett (Warren Shire Council), Carol Owens (Breakthru), Amy Hall (Warren TAFE), Bill Murray (Marathon Health Mental Health), Mary Small (Aboriginal Health worker Warren MPHS), Brett Williamson (Deputy Mayor, Warren Shire Council), Vicki Everingham (Creative Community Concepts), Belinda Roberts (Transport NSW), Lisa White (Director, Warren Preschool Kindergarten), Lisa Hall (Mission Australia), Lorraine Wales (Mission Australia), Leyna Howard (Royal Flying Doctor Service), Matt March (Drought Support Team), Kelly Sinclair (Warren Youth Foundation).

**Apologies: Moved:** Katrina Walker **Seconded:** Ursula Ryan **Carried**

**3. Minutes of the Meeting held on November 21<sup>st</sup> 2019** be accepted as a true and correct record of that meeting.

**Moved:** John Ryan **Seconded:** Karlene Irving **Carried**

**4. Business Arising:** Nil

**5. Correspondence in:** various flyers and promotions

**6. Correspondence out:** Nil

**7. Action Check List:** Discussion re ongoing items: informative for new attendees to meetings, but need to be written more succinctly. They are not strictly Action Items.

**Action Checklist updates:** Community Hub, Community Noticeboard, Warren Community Services Directory, Community transport between Nevertire to Warren.

**Discussion held and items added to Action Checklist:** HSNet (Human Services Network) register, letter of support for YL, Western Area Health requires input to 10 year plan for hospital services in Warren.

**Motion:** That Warren Interagency Support services use HSNet

**Moved:** Katrina Walker **Seconded:** Terina McNair

**Carried**

# WARREN SHIRE COUNCIL

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**ITEM 2**

**WARREN INTERAGENCY SUPPORT SERVICES**

**CONTINUED**

ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
Warren Police Youth 9/8/18	Clr Derrett and Police Youth Liaison Officer Martin Paice	Get Smart Meetings	Martin Paice continuing to work with the schools, runs programs on an 'as needed' basis, K-12, includes 'stranger danger', cyber bullying and substance abuse awareness.		Ongoing
Warren Central School (WCS) 2017	Jenny Brooker	"Well Being" Program	A personalised living program for each individual child in the school and looks at physical senses, health, speech, mental health and academic development. Inclusive of families at risk, children not attending school being monitored, mentoring programs. A counsellor visits the school 3 days per fortnight.		Ongoing
Royal Flying Doctor's SE Division at WCS 11/4/19	Ursula Ryan and Central School	Hydroponics System at WCS	Ursula Ryan liaised with Warren Central School to supply them with an aquaponics system. This system is circular, provides food for fish and their waste products provide food for growing vegetables.		Ongoing
Cultural Community Inclusiveness 11/10/18	Warren Council, WMLALC, Riversmart, organisations, early childhood centres and schools	All Community Inclusion	Warren Macquarie Local Aboriginal Land Council (WMLALC) thanked Warren Shire Council for facilitating community inclusiveness, support of development of Beemunnel Heritage trail, representatives on the River Smart committee. WMLALC is a member of River Smart. Under the NSW Aboriginal Land Rights Act 1983 the WMLALC has the responsibility of identifying, preserving and promoting Aboriginal cultural heritage in the Warren Shire. The WMLALC is the contact or point of call for all negotiations in Warren related to Aboriginal community inclusion..	Be aware of grants available through Aboriginal Affairs for NAIDOC	Ongoing
Community Noticeboard 29/11/18	Kelly Sinclair, All inclusive	Interagency services promotion	Community notice board to promote services. Warren Youth Foundation (WYF) will establish in the grounds of the old CWA hall. Quote has been received for community notice board - \$17,500.00 for double sided and \$12,000.00 Single sided. Quote has been included in costing for Community Hub.	Continue lobbying for funding	Ongoing
Community Hub and Youth Centre 13/6/19	Kelly Sinclair and Katie White,	Lobby and fundraise	WYF have purchased the CWA hall to convert to a wheel chair accessible Community Hub (offering a space for Services/consultant appointments, eg Head Space, NDIS) and Youth Centre. Katie White from Nyngan's Community Hub (funded by the Red Cross and supported by Bogan Shire	Katie liaises with Kelly re next steps.	Ongoing lobbying and

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ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
	All inclusive		Council) assisting. Nyngan's rural and remote Aust govt classification attracts funding. Warren misses out on this classification by 7kms. Need to man the facility during the day		fundraising
Warren Community Services Directory 29/11/18	Clr Irving and Cassy Mitchell, Manager Health & Development Administrative Officer WSC All inclusive	Updating agency contacts in the Warren Community Services Directory and distribution	Annual updates of Directory in July/August. Please email updates for Directory to Cassie Mitchell at <a href="mailto:cam@warren.nsw.gov.au">cam@warren.nsw.gov.au</a> Phone: 68 476 600 Thank you to Kerrie Watson for designing and creation of the template Provides contact details on the range of community services available in Warren Shire Directories distributed to: WOW centre, Marra Creek, Nevertire, Collie, Land Council, Tourist Info Centre, Library, Council, RaRMs (Family Medical Centre), Warren Central School, St Mary's School and Warren Preschool Kindergarten Directory is on Council's website.	Ongoing updates	June 2020
Community transport between Nevertire to Warren 14/2/19	Clr Walker, all inclusive, Interagency committee	Investigate public transport for pensioners and disadvantaged persons from Nevertire to Warren.	Mr Ron Plunkett expressed need for public transport between Nevertire and Warren, particularly for pensioners catching the rail coach from Dubbo. Also affected: people unlicensed, without a car, they rely on others, hitchhike, drive unlicensed or often miss appointments with, for eg, Job Link Plus. Mary Small noted that there is also a demand for transport from Bourke/Brewarrina to Warren. Travellers alight at Nevertire but have no transport to Warren. Clr Walker sent letters sent to relevant departments Belinda Roberts of Transport NSW, newly appointed (since May) regional manager from Dubbo, attended the Nov 21 <sup>st</sup> , 2019 Interagency meeting: figures show it is not viable for Transport NSW to add an extra hour on the Country Link service. Community Transport is also stretched financially and with volunteers. Funding is available, however, for a local private transport service to be established, for example, an uber or mini bus service. A trial of offering the service one day a week (Friday is suggested as this is when figures have shown there is the greatest need) or on an "on demand" basis Young Life have a bus to use for the service but are unable to provide drivers. Belinda Roberts: Area Manager Western and Central West NSW, Transport NSW, Level 1, 188 Macquarie	John Ryan Young Life Area Manager will talk to Clr Walker re logistics of finding drivers and using the YL bus	Ongoing

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ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
			Street, P.O Box 186, Dubbo, NSW 2830 Phone: 0438 203 214 or 68 414 027		
The Hear our Heart Ear Bus t 17/10/19	Warren community: a free hearing testing clinic	Clr Irving Rachel, Mission Australia, Catholic Care, WCS	ANY children ages 6 months to 18 years as a community day type clinic. We already attend Warren Pre-School, Possums and St Mary's once a term anyway. However we worry about the kids that miss out, especially the ' before school children' . We would like to offer an appointment style testing day if your community is interested and possibly base it at the Hospital and work in partnership with your child and family health Nurses. We already do this in Wellington, Narromine and Nyngan and it has been very successful so we thought we would see if you are interested to?	Clr Irving to follow up	Oct 2019
Designing Resilience Action Workshop	Clr Derrett All inclusive		April 2019 workshop aimed to identify stakeholders, facilitated by the cotton industry, facilitators: Jana Axinja Paschen (researcher) jpaschen@unimelb.edu.au; ph.: 0466 023 171 Rachel Holloway (CRDC, local facilitator) People.Program@crdc.com.au; ph.: 0429 434 949 Helen Dugdale (local facilitator) helen@australianbraincoaching.com.au; ph.: 0417 064 507 Designing. Nov 6 <sup>th</sup> workshop: 12 attendees representing a cross section of organisations, groups, businesses. Resulted in an Action Plan, yet to be seen, next steps are not quite clear. Actions may need funding but aim to promote inclusiveness as there is an industry shift towards removing social barriers (between groups)		Ongoing
HSNet Register 13/2/20	All inclusive Clr Irving and Walker to facilitate	Register Warren Support services to HSNet	Riki Price shared information on HSNet a free website that can be used to help services link together better. HSNet can be used as a service directory, provide space for groups to keep minutes and post notices and as a referral base. Some parts of HSNet are private so secure and others public and accessible to everyone. The website link is <a href="https://www.hsnet.nsw.gov.au/hsnet-overview">https://www.hsnet.nsw.gov.au/hsnet-overview</a> See attached to these minutes information on HSNet.	Clr Irving to liaise with Manager Health and Devmt Clr Walker assists	August 2020
Letter of Support 13/2/20	Clr Walker	Write letter of support for YL Warren	John Ryan Young Life (YL) Area Manager is applying for a grant through Transport NSW to facilitate transport for youth to travel outside of Warren to participate in events which build self-esteem, a sense of value and worth and enable youth to network with youth in other communities. He requested a letter of support from the Interagency Committee to support YLs application.	Clr Walker to write letter on behalf of the committee	End of Feb 2020

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ITEM and Date entered	PERSON RESPONSIBLE	ACTION	COMMENT	FOLLOW UP ACTION FROM THIS MEETING	TIME FRAME
Input to Warren hospital 10 year plan 13/2/20	All inclusive	Identify and report health service needs in Warren for next decade	Western Area Health seeking community input to a Warren MPHS 10 year plan ie what health services does the community want to see in Warren? An online survey will be made accessible and community input <b>meetings held in Warren at the Sporting and Cultural Centre, downstairs carpeted area, from 1pm April 1<sup>st</sup> and the morning of April 2<sup>nd</sup></b> . Concerns expressed by community: losing dialysis facility in 2019 and physiotherapy service. Further input appreciated.	Complete online surveys. Attend community meetings	April 1 <sup>st</sup> from 1pm and morning of April 2 <sup>nd</sup> 2020

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WARREN INTERAGENCY SUPPORT SERVICES

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**8. Agency Reports:**

**Terina McNair, Principal, St Mary's School, Warren:** Principal for past 3 years. Total rebuilding of the school has occurred in the past 16 months. It has been 5 years since the initial planning began. Includes new administration building and collaborative flexible learning spaces with glass operable doors, small learning spaces, facilitates stage learning. Completion will hopefully occur half way through year. The hall will be the only remaining building. St Mary's currently has 148 students enrolled for 2020 and has a stable enrolment.

**Kallie Hickling, Aboriginal Student Support Officer Tafe NSW:** Worked in Tafe for past 4 years. Currently in student services, providing support for new students. Kallie is also covering vacant positions so that her area includes Bathurst to Bourke. The support provided is holistic. Enquiries re courses on offer please contact Kallie: Phone: (02) 6883 3448 M: 0418 650 187 E: Kallie,Hickling1@tafensw.edu.au

**Angela Fenton, NDIA:** replaces Chris Fallon. In 2019 worked for Social Futures. Angela's outreach includes: Warren, Nyngan, Tottenham and Hermidale. There is a need for Angela to have a private space to work out from in Warren. Need to access information on what is provided already and where the gaps are. Angela is based in Dubbo but is aiming to visit Warren fortnightly. Days will vary, generally a Wed/Thursday. Angela will liaise with Kelly Sinclair re possible use of WYF hall.

**Riki Price, NSW Department of Community and Justice (DCJ):** Listed the services DCJ funds in Warren, a summary is attached to minutes as well as information on HSNet

**John Ryan, Young Life Area Manager:** YL is a Christian charity focusing on high school age youth. Belinda Roberts from Transport NSW explained to John that there is the opportunity to apply for grant funding to assist with transport to broaden youth experiences outside of Warren. A letter of support from the Interagency Committee, to include with the grant submission, would be appreciated by the end of February. John is leaving his Young Life Area Manager role in Warren but YL activities will continue to run with volunteers. The YL Area Manager position will be advertised. The Chaplaincy/Student Welfare (federally funded) role at Warren Central School is also vacant. There is potential for one person to fill both roles. John indicated that a lack of volunteers/workers has meant that the YL bus is not available to relieve the transport problem between Nevertire and Warren. He will speak to Clr Walker about options on hiring the bus out at a minimal fee to run a service between Nevertire and Warren. This will be dependent on any willing bus drivers who reside in Warren or Nevertire being available on a Friday.

**Ursula Ryan, Royal Flying Doctors SSE:** Ursula will be undertaking Community Engagement in Warren on Monday's .Ursula provides GROW (Guiding Rural and Outback Wellbeing) programs at WCS. Leyna Howard **Royal Flying Doctors SSE:** Senior Clinician works out of Warren hospital on Monday's in a AoD clinic capacity, offering adult clients a drug and alcohol rehabilitation service. Leyna's email contact is: [aodoutreach@rfdsse.org.au](mailto:aodoutreach@rfdsse.org.au)

**9. General Business: nil**

Clr Irving thanked everyone for coming.

**Meeting Closed: 2:30pm**



# WARREN SHIRE COUNCIL

## Delegates Report by Councillor K Irving



### to the Ordinary Meeting of Council to be held in the Council Chambers, 115 Dubbo Street, Warren on Thursday 27th February 2020

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WARREN INTERAGENCY SUPPORT SERVICES

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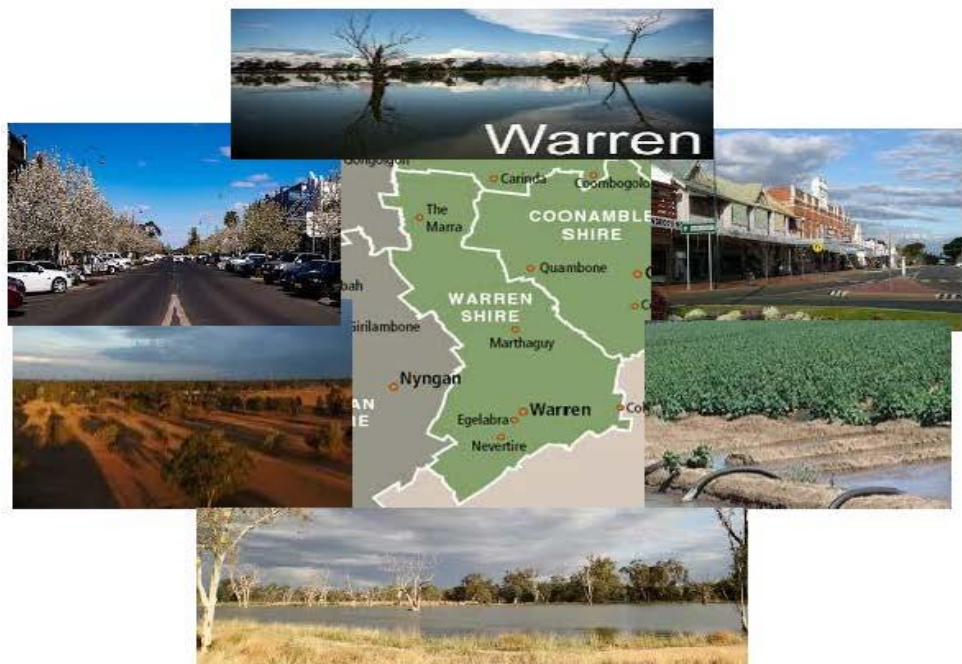
**Date of Next Meeting:** Thursday **April 9th at 1.00pm** at the Warren Sporting and Cultural Centre, Udora Rd, Warren. Hope to see you there!

### WARREN REGION

#### DEPARTMENT OF COMMUNITIES & JUSTICE

#### *FUNDED SERVICE PROVIDERS PROGRAMS – DETAIL* (FEBRUARY 2020)

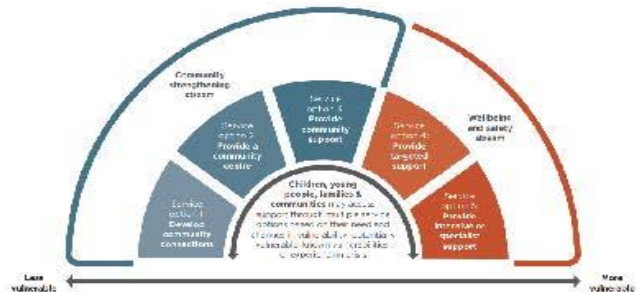


The following provides details on DCJ Funded Service Providers (FSP) in the Warren Region.

For more details of services in Warren see the Warren Interagency Directory on the Shire website.

Please note that many of these services and associated programs are targeted at families who may not be known to DCJ. Targeted Earlier Intervention, for example, aims to prevent the escalation of risk, reduce the number of children and families of ROSSH reports and prevent entry into out-of-home-care. These services have a vital role to play in the community.

Information contained in this document are correct at the time of publication (September 2019).



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WARREN INTERAGENCY SUPPORT SERVICES

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**BARNARDOS AUSTRALIA (BA)**

**Phone:-** 02 5824 3090 Jenny Hargreaves- Team Leader  
**Website:-** [www.barnardos.org.au](http://www.barnardos.org.au) **Address:-** 90 Dubbo Street, Warren NSW

**ORGANISATIONAL OVERVIEW**

Barnardos provides services for vulnerable children, young people and their families, including a variety of integrated child-focused programs supporting families to keep children safe at home and Out-of-Home-Care options including foster/kinship/long term care and adoption.

DEPARTMENT OF COMMUNITIES & JUSTICE FUNDED PROGRAMS	<a href="http://www.facs.nsw.gov.au/providers/funded/programs">www.facs.nsw.gov.au/providers/funded/programs</a>
<b>BRIGHTER FUTURES - ORANA FAR WEST EARLY INTERVENTION PROGRAM (BF-OFW)</b>	
<i>Target Group:-</i> BF-OFW is a 12 month voluntary program that works with families (with children 0-9years) identified as being at risk with our child protection system but not so high they are in danger. Referral is through DCJ.	
<i>Activities:-</i> Wide range of parenting support to help prevent escalation to removal and achieve long term benefits for children:	
<ul style="list-style-type: none"> <li>- Advice and Referral, Assessment and Case Planning      - Structured Home visiting; Client Focused Case Work</li> <li>- Parenting skills groups, Parent support groups            - Brokerage - for specialist services i.e. Counselling</li> <li>- Link families to children's services (childcare, preschool etc.)</li> </ul>	
<b>TARGETED EARLIER INTERVENTION - Barnardos Families NSW</b>	
<i>Target Group:-</i> BFNSW supports (low risk) families with children 0-8years	
<i>Activities:</i> Targeted Support - early intervention activities to address identified issues and prevent escalation to intensive services	
<ul style="list-style-type: none"> <li>- Information/Advice/Referral - help clients easily access services and determine the way their support is provided</li> <li>- Social Participation - activities that encourage connectedness for community, increase social inclusion and participation</li> <li>- Parenting Program - provide parents with activities, information &amp; coaching to assist them to build positive parenting skills</li> <li>- Family capacity Building- home visiting, support, advocacy, counselling, mediation, referral and skills development</li> <li>- Supported Playgroup - facilitated by a professional worker incorporating education, parenting skills and structured play</li> </ul>	
<b>SPECIALIST HOMELESSNESS SERVICES - Domestic Violence Response Enhancement Linker Support Project (DVRE-Linker)</b>	
<i>Target Group:-</i> DVRE Linker assists women, experiencing Domestic/Family Violence who are homeless or are at risk	
<i>Activities:-</i> Out of hours phone support (5-9pm) service, supporting their time of crisis and transition through homelessness to stability. As an enhancement to the homelessness support services available during the day.	
* The Link2Home free-call 1800 number and referral service is available 24/7 every day of the year.	

OTHER PROGRAMS BARNARDOS PROVIDE IN WARREN
<b>Reconnect - (funded by Dept. Social Services)</b>
Community Based early intervention program for young people ages 12-18 years who are homeless or at risk of homelessness. Assists young people with mediation, family counselling, work, education and training.

**MISSION AUSTRALIA**

**Phone:-** 02 6983 4233 Lorraine Wales - Worker  
**Website:-** [www.missionaustralia.com.au](http://www.missionaustralia.com.au) **Address:-** 66 Cobar Street, Nyngan NSW

**ORGANISATIONAL OVERVIEW**

Mission Australia provide services that help people find safe and affordable housing, support disadvantaged children and families, empower troubled young people, assist people with mental illness and disability and much more.

DEPARTMENT OF COMMUNITIES & JUSTICE FUNDED PROGRAMS	<a href="http://www.facs.nsw.gov.au/providers/funded/programs">www.facs.nsw.gov.au/providers/funded/programs</a>
<b>SPECIALIST HOMELESSNESS SERVICES - Mission Domestic Violence Response Enhancement (Mission DVRE)</b>	
<i>Target Group:-</i> MissionDVRE assist women experiencing Domestic and Family Violence who are homeless or are at risk	
<i>Activities:-</i> DVRE enhances SHS DV response providing support (i.e. risk assessment, safety planning, case management, monitoring) and intake and increase crisis and transitioning housing options.	
<ul style="list-style-type: none"> <li>- Develop District protocols that specify how the DVRE funding will enhance the local service system</li> <li>- Create partnerships, develop links and referral pathways, promote the service* The Link2Home free-call 1800 number and referral service is available 24/7 every day of the year.</li> </ul>	

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**SPECIALIST HOMELESSNESS SERVICES - Homelessness Youth Assistance Program (HYAP)**

*Target Group:-* HYAP supports unaccompanied children 12-15 years, who are homeless, or at risk of homelessness,

*Activities:-* Support and accommodation activities to reconnect clients with their families or wider support networks, or facilitate transition to longer term accommodation:

- Clients supported to reconnect with family or wider support networks; and/or into longer-term supported accommodation when family reconnection is not achievable
- Clients engaged with education or training and supported in their development of age appropriate living skills
- Clients supported to access health, mental health and wellbeing services

**WARREN SHIRE COUNCIL (BSC)**

**Phone:-** 02 6847 6600    Maryanne Stephens (Manager H&D)    Cassy Mitchell (Admin H&D)

**Website:-** [www.warren.nsw.gov.au](http://www.warren.nsw.gov.au)    **Address:-** 115 Dubbo Street, Warren NSW

**ORGANISATIONAL OVERVIEW**

Council is responsible for looking after public facilities and providing community services across the Warren Shire. 10,760 km<sup>2</sup>, in Orana NSW, including Warren and Nevertire. Population 2,740 (15% Aboriginal), pastoral and cotton are its main industries.

**DEPARTMENT OF COMMUNITIES & JUSTICE FUNDED PROGRAMS**    [www.facs.nsw.gov.au/providers/funded/programs](http://www.facs.nsw.gov.au/providers/funded/programs)

**TARGETED EARLIER INTERVENTION - Warren Youth Zone (WYZ)**

*Target Group:-* WYZ supports (low risk) young people (12-18)

*Activities:* Targeted Support - early intervention activities to address identified issues and prevent escalation to intensive services

- Information/Advice/Referral - help clients easily access services and determine the way their support is provided
- Family Capacity Building- Skills development

**TARGETED EARLIER INTERVENTION - Warren Community Capacity Building (WCCB)**

*Target Group:-* WCCB supports vulnerable and disengaged children, families and individuals in disadvantaged communities

*Activities:* Community Connections - building local networks and increasing social inclusion and sense of belonging

- Community Sector Coordination - assist community networks to plan, coordinate and support community i.e. interagency
- Community Engagement - festivals and events that promote social inclusion and participation
- Social Participation - activities that encourage connectedness for community, increase social inclusion and participation

**OTHER PROGRAMS WSC PROVIDE IN WARREN**

**Town Planning:-** Construction and maintenance of road, streets, bridges; waste management; building and developmental control; maintenance of parks, sporting fields, pools, cemetery; pet registration/management; economic development

**Community Facilities:-** Library; ServiceNSW; Sport & Fitness, Child Care, Senior Citizens, Community, Visitor Information



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14/02/2020

About HSNet | HSNet



## About HSNet

HSNet is a free website available to anyone looking for a service in NSW. The site is mobile-ready and works on any internet-enabled device including tablets and smartphones, 24 hours a day, 7 days a week.

For professionals in the human and justice sector, HSNet also offers free membership with access to resources and tools to improve communication and collaboration in the delivery of services to communities in NSW.

The components of HSNet are:

- **Search** - a comprehensive directory of human and justice services across NSW, searching is open to the public and available from any internet-enabled device. Registered members can save favourite services for easy retrieval.
- **Groups** - a collection of private and public collaboration spaces where users can find information from around the sector. Registered members can post articles and events to the HSNet community, as well as create their own groups for private collaboration.
- **Capacity** - a handy traffic light in the service directory where services can display their current availability, allowing users to quickly and easily place clients.
- **Referral** - a secure network where users can refer a client from service to service and track the progress of the referral. For registered members only, this tool is only visible to users that have been setup as Referrers by HSNet.

### Why use HSNet?

- **Search** - search our database of over 65,000 support services across NSW covering health, disability, aged care, welfare, community, education, legal and housing. Each service displays detailed information including opening hours, fees, requirements for eligibility, where the service is delivered and whether it's registered with the National Disability Insurance Scheme (NDIS). HSNet assists families in making informed choices about their support needs. Each service has been validated as an authentic provider and is updated regularly by HSNet.
- **Groups** - find job vacancies, useful resources and community events posted by the HSNet community. Register for membership and subscribe to interest groups already active on HSNet, or to create a new group for your workplace, service area or interagency. All HSNet groups come equipped with a newsfeed for sharing links and files, and a calendar to track meetings and events.
- **Capacity** - register to use the capacity management system on HSNet and let visitors know when you have availability, are at capacity or somewhere in between. You nominate the frequency of updates when you register and HSNet will send you a reminder when it's coming up.
- **Referral** - refer clients securely between services using your HSNet account. Electronic referrals on HSNet contribute to best practices by:
  - Introducing common referral protocols between services.
  - Streamlining the client's experience by ensuring their details are accurately transferred between providers.
  - Enabling referral tracking to monitor the progress of a referral once it is sent.
  - Being available 24/7 improving workload management by allowing referrals to be made and monitored at a time that best suits the user, accommodating shift workers, part timers and the

Your Feedback

<https://www.hsnet.nsw.gov.au/about-hsnet>

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**WARREN SHIRE COUNCIL**  
Delegates Report by Councillor K Irving  
to the Ordinary Meeting of Council to be held in the Council Chambers,  
115 Dubbo Street, Warren on Thursday 27th February 2020

ITEM 2

WARREN INTERAGENCY SUPPORT SERVICES

CONTINUED

14/02/2020

About HSNet | HSNet

- average busy schedule.
- Reinforcing security measures through a clear consent process and using a secure encrypted form.
- Allowing SMS and email tracking of referrals to be sent directly to clients, letting them know how their referral is progressing.

#### Our Partners

HSNet is a cross sector initiative of the NSW Government. The website is administered and supported by the Department of Communities and Justice (DCJ).

#### HSNet User Statistics

HSNet measures site use data on a regular basis to learn how the site is being used and how we can make improvements that better support you and your organisation. All the data we gather is de-identified and sourced from Infochange, the HSNet Team, DCJ Digital and HSNet Google Analytics. In the spirit of openness, the most recent HSNet quarterly dashboard, service search maps/bar graphs are available here for your information. We hope you find this information useful.

HSNet Quarterly Dashboard and Search data.

- [HSNet Interagency Group Reporting Dashboard Q1 2019-20](#)

Your Feedback

<https://www.hsnnet.nsw.gov.au/about-hsnet>

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**WARREN SHIRE COUNCIL**  
**Report of the General Manager**  
**to the Ordinary Meeting of Council to be held in the**  
**Council Chambers, Warren, on Thursday 27th February 2020**

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**ITEM 1                      OUTSTANDING REPORTS CHECKLIST                      (C14-7.4)**

<b>Date</b>	<b>Resolution or Qwn</b>	<b>Outstanding Matter</b>	<b>Officer Resp</b>	<b>Response/Action</b>
<b>General Manager</b>				
*5.12.19	240.12.19	Burrendong Dam	GM	Letter sent to John Barilaro MP in support of lifting the dam capacity to 120%.
*5.12.19	242.12.19	Warren Central School P & C Association letter of support	GM	Letter sent to the P & C Association thanking them for their support.
*5.12.19	248.12.19	Internal Auditor and the NSW Audit Office reports	GM	See DMFA item.
*5.12.19	248.12.19	NSW Audit Office	GM	
*5.12.19	259.12.19	Risk Management and Audit Report	GM	Submission prepared and sent to the OLG.
5.12.19	264.12.19	Regional water line Burrendong Dam to Cobar	GM	Council support the project and seek further discussions with relevant officers.
*5.12.19	265.12.19	Drought Community Programme – Second Round of Funding	GM	Workshop held on 11th December 2019 to prioritise projects to be applied for.
<b>Divisional Manager Finance and Administration Services</b>				
*5.12.19	248.12.19	Audit Office of NSW Management letter EOY 2018/19	DMFA	Reported to February 2020 Council Meeting.
<b>Divisional Manager Engineering Services</b>				
6.12.18	284.12.18	Lot 79 & 80 DP 724585 Wambianna Street, Collie.	DMES	Survey completed, a report is to be presented to Council. On hold.
*6.12.18 and *28.2.19	285.12.18 and 47.2.19	Tender – Raw Water Pump Station Upgrade Macquarie River, Oxley Park, Warren	DMES	Except for a few minor tasks, this project has been completed. The pumps have been installed both pumps operating.

**WARREN SHIRE COUNCIL**  
 Report of the General Manager  
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**ITEM 1**

**OUTSTANDING REPORTS CHECKLIST**

**CONTINUED**

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
<b>Divisional Manager Engineering Services</b>			<b>Continued</b>	
6.12.18	287.12.18	Mount Foster Quarry Usage Proposal	DMES	The EPA require additions to the initial surface stormwater plan and have specified that the additional works are to be completed. So as to enable additional production authority must be sought to “drill and blast” and consequently a Development Application (DA) must be lodged seeking approval to drill and blast. The DA will be subject to a new scope of operations. Once these have been agreed to the Environmental Protection Authority will amend the quarry licence certifying full operations. The approval to “drill and blast” is being pursued. The matter will be issued to the Plant Committee once resolved.
*28.2.19	44.2.19	Wonbobbie Bridge	DMES	The tender providing for the construction of a new bridge was advertised in the Sydney Morning Herald on Tuesday 11 <sup>th</sup> February, 2020.
23.5.19	105.5.19	2019-2024 Roads to Recovery Allocation	DMES	<ol style="list-style-type: none"> <li>1. Send letters to listed Ministers,</li> <li>2. Investigate and submit applications under Black Spot Program, the Heavy Vehicle Safety and Productivity Program, Bridges Renewal Program and the Additional Funding under the Heavy Vehicle Safety Initiative Program</li> <li>3. Prepare/update strategic plan for roads.</li> </ol>

**WARREN SHIRE COUNCIL**  
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**ITEM 1**

**OUTSTANDING REPORTS CHECKLIST**

**CONTINUED**

<b>Date</b>	<b>Resolution or Qwn</b>	<b>Outstanding Matter</b>	<b>Officer Resp</b>	<b>Response/Action</b>
27.6.19	129.6.19	Warren Levee Bank Rehabilitation	DMES	<ol style="list-style-type: none"> <li>1. Engage a qualified Geotechnical Consulting Engineering Firm;</li> <li>2. Allocate an appropriate budget to allow completion of the required work as a matter of priority;</li> <li>3. Seek funding immediately;</li> <li>4. Arrange a relevant component project team;</li> <li>5. Arrange an appropriate budget in the annual estimates;</li> <li>6. Implementation of the recommendations contained within the NSW Public Works Report Number DO/13/02 Visual Audit of the Warren Levees (North and South) dated 6 November 2013 is in progress;</li> <li>7. Utilise the specific issues detailed within the 6 November 2013 Visual Audit Report be used to form the basis of the next inspection of the Warren Town Levee as required in the Warren Levee Operations and Maintenance Manual.</li> </ol>
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	<ol style="list-style-type: none"> <li>1. Provide a detailed budget for works.</li> <li>2. Submit plans and documents to Council for consideration and approval.</li> </ol>
*24.10.19	234.10.19	Collie Community Meeting 4th December 2019	DMES	Meeting held.



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**ITEM 1                      OUTSTANDING REPORTS CHECKLIST                      CONTINUED**

<b>Date</b>	<b>Resolution or Qwn</b>	<b>Outstanding Matter</b>	<b>Officer Resp</b>	<b>Response/Action</b>
<b>Divisional Manager Engineering Services</b>				<b>Continued</b>
*24.10.19	235.10.19	Nevertire Community Meeting 2nd December 2019	DMES	Meeting held.
5.12.19	269.12.19	Replacement bridge over the Marthaguy Creek, Wonbobbie Road	DMES	See item 28.2.19 above
5.12.19	270.12.19	Mt Foster Quarry Usage Proposal	DMES	See item 6.12.18 above
5.12.19	271.12.19	Supply and Deliver of a Front End Loader	DMES	The tender process is in progress. Will be submitted to the Plant Committee after analysis.
5.12.19	271.12.19	Supply and Deliver of Two 4WD Tractors	DMES	The tender process is in progress. Will be submitted to the Plant Committee after analysis.
5.12.19	271.12.19	Supply and Deliver of One 4WD Backhoe	DMES	The tender process is in progress. Will be submitted to the Plant Committee after analysis.
<b>Manager Health &amp; Development</b>				
27.6.19	136.6.19	Warren War Memorial Swimming Pool Refurbishment Grant	MHD	Works have commenced to separate kid's pool and new filtration systems.
5.12.19	272.12.19	Shade structures at Warren War Memorial Swimming Pool	MHD	Include shade structures in future grant applications.

**RECOMMENDATION:**

That the information be received and noted and that the items marked with an asterisk (\*) be deleted.

**WARREN SHIRE COUNCIL**  
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**ITEM 2 COMMITTEE/DELEGATES MEETINGS**

**(C14-2)**

The following is a listing of various committee/delegates meetings of Council since the last meeting.

**MEETINGS HELD**

<b>DATE</b>	<b>COMMITTEE / MEETING</b>	<b>LOCATION</b>
05.12.2019	Ewenmar Waste Depot Committee	Warren
09.12.2019	Orana Joint Organisation Board Meeting	Mudgee
17.12.2019	Airport Operations Committee	Warren
18.12.2019	Council Chambers Development Committee	Warren
18.12.2019	Warren Skate Park / Carer Oval Development Sub Committee	Warren
20.01.2020	Water Conservation Committee	Warren
22.01.2020	Work Health and Safety Committee	Warren
23.01.2020	Warren Skate Park / Carer Oval Development Sub Committee	Warren
30.01.2020	Ewenmar Waste Depot Committee	Warren
4.02.2020	Showground/Racecourse Sub Committee	Warren
5.02.2020	Council Chambers Development Committee	Warren
11.02.2020	Local Emergency Management Committee	Warren
11.02.2020	Showground/Racecourse Committee	Warren
12.02.2020	Sporting Facilities Committee	Warren
13.02.2020	Interagency Support Services	Warren
17.02.2020	Toowoomba – Seymour Corridor Roads of Strategic Importance Consultation	Gilgandra
18.02.2020	Manex	Warren

**FUTURE MEETINGS NOT ON MEETING SCHEDULE**

<b>DATE</b>	<b>COMMITTEE / MEETING</b>	<b>LOCATION</b>
26.02.2020	Macquarie ROSCCo Meeting	Dubbo
04.03.2020	Bushfire Management Committee	Coonamble
11.03.2020	IPWEA Regional Conference	Warren
18-20.03.2020	Western Councils Conference	Broken Hill

**RECOMMENDATION:**

That the information be received and noted.

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**ITEM 3**

**NEW COUNCIL ADDITIONAL COUNCIL MEETING DATE**

**(C14-2)**

**RECOMMENDATION**

That Council hold a general meeting for Councillors to confirm the Oath or Affirmation followed by an Extra Ordinary Meeting to elect the Mayor and Deputy Mayor on Monday 21st September 2020 at 8:30am in the Council Chambers.

**PURPOSE**

To allow Councillors to comply with the Local Government Act to confirm the Oath or Affirmation under s 233A and to hold the election of the Mayor and Deputy Mayor.

**BACKGROUND**

Every four (4) years Council is required to hold a general election. Before a Councillor can take up their position on Council the Councillor must confirm the Oath or Affirmation as per the Local Government Act before the General Manager or other nominated person.

Being a new Council, the Local Government Act 1993 requires the appointment of a Mayor and in Warren Shires case the appointment of a Deputy Mayor.

**REPORT**

This report is to establish a date on which two (2) meetings can be held prior to a normal council meeting to allow all Councillors elected to confirm the Oath or Affirmation as required by the Act, and an Extra Ordinary Meeting to allow the election of a Mayor and Deputy Mayor.

The Local Government Election is to be held on Saturday 12th September 2020. It is expected that all Councillors will be approved within one (1) week on the election date. This will allow the proposed meetings to be held on Monday 21st September 2020. Further that the local media will be able to prepare a story on the successful Mayor, Deputy Mayor and Councillors for that week's local paper.

The normal Council meeting will then be held on Thursday 24th September 2020 where the new Council will determine the days and times of future meetings.

To ensure that all Councillor candidates are aware of the proposed meetings, the General Manager shall write to each candidate advising of the meeting date, time and place and provide a follow up letter with the names and contact details of the successful Councillors to allow contact and discussion about the Mayoral and Deputy Mayoral nomination process.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council budgets for the election cycle. Additional meetings will have minimal cost against Council's budget.

**LEGAL IMPLICATIONS**

The proposed two (2) meetings are to be held to allow councillors to comply with the Local Government Act 1993 and to allow a smooth transition into the meeting process.

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**ITEM 3                      NEW COUNCIL ADDITIONAL COUNCIL MEETING DATE                      CONTINUED**

**RISK IMPLICATIONS**

Council may hold a meeting to achieve these on another day but, prior to the first meeting of Council for the confirmation of the Oath or Affirmation.

**STAKEHOLDER CONSULTATION**

As proposed above and to allow the local media to note the date and times for reporting and promotion. Council will place an advertisement in the local paper and its website advertising the Extra Ordinary Meeting and reason.

**OPTIONS**

Council has the option not to accept this report and or amend the date of this proposal.

**CONCLUSION**

To allow a smooth transition of the new Council, it is proposed to hold two (2) meetings on Monday 21st September 2020 to allow Councillors to collectively confirm the legally requirement of an Oath or Affirmation. Further that an Extra Ordinary meeting of Council be held to elect a Mayor and Deputy Mayor.

The ordinary meeting of Council would be held on Thursday 24th September 2020 without change.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION /ATTACHMENTS**

Nil.

**WARREN SHIRE COUNCIL**  
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**ITEM 4                      WARREN SHIRE COUNCIL WORK FORCE PLAN AND STRATEGY (DROUGHT CONDITIONS)                      (S12.1.1)**

**RECOMMENDATION**

1. That Council adopt the Amended Work Force Plan and Strategy (Drought Conditions);
2. That Council write to the Union Groups advising of the Draft Work Force Plan and Strategy (Drought Conditions) as required by the Local Government Award; and
3. That Council note that non critical positions that become vacant will not be filled until drought conditions substantially improve.

**PURPOSE**

This report and amended Work Force Plan have been prepared in accordance with the Local Government Act 1993 and Local Government Award 2017.

**BACKGROUND**

The Work Force Plan and Work Force Management Strategy (WMS) makes up one (1) of three (3) components of Council's Resourcing Strategy as required under the NSW Local Government Integrated Planning and Reporting framework.

This WMS is designed to outline the strategies and plans which determine how Warren Shire Council will ensure appropriate human resources are available and are fully skilled to meet the Delivery Program.

Council adopted its Work Force Plan in 2017 following public display.

**REPORT**

The Amended Work Force Plan and Strategy (Drought Conditions) has been prepared to advise Council, its staff and the community of the actions Council should undertake during this period of extended drought and to ensure that its full-time workforce has meaningful work.

The successful implementation of the Work Force Plan and Strategy recognises that our employees are our greatest asset and we will continue to build upon the work force planning foundation that we are developing. A committed and engaged workforce results in improved organisational outcomes, and ultimately improved service delivery and facilities for our community. The Work Force Plan are the maximum number of staff that Council plans for, not the minimum number of staff.

This drought plan and the provisions of the Award as discussed below, does not guarantee permanency of staff, but establishes a position for Council to work from and back to should the drought break. As Council moves away from roadworks due to a continuing shortage of water for road building, maintenance grading and other works, Council will gradually reduce its works and redeploy its staff to other areas such as projects that are grant funded, to parks and gardens and to village improvement works.

Council will also look at the Award provisions to negotiate staff to take annual and long service leave whilst the drought continues or to look at ways of out sourcing staff e.g. bushfire emergency

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**ITEM 4                      WARREN SHIRE COUNCIL WORK FORCE PLAN AND STRATEGY (DROUGHT CONDITIONS)                      CONTINUED**

clean-up response. This is a step no Council wishes to take however, without meaningful work, the staff become dissatisfied with being at work. Along with this, Council will need to remain open minded about redundancy of staff in all work areas or staff sharing if possible, with other Councils. This step will be discussed with all union groups and undertaken as per the Local Government Award provisions.

It is the intention of staff to ensure that our permanent work force is retained following the drought and plan to establish the four (4) grading crews, the town services crews and that water and sewer operations are maintained. Council has used casual staff in its weekly operations and these staff will only be employed as and when required to meet project or other event needs. No casual staff are proposed during the drought if possible.

To ensure that Council continues to have meaningful work for staff, it is **not** proposed to replace any staff that leaves during this drought period. The exception being key staff to ensure that services such as water and sewerage or administration services are maintained. Council will review all these positions once the drought has broken or a need can be established to replace the staff member.

It must be recognised that just because it rains that our community will not be able to increase its expenditure for over two (2) years based on cropping cycles and market forces. Similarly, if it rains then roadworks or maintenance grading will need to build back up to meet the conditions across the Shire area.

The present Work Force Plan identifies the staff positions and numbers required to meet legislative outcomes, to plan for a transition to retirement of older staff and for the on-ground service expectations of our community through the four-year delivery program.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council provides funding through its annual, four years and ten year works programs. This plan and strategy shall require funding in future budgets.

Council will be required to fund annual leave and long service leave from its leave provisions and entitlements budget. Should Council look at redundancy provisions then budget adjustments will be required.

Vacant positions identified in the plan shall not be implemented until the 2020/21 budget to ensure that funding is provided and that work plans reflect the staff resources available and ability to undertake work during drought conditions.

**LEGAL IMPLICATIONS**

This advice has been prepared in accordance with the IP&R process and following a review of Council's approved IP&R documents subject to drought conditions.

Negotiated leave and redundancies will be undertaken as per the award provisions.

**WARREN SHIRE COUNCIL**  
Report of the General Manager  
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**ITEM 4                    WARREN SHIRE COUNCIL WORK FORCE PLAN AND STRATEGY (DROUGHT CONDITIONS)                    CONTINUED**

**RISK IMPLICATIONS**

A risk has been identified in that for Council to meet legislative and community expectations, Council must have a skilled work force to perform the duties required.

Council needs to ensure that permanent staff have meaningful work outcomes and are supported during this drought period through permanent although varying work types. Following the drought, Council will be required to invest in its work force and to ensure that training is provided to ensure the skill and worker safety levels are maintained.

**STAKEHOLDER CONSULTATION**

This draft plan shall be advertised to the staff and to the Unions that represent staff.

Council's staff Consultative Committee will view the plan.

**OPTIONS**

Council may decide not to adopt this plan after community consultation, or it may wish to amend the plan.

**CONCLUSION**

The amended Work Force Plan and Strategy (Drought Conditions) has been prepared to alert Council, its staff and the community to the restrictions Council will face during this period and to take responsible measures to ensure continuation of work for its permanent staff.

Further that Council is aware that positions that fall vacant that are not critical service needs (water and sewer, financial or professional) will not be filled until drought conditions or water availability is improved.

The plan shall be discussed with Council's staff Consultative Committee and as per the resolution being accepted a copy of this advice shall be sent to the Unions.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

The Work Force Plan and Strategy is a key component of the IP&R process under the Local Government Act 1993 and crosses all areas of Council's Delivery Plan.

**WARREN SHIRE COUNCIL**  
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**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (S404(5))**

**(E4-38)**

**RECOMMENDATION**

That Council note the Delivery Program Progress Report under s404(5) Local Government Act 1993 and the ongoing actions.

**PURPOSE**

This report has been prepared in accordance with Section 404(5) of the Local Government Act 1993 and is required at least every six months to inform Councillors of the progress being undertaken towards meeting the community's goals.

**BACKGROUND**

Council is required under section 404 of the Local Government Act 1993 to work with its community to develop and adopt a four-year delivery plan. Council Adopted its plan for 2017/18 to 2020/2021.

**REPORT**

Attached to this report is a summary document of the Delivery Plan. The summary has been developed to allow council and the community to easily view the plan and to see how council is working to achieve the outcomes.

The plan contains traffic lights to indicate:

- Green on target;
- Yellow progressing; and
- Red not commenced.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The Delivery Plan is funded as per Councils Four Year Long Term Budget.

**LEGAL IMPLICATIONS**

Section 404 states:

***"404 Delivery program***

- (1) A council must have a program (its delivery program) detailing the principal activities to be undertaken by the council to implement the strategies established by the community strategic plan within the resources available under the resourcing strategy.*
- (2) The delivery program must include a method of assessment to determine the effectiveness of each principal activity detailed in the delivery program in implementing the strategies and achieving the strategic objectives at which the principal activity is directed.*
- (3) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election*



**WARREN SHIRE COUNCIL**  
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**ITEM 5**

**DELIVERY PROGRAM PROGRESS REPORT (S404(5))**

**CONTINUED**

- (4) A draft delivery program must be placed on public exhibition for a period of at least 28 days and submissions received by the council must be considered by the council before the delivery program is adopted by the council.*
- (5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months."*

**RISK IMPLICATIONS**

No risks identified as plan is reported within legal time frames.

**STAKEHOLDER CONSULTATION**

The Delivery Plan is available via council for review.

**OPTIONS**

No options on report exist. The Delivery Plan must be reported to Council.

**CONCLUSION**

The Delivery Plan is a lead Council document to establish goals and objectives for Council and the community. The attached report provides advice on the council's progress for the year and on an ongoing basis.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

The Delivery Plan 2017/18 to 2020/2021

**SUPPORTING INFORMATION /ATTACHMENTS**







Six monthly report attached.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**







Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.1.1	Local access to essential services and less out-reach of these essential services	Lobby Government for provision of essential services to be provided locally.	GM	Services provided locally	Regular communication with Interagency and service providers		Council attending Interagency meetings as reported. Meet WMPHS/ Medical Centre.
					Meet twice per year with State and Federal members		Regular meetings with local members.
1.1.2	Maintain high levels of community cohesion and community spirit	Support activities that increase community participation and connection.	GM / MHD	Number of activities	EDO's to communicate with community organisations and produce "What's on"		Email updates provided and reports to Economic Development Committee.
		Provision of an information package for new residents	GM	Completion/ review of package	Supply of packages readily available		Packages available.
		Liaise with Local Aboriginal Communities	GM	Number of activities	Promote combined activities		Meetings held with Land Council. Council has supported development of walkways at Beemunnel. Support as required.
				Number of meetings	Arrange meetings bi-monthly		General catch up held as required.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**





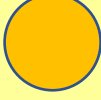


Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.1.3	Provide leadership and co-ordination of the Warren Interagency group	Provide Chair & Secretariat	MHD	Production of business paper Number of meetings held	Business papers prepared for meeting every 2 months		Meetings held every 2 months.
		Provision of information on grants etc. and assistance in assessing grants to community groups	MHD	Circulation of information	Information circulated as received		Information circulated as received.
1.1.4	Ensure a high standard of education for Shire residents	Work with organisations to increase the quality and diversity of educational opportunities available locally.	GM	Increase in students enrolled at local schools and TAFE	Meeting with TAFE and schools on courses available		
		Regular meetings with educational providers: - - Schools - TAFE	GM	Number of meetings held	Meet with TAFE and Warren schools at least twice per year. Invite to address Council once per year		
1.1.5	Retain and develop housing for skilled people	Ensure adequate supply of residential land available	GM	Number of lots available	Ensure adequate residential land available		Land available but development of housing very limited.
		Number of private houses available for sale/rent	GM	Liaise with Real Estate agencies	EDO's monitoring		Ongoing

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**







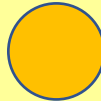
Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.1.6	Co-ordinate and support community groups to promote events and activities within the local community	Assess requests for support for community events	GM	Donation/support provided with Council approval	Develop guideline on usage charges of Council facilities when used by community groups		Annual Operational Plan
		Co-ordinate Australia Day and ANZAC Day	GM	Community feedback and number in attendance	Act as secretariat		Ongoing
		Support community events through administration and secretarial support	GM	Number of committees formed for special events	Involve Council in community events		Economic Development Officer's providing support. Staff assist Spring Festival, Rugby and other events.
1.1.7	Investigate initiatives in attracting and retaining working families	Implementation of actions from Goal 1 Economic Development Strategy	GM	Report on actions taken	Report to each Economic Development Committee meeting on actions		Reported to Economic Development Committee.
1.2.1	Investigate options available looking to develop a solution that can provide leadership and coordination of actions to assist all youth.	Create Community Liaison Committee to develop strategies	MHD	Creation of Committee and number of meetings	Ensure Committee has Youth Membership. Regular reporting to Council.		Warren Youth Interagency Sub Committee has undertaken this responsibility.
		EIPP program	MHD	Number/success of projects undertaken	Administer and report on Programs		Funding is utilised within the community.
		Community Builders program	MHD	Number/success of projects undertaken	Administer and report on Programs		Funding is utilised within the community.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**








Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.2.2	Promote to youth Warren facilities and activities available	Address schools on facilities available	MHD	Number of addresses to schools	Arrange address to school assemblies		Councillors attended end school presentations as requested.
		Regular media/information releases	MHD	Media feedback and website hits	Monitor and report feedback		Information circulated when received.
1.2.3	Development of traineeship programs to retain youth	Review trainee places in Council structure	GM	Review structure	Monitor Council structure suitability		Workforce Plan prepared to Council.
		Develop Indigenous traineeships	GM	Review of previous programs and no. of traineeships	Investigate a more suitable model		Discussions being held to support training and casual employment outcomes.
		Liaise with businesses to encourage traineeships	GM	Presentation to Chambers of Commerce	Undertake regular presentations to Chamber of Commerce. Monitor and record no. of recruitments.		Meeting with Chamber attended by Councillors.
1.2.4	Investigate initiatives in creating employment for youth	Liaise with businesses to encourage youth employment	GM	Presentation to Chambers of Commerce	Monitor and record no. of recruitments.		Chamber has not requested Council involvement into traineeships.
					Undertake regular presentations to Chamber of Commerce		No requests received by Council.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**









Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.3.1	Provide appropriate levels of health care and aged care within the Shire	Lobby State Government to provide continued services	GM	Services provision	Continue Monitoring		Meetings held with Doctors and Western Health.
		Liaise with Warren MPHS	GM	Number of meetings	Minimum 2 meetings per year		Ongoing.
1.3.2	Advocate for Dentist and Doctors available in Warren to meet community's needs	Continue existing management regime at Warren Family Health Centre	GM	Number of doctors and allied health using facility	Monitor the number/type of health service providers		Regular meetings held and Council working to attract health professionals.
1.4.1	Continually liaise with NSW Police on law and order issues within the community	Regular meetings with local Police	GM	Number of meetings	Meet with the Officer in Charge, Warren sector once a month		Meetings being held through LEMC and Area Command.
		Active participation in Community Safety Precinct meetings	GM	Attendance at meetings	Councillors and GM to attend all meetings. Invite relevant community members.		Meetings being held.
1.4.2	Continually monitor the use of illicit drugs within the community	Regular meetings with local Police	GM	Number of meetings	Meet with the Officer in Charge		Issues raised at Precinct Meetings. Regular discussion held with Police.
		Pass information to Police	GM	Information passed on	Record information from community and pass on to Police		Issues being forwarded.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**



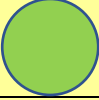


Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.4.3	Provide adequate protection from fires, other natural disasters and other risks to public health and safety	To provide an adequate Local Emergency Operations Centre with all the necessary administrative, management and technical support.	GM	Condition of EOC	Regular inspections of EOC		Regular meetings are held with emergency service providers under LEMC and RFS committees.
		Keep Warren EMPLAN up to date	GM	Review of EMPLAN	Provide administrative, management and technical staff		
		Co-ordinate LEMC meetings	GM	Hold regular meetings	Continually review EMPLAN and CMG's		
		Make available council resources for emergencies	ALL	Provision of resources	Minimum 4 per year		
1.4.4	Help ensure safe and sustainable development	Utilise Sub Regional Land Use Strategy	MHD	Reference to Strategy	Monitor land use practices.		Ongoing.
		Review LEP	MHD	Update LEP	5 year review of LEP		Currently being undertaken under planning proposal.
		Review Development Control Plan	MHD	Update Development Control Plan	5 year review		
		Monitor development	MHD	Ensure Develop in line with legislation/ sustainable	Maintain Registers		Ongoing.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.4.5	Maintain high standards of street cleanliness, vacant block management	Monitor daily and weekly schedules to ensure coverage and quality of service provided.	DMES	Community feedback	Adjust cleaning regime when required		Inspections carried out weekly by RO including review of the quality of the work undertaken, programming and scheduling of works to be done.
		Maintain existing street cleaning regime	DMES	Tidiness of streets	CBD twice weekly. Street sweeper 3 days per week		
		Regular inspection of vacant blocks	MHD	Complaints of untidy lots	Inspect vacant lots twice per year		
1.4.6	Maintain town streets and footpaths	Maintain regular footpath inspection	DMES	Update of Footpath Defect Register	Inspect footpaths minimum yearly		Footpath inspections undertaken annually by PAE and Defect Register updated. Program of works reported to Council annually for approval and budgeting.
		Regular patching and reseal of streets	DMES	Effectiveness of programs	Patching of streets three times per year, reseals as per plan.		









# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
						approval and budgeting purposes.
1.4.7	Provide animal control services to meet the demands of the community	Undertake obligations under the Companion Animals Act	MHD	Regular reporting to Office of Local Government	All reports undertaken by due date	 Ongoing.
		Maintain regular ranger patrolling	MHD	Number of complaints	Complaints register monitored	 Ongoing.
		Continuation of de-sexing program	MHD	Number of animals de-sexed	Continue annual program	 Awaiting next round of funding.







Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
2.1.2	Review and update Economic Development Strategy	Reviewed Economic Development Strategy to Council	GM	Adopt reviewed strategy	To Council for adoption	 Support policies adopted and grants being applied for.
		Implementation of Strategies Schedule	GM	Review and adopt schedules	Monitor actions from Schedule	 Grants successful and work being completed under strategic plans.
					Report to Economic Development Committee	 EDC meeting quarterly.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**




Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
2.1.3	Implement updated activities of the Strategy's Action Plan	Implementation of strategies schedules	GM	Report on actions taken	Report to each Economic Development Committee meeting on actions		Meetings being held. Grant funding is taking a priority.
2.2.1	Continue implementation of existing Economic Development Strategy Goal 6 until 2016 Census data released	Implementation of actions from Goal 6 Economic Development Strategy	GM	Report on actions taken	Report to each Economic Development Committee meeting on actions		
2.2.2	Implementation of Streetscape Masterplan and Town Improvement Committee activities	Program/costings of works for Streetscape Masterplan	DMES	Adoption of program of work for Streetscape Masterplan	Report to each Town Improvement Committee		Program for Streetscape Masterplan commenced.
		Implementation of Streetscape works	DMES	Works undertaken	Commence works as/when adopted		Construction works of Streetscape Masterplan underway.
2.2.3	Actively participate in the Great Western Plains Destination Management Group	Membership of Destination Management Group	GM	Continued membership	Attend regional meetings		
		Promotion of Warren Shire	GM	Participation in advertising campaign	Investigate advertising possibilities		Town Improvement Committee updated on a 3 monthly basis.




# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
2.2.4 Liaise with RiverSmart in line with Council's Economic Development Strategy	Regular meetings to be held	GM	Number of meetings	Minimum bi-monthly meetings to be held		Agreement developed and approved by Council and Riversmart to develop tourism and education outcomes. Grants applied for and successful. Council and Riversmart are working well to develop tourism and social actions.
	Review synergies between various Plans	GM	List of synergies	Develop list with RiverSmart		
	Progress synergies	GM	Report on actions	Report to Economic Development Committee on actions		





Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
3.1.1 Ensure local roads and bridges are maintained /constructed to acceptable community standards in a cost effective, efficient and safe manner	Renew Extended Work Hours Agreement	DMES	Sign off agreement	Review Agreement annually		Extended Work Hours Agreement reviewed annually by DMES and RIM.
	Undertake road standard audits to ensure compliance with standards	DMES	Compliance standards	with Undertake inspections – 4 Sector Hierarchy		Road standard audits undertaken at least annually by RO, RIM and DMES.
	Ensure maintenance is programmed as a	DMES	Quality/Quantity of work	Monitor works		Routine maintenance works carried out proactively after weekly

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (S404(5))**

**CONTINUED**

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	<p>preventative measure as far as practicable</p> <p>Continued maintenance management system</p> <p>Roads Inspection Procedures manual in place</p>	<p>DMES</p> <p>DMES</p>	<p>Review Works programs</p> <p>Inspection schedules</p>	<p>Develop Yearly Works Schedule and Condition Assessments</p> <p>Regular Inspections</p>	<p></p> <p></p>	<p>inspections by RO. Resealing works funded and undertaken on a 10 year cycle as a proactive preventive measure to prevent early breakdown of the wearing surface and pavement, reducing routine maintenance costs.</p> <p>Condition assessment carried out annually in line with ACRVM. Annual works program developed by DMES and reported to Council for approval and budgeting purposes.</p>
3.1.2	<p>Ensure regional main roads and highways are maintained to acceptable community standards</p> <p>Continued maintenance management system</p> <p>Roads Inspection Procedures manual</p>	<p>DMES</p> <p>DMES</p>	<p>Review Works Programs</p> <p>Inspection schedules</p>	<p>Regular PEG meetings</p> <p>Regular inspections</p>	<p></p> <p></p>	<p>PEG meetings attended by PAE and works program reviewed by PAE.</p> <p>Inspections carried out regularly by RO and RIM</p>






# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

ITEM 5

DELIVERY PROGRAM PROGRESS REPORT (\$404(5))

CONTINUED







Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Ensure RMCC requirements are met	DMES	RMCC qualified	RMCC requirements met		and annual inspections undertaken by DMES.  All RMCC requirements are met and maintained by PAE.
3.1.3	Maintain and enhance the local aerodrome and promote its use	To maintain aerodrome infrastructure to existing standard and monitor and review operational plans and emergency procedures.	DMES	Audit for compliance with standards and licence conditions	Regular inspections in line with requirements		Regular inspections in line with requirements undertaken by RO and RIM.
3.1.4	Maintain and enhance local pathways network to meet the needs of all sections of the community	Maintain existing pathways	DMES	Monitor works programs	Regular inspections		All footpaths inspected weekly by RO. Condition assessments carried out by PAE annually and work program formulated by PAE and reported to Council for approval and budgeting purposes.
		Investigate grant opportunities for new pathways as per Plan	DMES	Number of grants submitted	Monitor and apply for all available grants		Grants sought and applications made where possible by PAE.
3.2.1	Maintain parks, gardens and reserves in a safe and attractive condition	Maintain and monitor a planned system of Parks and Gardens and Reserves maintenance.	DMES	Monitor community feedback	Continually review and monitor maintenance program		Maintenance program developed and reviewed weekly by RO.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**




Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
3.2.2	Monitor pool management and implement maintenance and upgrades	To maintain effective pool operation and management	MHD	Report to Council annually	Report to Council annually		Pre-season and post season inspections.
		Review rolling works and upgrade program	MHD	Asset Management Plan	Adopt plan of works		Currently being developed. Assessments undertaken and tender released as to upgrades.
3.2.3	Provide a high quality library service that meets the needs of the community	Review all library services and customer needs.	DMFA	Analyse user numbers.	Report quarterly to Council		Successful grant 2016 upgrading shelves. Submitted new grant application 9 November 2017 technology upgrade.
		Continued membership North Western Library	DMFA	Participation	Active participation continued		AGM scheduled for 6 <sup>th</sup> December 2017 at Bogan.
3.2.4	Maintain community facilities to an appropriate standard (e.g. Sporting Complex)	Review/monitor maintenance regimes	MHD DMES	Report to Council/ Community Feedback	Report to Council monthly		Building & Maintenance Officer & MHD have been creating a works program.
3.2.5	Maintain and service the villages of Collie and Nevertire	Regular inspection of villages	DMES/MHD	Work schedule	Inspections undertaken twice per year		Inspected weekly and Village works team improving villages appearance and maintenance.





## WARREN SHIRE COUNCIL

### Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
3.2.7	Upgrade and refurbishment of Warren Shire Council Chambers to comply with legislation	Review requirements	GM / MHD	Review requirements	Review Project		New Plan developed and submitted to Council for approval. Construction documents prepared. Tender released and unsuccessful. Committee has reviewed to develop building program.
		Redevelop a Concept Plan	GM / MHD	Development of new Concept Plan	Quantity Survey new project		
		Undertake developed and adopted Plan	GM / MHD	Project finalisation	Works required		







Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
4.1.1	Monitor Warren Shire Council LEP	Utilise Sub Regional Landuse Strategy in reviewing LEP	MHD	Review 2012 LEP	5 year review		Review linked with current planning proposal.
		Document problem issues arising from implementation of LEP.	MHD	Number of reforms to LEP	Monitor LEP operation		File maintained detailing arising matters.
4.1.2	Actively participate in the Environment and Waterways Alliance	Active membership of Water Quality & Salinity Alliance	MHD	Attendance at meetings	Regular attendance at meetings		Actively attend meetings.
		Implementation of projects	MHD	Number of projects Council involved in	Involvement when Project is applicable to Warren		Actively engage with sole/group projects.

## WARREN SHIRE COUNCIL

### Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
4.1.3	Management of noxious plants	Delegated to CMCC (Council x 2 delegates)	Delegates	Report to Council	Report to Council quarterly		Verbal reports given at Council Meetings.
4.1.4	Maintain involvement and support of Local Land Services (LLS)	Liaise continually with LLS on natural resource management issues	GM / MHD	Number of meetings	Meet with LLS when required		Meetings held.
4.2.1	Ewenmar Waste Depot – New Management Regime	Development of new management regime and strategy	MHD	Adoption of Plan and Strategies	Finalise Plan and Strategy to Council		Proposed plan submitted to committee and works undertaken to improve waste depot overall.
		Implementation of Management Plan and Strategies	MHD	Report on actions taken	Report to each Ewenmar Waste Depot Committee meeting on actions		Grant funding sought to develop drop off area. Staffing and changes to hours of operation approved by Council.
4.2.2	Reduce rate of landfill through waste management, minimisation and collection methods	Participate in regional initiatives relating to waste disposal and reduction.	MHD	Reduction in landfill	Investigate options		Participating in various Netwaste projects.
		Investigate all avenues for recommencement of kerbside recycling	MHD	Re-introduction of recycling	Investigate options		Currently investigating. Based on State wide recycling issues this request should be placed on hold.






# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**






Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
4.2.3	Ensure the efficient and cost effective operation of Council's road making materials (eg. gravel pits.)	To regularly monitor the safety and operations of gravel pits under Council's control to review and act under the Safety and Environment Standards.	DMES	Compliance with all safety, mining and environmental standards	Minimum operations at Mt Foster Quarry  All gravel pits inspected prior and after usage		All gravel pits inspected by RO and DMES as required.
4.3.1	Manage environmentally responsible drainage works in accordance with Council program	Complete proposed works within each program year.	DMES	Design and construction on time and within budget.	Works schedule monitored		Collie drainage works have been carried out and work commenced at Nevertire as part of the Village Plan upgrades. Work to be completed across all roads in Shire based on budgets and need. A new program will be presented to Council in 2019/20.
4.3.2	Provide Warren and villages of Collie and Nevertire with an adequate and safe water supply that is appropriately priced for all consumers	Operation in line with Warren Shire Council's Business Plan for Water Supply & Sewerage Services	DMES	Adherence to Plan	Completion of Restart NSW 357 Projects		Restart NSW Water Security Project complete. New water tanks at Collie and to go to airport subdivision. Additional water treatment required due to drought and water potability at Collie.

## WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**







Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Compliance with best practice	DMES	Annual report	100% compliance		Compliant.
		Continued active membership of Lower Macquarie Water Utilities Alliance	DMES	Council involvement in LMWUA	Actively involved in LMWUA Board and Technical Committee		Actively involved with LMWUA Technical Committee.
4.3.3	Provide Warren and village of Nevertire with an adequate and environmentally acceptable sewerage scheme that is appropriately priced for all consumers	Operation in line with Warren Shire Council's Business Plan for Water Supply & Sewerage Services	DMES	Adherence to Plan	Ongoing		
		Compliance with best practice	DMES	Annual report	100% compliance		
		Continued active membership Lower Macquarie Water Utilities Alliance	DMES	Council involvement in LMWUA	Actively involved in LMWUA Board and Technical Committee		Yes actively involved.

# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

**ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (\$404(5))**

**CONTINUED**

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
5.1.1	Implementation of Council's Community Engagement Strategy	Use of Engagement Strategy to consult with community	GM	Reference to Strategy	Strategy to be used when consultation with community required		Review Strategy. A new communications procedure to be submitted to Council.
5.1.2	Implementation of required agreed community actions	Co-ordinate communication with Community Liaison Committee	GM	Report on actions taken	Report to Council and Interagency on actions		Bimonthly meetings being held. Councillors attending meeting.
5.1.3	Promote timely and quality dissemination of information to the community	Regular community updates by various media	GM	Report on actions taken	Monitor and report to Council		Mayoral Column, monthly staff newsletters, news worthy stories to press, radio interviews and TV interviews used.
5.1.4	Convey community issues to the Government	Lobby on behalf of the community	GM	Number of communiques	Record and report communiques		As required.
5.2.1	Quality customer service focus by Council staff	To promote quality customer services with all Council employees.	ALL	Customer satisfaction	Community feedback monitored		KPI's developed for staff. Annual performance appraisals undertaken.
5.2.2	Timely and accurate reporting for efficient management and accountability	Review Council Committees and Administrative support on an annual basis	GM	Report to Council	Review September 2017		Review undertaken and committees identified.




# WARREN SHIRE COUNCIL

## Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

ITEM 5

DELIVERY PROGRAM PROGRESS REPORT (S404(5))

CONTINUED



Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	To promote timely and quality dissemination of information to the community, as well as internally throughout the Council organisation	ALL	Review annually	Website E-mail system Weekly column in paper Rate notices		Monthly Councillor/staff newsletter. Website updated and Mayoral Column.
	To review business papers to improve information provided to elected members and the public.	GM	Council determination	Review September 2017		Progressive review. New Code of Meeting practice included.
	To ensure compliance with statutory and regulatory requirements for financial reporting and public accountability by the due dates.	DMFA	Reporting on time to auditors, Ministers and the general public.	All statutory reporting undertaken by due dates		All statutory and financial reports submitted before due dates
	To provide for revenue and expenses in a fair and competent manner with due regard for Council's financial position and public accountability.	DMFA	Council's financial reporting analysis	Regular reporting to Council		Budget Reviews submitted to Council Meetings.

# WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Chambers, Warren, on Thursday 27th February 2020

ITEM 5 DELIVERY PROGRAM PROGRESS REPORT (S404(5))

CONTINUED

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
5.2.3	Effective staff training and development processes in place	Review staff training and development	ALL	Adoption of Training Plan for individuals following performance appraisals.	Develop standard performance appraisal timeline		Performance Appraisals undertaken annually and to occur in February.
		To implement systems for performance management and staff review.	ALL	Review Salary System	Report to Consultative Committee		Consultative Committee established September 2017 and reviews commenced. Salary system being reviewed to determine long term training and wage progression. Compliance with Award has been achieved.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020.

## ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER 2019

(B1-10.16)

### RECOMMENDATION

That the Statements of Bank and Investments Balances as at 30<sup>th</sup> November 2019 be received and noted.

### PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

### BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

### REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 30<sup>th</sup> November 2019.

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Oct-19	Transactions	Balance 30-Nov-19
General	9,459,827.94	258,937.93	9,718,765.87
Water Fund	348,635.33	(101,089.90)	247,545.43
Sewerage Fund	2,635,269.77	28,387.33	2,663,657.10
North Western Library	88,885.53	(2,345.25)	86,540.28
Trust Fund	132,517.93	(800.00)	131,717.93
Investment Bank Account	(11,414,389.71)	(246.92)	(11,414,636.63)
	<b>1,250,746.79</b>	<b>182,843.19</b>	<b>1,433,589.98</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER 2019

CONTINUED

## BANK STATEMENT RECONCILIATION

<b>Balance as per Bank Statement =</b>	<b>1,382,561.66</b>
Add: Outstanding Deposits for the Month	88,795.32
Less: Outstanding Cheques & Autopays	(37,767.00)
<b>Balance as per Ledger Accounts less Investments =</b>	<b>1,433,589.98</b>

## INVESTMENTS RECONCILIATION

Investments as at 30th November 2019

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	414,636.36	Variable	On Call A/c
5	Macquarie Credit Union	1,500,000.00	91 days @ 1.90%	2-Dec-19
6	National Australia Bank	2,500,000.00	90 days @ 1.72%	9-Dec-19
7	National Australia Bank	1,500,000.00	90 days @ 1.72%	18-Dec-19
8	Macquarie Credit Union	1,000,000.00	92 Days @ 1.60%	31-Jan-20
9	National Australia Bank	1,500,000.00	90 days @ 1.58%	11-Feb-20
10	National Australia Bank	1,500,000.00	90 Days @ 1.55%	20-Feb-20
11	National Australia Bank	1,500,000.00	90 Days @ 1.55%	24-Feb-20
<b>TOTAL INVESTMENTS =</b>		<b>11,414,636.36</b>		

## BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,635,497.00
Internally Restricted Funds Invested	4,713,669.00
2019/20 General Fund Operating Income & Grants	1,499,060.34
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<b>12,848,226.34</b>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020.

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**ITEM 1 RECONCILIATION CERTIFICATE – NOVEMBER 2019**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

N/A

**LEGAL IMPLICATIONS**

N/A

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

N/A

**CONCLUSION**

This report is provided to advise Council of its financial position.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION / ATTACHMENTS**

N/A



# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020.

## ITEM 2 RECONCILIATION CERTIFICATE – DECEMBER 2019

(B1-10.16)

### RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31<sup>st</sup> December 2019 be received and noted.

### PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

### BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

### REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31<sup>st</sup> December 2019.

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 30-Nov-19	Transactions	Balance 31-Dec-19
General	9,718,765.87	(793,825.72)	8,924,940.15
Water Fund	247,545.43	143,900.59	391,446.02
Sewerage Fund	2,663,657.10	(4,626.94)	2,659,030.16
North Western Library	86,540.28	(46,102.04)	40,438.24
Trust Fund	131,717.93	(500.00)	131,217.93
Investment Bank Account	(11,414,636.63)	(272.63)	(11,414,909.26)
	<b>1,433,589.98</b>	<b>(701,426.74)</b>	<b>732,163.24</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020.

ITEM 2 RECONCILIATION CERTIFICATE – DECEMBER 2019

CONTINUED

## BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	733,394.24
Add: Outstanding Deposits for the Month	0.00
Less: Outstanding Cheques & Autopays	(1,231.00)
<b>Balance as per Ledger Accounts less Investments =</b>	<b>732,163.24</b>

## INVESTMENTS RECONCILIATION

### Investments as at 31st December 2019

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	414,909.26	Variable	On Call A/c
8	Macquarie Credit Union	1,000,000.00	92 Days @ 1.60%	31-Jan-20
9	National Australia Bank	1,500,000.00	90 days @ 1.58%	11-Feb-20
10	National Australia Bank	1,500,000.00	90 Days @ 1.55%	20-Feb-20
11	National Australia Bank	1,500,000.00	90 Days @ 1.55%	24-Feb-20
12	Macquarie Credit Union	1,500,000.00	91 days @ 1.60%	2-Mar-20
13	National Australia Bank	2,500,000.00	90 days @ 1.60%	9-Mar-20
14	National Australia Bank	1,500,000.00	90 days @ 1.60%	17-Mar-20
<b>TOTAL INVESTMENTS =</b>		<b>11,414,909.26</b>		

## BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,124,568.00
Internally Restricted Funds Invested	4,786,669.00
2019/20 General Fund Operating Income & Grants	1,235,835.50
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<b>12,147,072.50</b>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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---

**ITEM 2 RECONCILIATION CERTIFICATE – DECEMBER 2019**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

N/A

**LEGAL IMPLICATIONS**

N/A

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

N/A

**CONCLUSION**

This report is provided to advise Council of its financial position.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION / ATTACHMENTS**

N/A

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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## ITEM 3 RECONCILIATION CERTIFICATE – JANUARY 2020

(B1-10.16)

### RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31<sup>st</sup> January 2020 be received and noted.

### PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

### BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

### REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31<sup>st</sup> January 2020.

### INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Dec-19	Transactions	Balance 31-Jan-20
General	8,924,940.15	300,956.64	9,225,896.79
Water Fund	391,446.02	115,200.55	506,646.57
Sewerage Fund	2,659,030.16	3,056.12	2,662,086.28
North Western Library	40,438.24	7,978.82	48,417.06
Trust Fund	131,217.93	1,210.56	132,428.49
Investment Bank Account	(11,414,909.26)	(264.29)	(11,415,173.55)
	<b>732,163.24</b>	<b>428,138.40</b>	<b>1,160,301.64</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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ITEM 3 RECONCILIATION CERTIFICATE – JANUARY 2020

CONTINUED

## BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	1,160,298.06
Add: Outstanding Deposits for the Month	10.00
Less: Outstanding Cheques & Autopays	(6.42)
<b>Balance as per Ledger Accounts less Investments =</b>	<b>1,160,301.64</b>

## INVESTMENTS RECONCILIATION

### Investments as at 31st January 2020

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	415,173.55	Variable	On Call A/c
9	National Australia Bank	1,500,000.00	90 days @ 1.58%	11-Feb-20
10	National Australia Bank	1,500,000.00	90 Days @ 1.55%	20-Feb-20
11	National Australia Bank	1,500,000.00	90 Days @ 1.55%	24-Feb-20
12	Macquarie Credit Union	1,500,000.00	91 days @ 1.60%	2-Mar-20
13	National Australia Bank	2,500,000.00	90 days @ 1.60%	9-Mar-20
14	National Australia Bank	1,500,000.00	90 days @ 1.60%	17-Mar-20
16	Macquarie Credit Union	1,000,000.00	92 Days @ 1.60%	1-Apr-20

**TOTAL INVESTMENTS =** 11,415,173.55

## BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,425,786.00
Internally Restricted Funds Invested	4,659,874.00
2019/20 General Fund Operating Income & Grants	<u>1,489,815.19</u>
<b>TOTAL BANK &amp; INVESTMENTS ACCOUNTS BALANCE =</b>	<b><u><u>12,575,475.19</u></u></b>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

# WARREN SHIRE COUNCIL

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**ITEM 3 RECONCILIATION CERTIFICATE – JANUARY 2020**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

N/A

**LEGAL IMPLICATIONS**

N/A

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

N/A

**CONCLUSION**

This report is provided to advise Council of its financial position.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION / ATTACHMENTS**

N/A

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
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## ITEM 4 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

### RECOMMENDATION

That the information be received and noted.

### PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

### BACKGROUND

A major source of revenue council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

### REPORT

Attached to this report is the statement of rates and annual charges as at 13<sup>th</sup> February 2020 including comparisons over the last four years.

### FINANCIAL AND RESOURCE IMPLICATIONS

Nil

### LEGAL IMPLICATIONS

Nil

### RISK IMPLICATIONS

N/A

### STAKEHOLDER CONSULTATION

N/A

### OPTIONS

N/A

### CONCLUSION

This report is provided to advise Council of its financial position.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

### SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 13<sup>th</sup> February 2020.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
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ITEM 4 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

13TH FEBRUARY 2020

Name of Rate	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	COLLECTIONS FOR YEAR		NETT ARREARS	
				AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	110,346	4,869,328	4,979,674	2,822,262	56.68%	2,157,412	43.32%
Warren Water Fund	30,278	423,823	454,101	290,336	63.94%	163,765	36.06%
Warren Sewerage Fund	38,108	496,531	534,639	332,814	62.25%	201,825	37.75%
<b>TOTAL 2019/2020</b>	<b>178,732</b>	<b>5,789,682</b>	<b>5,968,414</b>	<b>3,445,412</b>	<b>57.73%</b>	<b>2,523,002</b>	<b>42.27%</b>
<b>TOTAL 2018/2019</b>	<b>128,294</b>	<b>5,612,659</b>	<b>5,740,953</b>	<b>3,456,792</b>	<b>60.21%</b>	<b>2,284,161</b>	<b>39.79%</b>
<b>TOTAL 2017/2018</b>	<b>125,675</b>	<b>5,436,234</b>	<b>5,561,909</b>	<b>3,264,801</b>	<b>58.70%</b>	<b>2,297,108</b>	<b>41.30%</b>
<b>TOTAL 2016/2017</b>	<b>137,085</b>	<b>5,349,258</b>	<b>5,486,343</b>	<b>3,149,575</b>	<b>57.41%</b>	<b>2,336,768</b>	<b>42.59%</b>
<b>TOTAL 2015/2016</b>	<b>124,281</b>	<b>5,225,164</b>	<b>5,349,445</b>	<b>3,069,162</b>	<b>57.37%</b>	<b>2,280,283</b>	<b>42.63%</b>
		12-Feb-16	13-Feb-17	8-Feb-18	14-Feb-19	13-Feb-20	
COLLECTION FIGURES AS \$		3,069,162	3,149,575	3,264,801	3,456,792	3,445,412	
COLLECTION FIGURE AS %		57.37%	57.41%	58.70%	60.21%	57.73%	



# WARREN SHIRE COUNCIL

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## ITEM 5 NEW LAND VALUES BASE DATE 1<sup>ST</sup> JULY 2019

(V3-1)

### RECOMMENDATION

That the information be received and noted.

### PURPOSE

To advise Council and the community of the new land values received from the NSW Valuer General for rating purposes in 2020/21.

### BACKGROUND

Council receives new land values from the NSW Valuer General every 3 years to be used for the calculation of general rates in the ensuing year.

### REPORT

The new land values received are base dated 1<sup>st</sup> July 2019 and must be used to calculate the 2020/21 general rates.

The new land value for Warren Shire Council is assessed at \$1,297,576,760 compared to the current (Base Date 1/7/2016) land value of \$836,511,270 which is an increase of \$461,065,490 or 55.12%.

The following table is a comparison of the current and new land values based on the LEP Zoning as supplied by LPI:

LEP Zoning	No. Asses	2016 LV	No. Asses	2019 LV	\$ Diff	% Diff
B2 Local Centre	62	\$987,250	60	\$983,800	(\$3,450)	(0.35%)
B6 Enterprise	10	\$294,050	10	\$293,900	(\$150)	(0.05%)
R1 General	733	\$11,446,200	733	\$11,488,890	\$42,690	0.37%
R5 Large Lot	198	\$20,433,000	198	\$24,022,440	\$3,589,440	17.57%
SP2 Infrastructure	15	\$640,550	15	\$647,550	\$7,000	1.09%
RE1 Public Recreation	18	\$497,390	18	\$511,340	\$13,950	2.80%
RE2 Private Recreation	5	\$448,000	5	\$521,800	\$73,800	16.47%
RU1 Primary	727	\$796,773,570	731	\$1,253,408,870	\$456,635,300	57.31%
RU5 Village	151	\$973,450	156	\$1,069,040	\$95,590	9.82%
IN1 General Industrial	107	\$4,017,810	108	\$4,629,130	\$611,320	15.22%
<b>Total:</b>	<b>2,026</b>	<b>\$836,511,270</b>	<b>2,034</b>	<b>\$1,297,576,760</b>	<b>\$461,065,490</b>	<b>55.12%</b>

It is very important to note that individual rates levied are not proportionate to the same percentage increase/decrease as the change in valuation. All rates levied are calculated on the total yield (total rates levied) from the previous year in each rating category, i.e.

If the total farmland rates levied in 2019/20 was \$4M then the 2020/21 farmland rate category would be calculated by dividing the \$4M by the new farmland land value;

The following is provided as a guide only for farmland ratepayers so they can assess the impact of their new land values by comparing their 2019/20 actual rates using an adjusted rate in the dollar based on the new land values received by Council;

Multiply the new Land Value by 0.0032002 for Land Values over \$86,000

# WARREN SHIRE COUNCIL

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**ITEM 5      NEW LAND VALUES BASE DATE 1<sup>ST</sup> JULY 2019**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

N/A

**CONCLUSION**

This report is provided to advise Council the new land values received from the NSW Valuer General for rating purposes in 2020/21.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION / ATTACHMENTS**

Nil

# WARREN SHIRE COUNCIL

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---

ITEM 6      **AUDIT OFFICE OF NSW – MANAGEMENT LETTER – YE 2018/2019**

**(A1-3)**

## **RECOMMENDATION**

That Council note and endorse the Management Responses to the Audit Office of NSW Management Letter for the Year Ending 30<sup>th</sup> June 2019.

## **PURPOSE**

To advise Council of the Management response on the issues raised in the Audit Office of NSW Management Letter for the Year Ending 30<sup>th</sup> June 2019 as reported to the December 2019 Council Meeting.

## **BACKGROUND**

Each year the Audit Office of NSW issue all Council's with 2 Management Letters, an Interim Letter after the preliminary audit and End of Year Letter after completion of the Financial Audit of Council's accounts.

The Management Letters provide advice on issues Council should address to minimize risk and fraud or improve on current practices.

## **REPORT**

The Internal Audit Committee minutes were discussed at the December 2019 Council Meeting and it was resolved that;

*"2. That Council is provided with a detailed report from Management to the February 2020 meeting advising Council of the action taken to comply with the recommendations from the Internal Auditor and the NSW Audit Office"*

Following are the list of the issues raised by the Audit Office of NSW with the response from Council on the issues raised;

### **Issue 1 Information Technology General Controls**

#### ***Audit Office of NSW Recommendations***

*1. For those users assigned with 'super user'/ administrator IT access privileges, Council should consider the following controls:*

- audit logs maintained for an appropriate period of time;*
- audit logs secured from amendment or deletion; and*
- privileged access audit logs reviewed regularly by a suitably independent and qualified individual, with appropriate action taken when required.*

*2. Segregation of duties is critical to effective internal control. To reduce the potential risk of fraud, system access levels of users should be reviewed and altered as appropriate.*

*3. Council should implement relevant policy and plans. Password parameters in place for each audit relevant system should be reviewed and updated to in accordance with best practice guidelines.*

# WARREN SHIRE COUNCIL

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---

ITEM 6      AUDIT OFFICE OF NSW – MANAGEMENT LETTER – YE 2018/2019

CONTINUED

## Management response

Agree

- Audit logs are system generated and cannot be amended or deleted by any user except probably the PCSDBA user who are the Practical Plus software team in Toowoomba QLD. No Council employee has the password for this user.
- Due to limited staff numbers it is not possible to have an independent qualified individual who understands how the system works to review the audit logs.
- The Bank Reconciliation has now been given to the Finance Clerk – Payroll to complete each month.

## Issue 2 Review of Manual Journals

### ***Audit Office of NSW Recommendation***

*All journal entries should be supported by appropriate documentation. Manual journals should be independently reviewed and authorised.*

## Management response

Disagree

There are only 2 employees that can create manual General Ledger Journal Entries. We do not see the necessity to have supporting documentation for all entries as the Audit Reports generated by these entries are self-explanatory.

## Issue 3 Procurement – Tendering

### ***Audit Office of NSW Recommendation***

*Any departures from normal procurement processes should be documented and approved by Council. Consideration should also be given to budgeted expenditure in the supplier sourcing and selection process.*

## Management response

Agree

Each year Council advertises expressions of interest for truck and plant hire, and civil works contractors to supply their rates for the upcoming year. The value of work is difficult to determine each year as Council generally receives additional grant funding throughout the year. The condition of some grants required Council to use local contractors – i.e. Federal Government Drought Communities Program

## Issue 4 Procurement - Credit Card Usage

### ***Audit Office of NSW Recommendation***

*All IT related purchases should involve the Council officer responsible for IT. Ideally, such purchases should involve the use of approved purchase orders.*

## Management response

Agree

The Divisional Manager of Engineering Services has been advised not to purchase any further IT equipment without consulting either the Divisional Manager of Finance & Administration or the Finance Clerk – Rates & Water.

# WARREN SHIRE COUNCIL

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---

ITEM 6      AUDIT OFFICE OF NSW – MANAGEMENT LETTER – YE 2018/2019

CONTINUED

## Issue 5 Tip Remediation Provision

### **Audit Office of NSW Recommendation**

*Council should review its obligation to remediate the site and determine the related costs and timing. The potential obligation should be recognised and measured in accordance with Australian Accounting Standards; bearing in mind the materiality of the potential impact on the financial statements.*

### **Management response**

Agree

Council has reviewed its obligations regarding remediation of the site and has determined that the current practice of remediating as we go is fulfilling its obligation.

## Issue 6 Non-Compliance with Aspects of the GIPA Act

### **Audit Office of NSW Recommendation**

*Council should maintain a GIPA register of all contracts between Council and private sector bodies above \$150,000.*

### **Management response**

Agree

Contracts Register has been updated and a is available on Councils website.

## Issue 7 Improvement Opportunities – Governance and Cyber Security

### **Audit Office of NSW Recommendation**

*Management should assess the risks arising from the observations above and prioritise the implementation of relevant policies and procedures.*

### **Management response**

Agree

Council will look at developing a Cyber Risk/Security Policy or framework but does not believe there needs to be a separate budget for this area. Currently Council pays a yearly subscription to Hitech Support to monitor and update its Sonicwall. Council receives monthly reports and statistics from the Sonicwall that reports any potential intrusion risks. All servers, PC's and laptops have Symantec Endpoint Protection that is updated daily.

## Issue 8 Investment Purchases

### **Audit Office of NSW Recommendation**

*We recommend Council review the process of placing new investments, whereby the transfer of funds requires dual password authorisation. Direct debit arrangements should be in place for low value transactions only.*

# WARREN SHIRE COUNCIL

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---

ITEM 6      **AUDIT OFFICE OF NSW – MANAGEMENT LETTER – YE 2018/2019**

**CONTINUED**

## **Management response**

Agree

All maturing NAB Term Deposits are now credited and receipted into Council General Fund Account. Any new Term Deposits are processed through the Creditors Module via EFT that requires 2 authorised users to transfer the funds.

## **Issue 9 Review of Master-File Changes**

### ***Audit Office of NSW Recommendation***

*The officer carrying out the independent review should indicate which critical changes have been substantiated.*

## **Management response**

Masterfile changes have always been reviewed monthly in key systems such as payroll, rates and creditors, however no indication such as highlighting of the critical changes such as changes in pay rates, bank account numbers and land value changes etc. were substantiated.

## **Issue 10 Review of Termination Pay Calculations**

### ***Audit Office of NSW Recommendation***

*All termination payments should be reviewed by an officer independent of the payroll function to ensure their accuracy. This review should be evidenced by way of signature.*

## **Management response**

Agree

All terminations are reviewed, mostly by the Divisional Manager of Finance & Administration. We will ensure that all the calculation sheets are signed as evidence of review.

## **Issue 11 Payroll Documentation**

### ***Audit Office of NSW Recommendation***

*To ensure correct costing of employee expenses and reduce the risk of fraud, leave forms should be completed, signed by both the employee and supervisor and received by the Payroll Department prior to each pay run.*

## **Management response**

Agree

All employees and supervisors have been advised of this requirement by the Finance Clerk - Payroll and it appears to be working well.

## **Issue 12 Rates Reconciliations**

### ***Audit Office of NSW Recommendation***

*The reconciliations should be formally documented and signed by the preparer and reviewer certifying to their correctness. These reconciliations should be performed on a regular basis.*

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**ITEM 6      AUDIT OFFICE OF NSW – MANAGEMENT LETTER – YE 2018/2019**

**CONTINUED**

**Management response**

Agree

Monthly reconciliations of outstanding rates & water balances were undertaken but not reviewed and certified by another employee.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

N/A

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

N/A

**CONCLUSION**

This report is provided to advise Council of the Management Responses to the issues raised in the Audit Office of NSW Management Letter for the Year Ending 30<sup>th</sup> June 2019.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.2.2 Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION / ATTACHMENTS**

Nil

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---

**ITEM 7 LETTER FROM WARREN MUSEUM & GALLERY ASSOCIATION INC.**

**(H3-1 & D8-1)**

## **RECOMMENDATION**

Submitted for Council's consideration and determination.

## **PURPOSE**

To advise Council of correspondence received from the Warren Museum and Gallery Association Incorporated seeking both financial and other assistance through a Memorandum of Understanding/Agreement.

## **BACKGROUND**

The Warren Museum and Gallery Association Incorporated prepared a business plan and presented it to the December 2019 Council Meeting seeking support in principal from Council towards a grant application to establish a Museum and Gallery in Dubbo Street, Warren.

## **REPORT**

Council received correspondence from the Warren Museum and Gallery Association Incorporated dated 12<sup>th</sup> February 2020 (copy attached) seeking Council both financial and other assistance through a Memorandum of Understanding/Agreement if their grant application under the BBRF Round 4 Infrastructure is successful.

The Association is initially seeking Council financial assistance preferably through Memorandum of Understanding/Agreement with the following;

1. Cost of insurance - estimated to be \$13,000.00,
2. Council rates and water charges - estimate of around \$2,300.00, and
3. Other assistance – yet to be advised – no cost estimate can be determined.

Should council resolve to offer financial assistance and/or enter into a Memorandum of Understanding/Agreement it will need to include the amount in the 2020/21 Estimates and index it each year there after by at least the CPI.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

Should Council resolve enter into a Memorandum of Understanding/Agreement with the Warren Museum and Gallery Association Incorporated as indicated in the report an amount of at least \$15,300.00 will be required to be included in the 2020/21 Estimates then indexed each year after by at least the CPI.

## **LEGAL IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

There could be a future risk If the Warren Museum and Gallery Association Incorporated is successful with the grant application and the museum and gallery is established that Council may by default be handed the building if whatever reason the Association folds.

## **STAKEHOLDER CONSULTATION**

N/A



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---

**ITEM 7 LETTER FROM WARREN MUSEUM & GALLERY ASSOCIATION INC.**

**CONTINUED**

## **OPTIONS**

N/A

## **CONCLUSION**

This report is provided to seek Councils determination on the letter received from the Warren Museum and Gallery Association Incorporated requesting financial assistance with the proposed museum and gallery.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

1.1.2 Maintain high levels of community cohesion and community spirit.

1.1.6 Co-ordinate and support community groups to promote events and activities within the local community.

## **SUPPORTING INFORMATION / ATTACHMENTS**

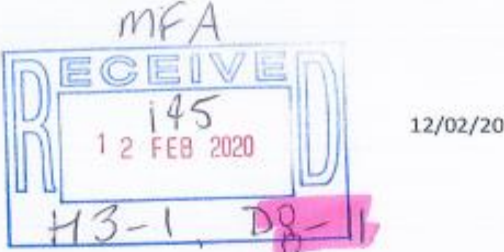
Letter from the Warren Museum and Gallery Association Incorporated.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020.

ITEM 7 LETTER FROM WARREN MUSEUM & GALLERY ASSOCIATION INC.

CONTINUED



Mr G Wilcox  
General manager  
Warren Shire Council  
Warren NSW 2824

Dear Sir,  
I am writing on behalf of the Warren Museum and Gallery Association Inc.

The Warren Historical and Family History Society has had many approaches from people seeking a repository for items they consider of heritage value and fearing they could be lost to posterity. Even though sharing this concern this society has very limited space and does not see its role to be a collector of these items.

As you are aware our Association was formed in October 1918 with the intention and hope of creating an Aboriginal and European Heritage museum in Warren and to also create a space for a gallery to display a permanent collection of art works, of all types.

We have had wide community support for the project as evidenced by a survey we conducted in late 2018 and early 2019. There were no dissenters. A copy of the survey could be supplied, on request.

Following the work done in the past 18 months the association submitted a grant application under the BBRF round 4 Infrastructure opportunity. If successful, it is intended to use the money to renovate, restore and build a new extension on, the Collier building [ known as the Peter Browne Gallery ].

We have prepared a business plan which has been submitted to Council.

As is evident in the plan our main repeating annual costs are those of Insurance, Council rates and water. For an organisation , especially in its infancy, these are major hurdles. We have had an oral quote from an insurer which insures frequently for not for profit associations, Aon Insurance, for \$13,000.00 as the premium to cover \$3,000,000.00 worth of building and contents.

We see our association to be a community organisation and facility which we anticipate will benefit all in the community through increased cultural and educational exposure and which will, in part, help both directly and indirectly diversify the income stream of the Warren Shire. There are several published articles to support this statement. Again these can be supplied on request.

We request that council consider giving consideration to afford our association;

- 1] Rate and water cost relief
- 2] Insurance assistance
- 3] Other assistance?

As a community organisation we are willing and desire to enter into a Memorandum of Understanding/Agreement with Council.

Yours Sincerely,

John Burke  
Chair  
Warren Museum and Gallery Association Inc.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020

ITEM 8 DECEMBER 2019 BUDGET REVIEW

(A1-5.38)

## RECOMMENDATION

That amendments to the itemised budgets as listed in the December 2019 Budget Review be authorised.

## PURPOSE

To advise Council and make any necessary amendments to the adopted 2019/2020 Operational Plan that may be required throughout the financial year.

## BACKGROUND

Clause 203 “Budget review statements and revision of estimates” of the Local Government (General) Regulation, 2005 requires Council to:

- 1) *Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council’s revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- 2) *A budget review statement must include or be accompanied by:*
  - a. *a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
  - b. *if that position is unsatisfactory, recommendations for remedial action.*
- 3) *A budget review statement must also include any information required by the Code to be included in such a statement.*

## REPORT

As Council’s responsible accounting officer, I have included in the attachments a balanced December 2019 Budget Review document (after deducting depreciation) covering the period 1<sup>st</sup> July to 31<sup>st</sup> December 2019.

The major income budget variations of \$3,574,827.00 are as follows:

1. An increase Rates & Annual Charges of \$1,784.00,
2. An increase in User Charges of \$263,552.00, due to RMS Work Orders on State Highway 11 of \$289,442.00 and decrease in Water Usage Charges of \$40,000.00
3. An increase in Grants and Contributions of \$3,177,283.00 being increase in Roads to Recovery - \$327,629.00, Showground Equestrian Grant - \$495,000.00, RMS Repair Grant - \$400,000.00, Murray Darling Basin Grant - \$1,666,000, Office of Sport Grant - \$125,000.00, Waste Less Recycle More Grant - \$155,658.00 and Library Tech Savvy Seniors Grant - \$5,819.00
4. Transfers from DWM Restricted Funds -\$92,750, and Council Chambers Specific Works - \$6,300.00

All expenditure movements are detailed in the December 2019 Budget Review attachment with appropriate comments on each item.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020

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## ITEM 8 DECEMBER 2019 BUDGET REVIEW

CONTINUED

### FINANCIAL AND RESOURCE IMPLICATIONS

Nil

### LEGAL IMPLICATIONS

N/A

### RISK IMPLICATIONS

N/A

### STAKEHOLDER CONSULTATION

N/A

### OPTIONS

N/A

### CONCLUSION

The December 2019 Budget Review is to provide Council and the Community with an update on the progress of the adopted 2019/2020 Operational Plan incorporating any variances to the original document as required.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

### SUPPORTING INFORMATION / ATTACHMENTS

1. Responsible Accounting Officers Statement,
2. Summary of Income & Expenditure by Activity,
3. Summary of the Capital Budget, and
4. December 2019 Budget Document itemised.

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020

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ITEM 8      DECEMBER 2019 BUDGET REVIEW

CONTINUED

Warren Shire Council

**Quarterly Budget Review Statement**

for the period 01/10/19 to 31/12/19

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 December 2019**

It is my opinion that the Quarterly Budget Review Statement for Warren Shire Council for the quarter ended 31/12/19 indicates that Council's projected financial position at 30/6/20 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Date: 31/01/2020

Mr Darren Arthur  
Responsible Accounting Officer

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020

## ITEM 8 DECEMBER 2019 BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement  
for the period 01/10/19 to 31/12/19

### Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2019

#### Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2019/20	Approved Changes		Revised Budget 2019/20	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS				
<b>Income</b>							
General Purpose Revenues	7,968	-	108	8,076	1	8,077	7,205
Administration	299	-	15	314	1	315	162
Public Order & Safety	60	-	-	60	8	68	8
Health	-	-	-	-	1	1	1
Environment	342	-	(8)	334	156	490	376
Community Services & Education	90	9	-	99		99	73
Housing & Community Amenities	165	-	(6)	159	(3)	156	53
Water Supplies	785	415	114	1,314	(33)	1,281	723
Sewer Services	2,834	-	-	2,834	-	2,834	580
Recreation & Culture	999	379	1,149	2,527	627	3,154	1,754
Manufacturing & Construction	505	-	-	505	1	506	1
Transport & Communication	2,304	488	144	2,936	617	3,553	1,353
Economic Affairs	127	85	-	212	1,667	1,879	943
<b>Total Income from Continuing Operations</b>	<b>16,478</b>	<b>1,376</b>	<b>1,516</b>	<b>19,370</b>	<b>3,043</b>	<b>22,413</b>	<b>13,232</b>
<b>Expenses</b>							
Governance	594	-	6	588	7	595	320
Administration	3,175	-	14	3,189	(287)	2,902	1,691
Public Order & Safety	352	-	1	353	(9)	344	114
Health	214	-	-	214	(1)	213	98
Environment	943	-	-	943	28	971	397
Community Services & Education	104	9	-	113	-	113	22
Housing & Community Amenities	325	-	1	326	(1)	325	149
Water Supplies	1,029	-	-	1,029	16	1,045	467
Sewer Services	978	-	-	978	(67)	911	359
Recreation & Culture	1,825	66	48	1,939	59	1,998	943
Manufacturing & Construction	491	-	-	491	-	491	48
Transport & Communication	4,466	488	(569)	4,385	346	4,731	1,861
Economic Affairs	386	23	-	409	-	409	216
<b>Total Expenses from Continuing Operations</b>	<b>14,882</b>	<b>586</b>	<b>(511)</b>	<b>14,957</b>	<b>91</b>	<b>15,048</b>	<b>6,685</b>
<b>Net Operating Result from All Operations</b>	<b>1,596</b>	<b>790</b>	<b>2,027</b>	<b>4,413</b>	<b>2,952</b>	<b>7,365</b>	<b>6,547</b>

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020

## ITEM 8 DECEMBER 2019 BUDGET REVIEW

CONTINUED

Warren Shire Council

Quarterly Budget Review Statement  
for the period 01/10/19 to 31/12/19

### Capital Budget Review Statement

Budget review for the quarter ended 31 December 2019

#### Capital Budget - Council Consolidated

(\$000's)	Original Budget 2019/20	Approved Changes		Revised Budget 2019/20	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS				
<b>Capital Expenditure</b>							
New Assets							
- Plant & Equipment	-	-	-	-	-	-	-
- Land & Buildings	-	668	-	668	-	668	525
- Other	-	-	-	-	-	-	-
Renewal Assets (Replacement)							
- Plant & Equipment	1,076	1,109	-	2,185		2,185	544
- Land & Buildings	29	1,389	-	1,418	12	1,430	43
- Roads, Bridges, Footpaths	2,153	933	-	3,086	728	3,814	1,341
- Other	5,798	1,294	682	7,774	2,531	10,305	1,480
Loan Repayments (Principal)	91	-	-	91	-	91	59
Transfer to Reserves	-	-	55	55	-	55	55
<b>Total Capital Expenditure</b>	<b>9,147</b>	<b>5,393</b>	<b>737</b>	<b>15,277</b>	<b>3,271</b>	<b>18,548</b>	<b>4,047</b>
<b>Capital Funding</b>							
Rates & Other Untied Funding	2,350	668	-	3,018	3	3,021	1,944
Grants & Contributions	2,524	1,487	682	4,693	3,169	7,862	1,359
Reserves:							
- External Resrtictions/Reserves	-	-	-	-	-	-	-
- Internal Restrictions/Reserves	310	3,048	-	3,358	99	3,457	649
New Loans	3,600	-	-	3,600	-	3,600	-
Receipts from Sale of Assets							
- Plant & Equipment	363	-	-	363	-	363	40
- Land & Buildings	-	190	55	245	-	245	55
<b>Total Capital Funding</b>	<b>9,147</b>	<b>5,393</b>	<b>737</b>	<b>15,277</b>	<b>3,271</b>	<b>18,548</b>	<b>4,047</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# WARREN SHIRE COUNCIL

## DECEMBER 2019 - BUDGET REVIEW

### Council Functions

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Amended Budget	Adjustment Required	% Expended Proposed		Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Amended Budget	Adjustment Required	% Expended Proposed	
<b>INCOME</b>										<b>EXPENDITURE</b>										
<b>General Fund</b>																				
General Purpose Income	(7,967,675)	(108,478)	(8,076,153)	(7,204,570)	(871,583)	89%	(8,077,488)	(1,335)	89%	0	0	0	0	0	0	0%	0	0	0%	
Governance	0	0	0	0	0	0%	0	0	0%	593,524	(5,976)	587,548	320,318	267,230	55%	594,677	7,129	54%		
Administration	(299,248)	(15,450)	(314,698)	(161,611)	(153,087)	51%	(315,888)	(1,190)	51%	3,174,607	13,613	3,188,220	1,691,079	1,497,141	53%	2,901,037	(287,183)	58%		
Public Order & Safety	(60,206)	0	(60,206)	(7,651)	(52,555)	13%	(67,874)	(7,668)	11%	352,503	719	353,222	113,774	239,448	32%	343,888	(9,334)	33%		
Health	0	(178)	(178)	(534)	(52,555)	300%	(534)	(356)	100%	213,869	0	213,869	98,447	115,422	46%	212,869	(1,000)	46%		
Environment	(326,474)	7,597	(318,877)	(376,123)	(57,246)	118%	(474,946)	(156,069)	79%	927,816	75	927,891	397,259	530,632	43%	955,933	28,042	42%		
Community Services & Education	(90,301)	(9,592)	(99,893)	(72,965)	(26,928)	73%	(99,893)	0	73%	104,402	9,592	113,994	21,612	92,382	19%	113,994	0	19%		
Housing & Comm. Amenities	(164,695)	6,420	(158,275)	(52,920)	(105,355)	33%	(155,582)	2,693	34%	325,043	1,500	326,543	149,357	177,186	46%	325,122	(1,421)	46%		
Recreation & Culture	(248,795)	(1,527,915)	(1,776,710)	(1,754,034)	(22,676)	99%	(2,403,388)	(626,678)	73%	1,824,984	114,388	1,939,372	942,638	996,734	49%	1,998,616	59,244	47%		
Mining, Manufacturing & Const.	(505,125)	0	(505,125)	(887)	(504,238)	0%	(506,012)	(887)	0%	491,039	10	491,049	48,226	442,823	10%	491,049	0	10%		
Transport & Communication	(2,304,262)	(631,978)	(2,936,240)	(1,353,405)	(1,582,835)	46%	(3,953,311)	(1,017,071)	34%	4,465,607	(80,518)	4,385,089	1,861,010	2,524,079	42%	4,731,539	346,450	39%		
Economic Services	(127,255)	(85,058)	(212,313)	(942,931)	(730,618)	444%	(1,879,529)	(1,667,216)	50%	386,064	22,795	408,859	216,310	192,549	53%	408,511	(348)	53%		
New Loan Funds	(750,000)	0	(750,000)	0	(750,000)	0%	(750,000)	0	0%	0	0	0	0	0	0%	0	0	0%		
From Restricted Funds - Capital Items	(310,000)	(3,047,677)	(3,357,677)	(594,142)	(2,763,535)	18%	(3,456,727)	(99,050)	17%	0	0	0	0	0	0%	0	0	0%		
<b>General Fund Operating Totals</b>	<b>(13,154,036)</b>	<b>(5,412,309)</b>	<b>(18,566,345)</b>	<b>(12,521,771)</b>	<b>(6,044,574)</b>	<b>67%</b>	<b>(22,141,172)</b>	<b>(3,574,827)</b>	<b>57%</b>	<b>12,859,458</b>	<b>76,198</b>	<b>12,935,656</b>	<b>5,860,030</b>	<b>7,075,626</b>	<b>45%</b>	<b>13,077,235</b>	<b>141,579</b>	<b>45%</b>		
<b>Water Fund</b>																				
Water Supplies	(811,526)	(414,441)	(1,225,967)	(723,401)	(502,566)	59%	(1,192,809)	33,158	61%	1,029,227	0	1,029,227	467,192	562,035	45%	1,045,216	15,989	45%		
New Loan Funds	(850,000)	0	(850,000)	0	(850,000)	0%	(850,000)	0	0%	0	0	0	0	0	0%	0	0	0%		
From Restricted Funds - Capital Items	26,739	(115,021)	(88,282)	0	(88,282)	0%	(121,440)	(33,158)	0%	0	0	0	0	0	0%	0	0	0%		
<b>Water Fund Operating Totals</b>	<b>(1,634,787)</b>	<b>(529,462)</b>	<b>(2,164,249)</b>	<b>(723,401)</b>	<b>(1,440,848)</b>	<b>33%</b>	<b>(2,164,249)</b>	<b>0</b>	<b>33%</b>	<b>1,029,227</b>	<b>0</b>	<b>1,029,227</b>	<b>467,192</b>	<b>562,035</b>	<b>45%</b>	<b>1,045,216</b>	<b>15,989</b>	<b>45%</b>		
<b>Sewerage Fund</b>																				
Sewerage Services	(2,631,073)	(534)	(2,631,607)	(580,365)	(2,051,242)	22%	(2,631,607)	0	22%	978,295	0	978,295	359,085	619,210	37%	911,672	(66,623)	39%		
New Loan Funds	(2,000,000)	0	(2,000,000)	0	(2,000,000)	0%	(2,000,000)	0	0%	0	0	0	0	0	0%	0	0	0%		
From Restricted Funds - Capital Items	(202,836)	534	(202,302)	0	(202,302)	0%	(202,302)	0	0%	0	0	0	0	0	0%	0	0	0%		
<b>Sewerage Fund Operating Totals</b>	<b>(4,833,909)</b>	<b>0</b>	<b>(4,833,909)</b>	<b>(580,365)</b>	<b>(4,253,544)</b>	<b>12%</b>	<b>(4,833,909)</b>	<b>0</b>	<b>12%</b>	<b>978,295</b>	<b>0</b>	<b>978,295</b>	<b>359,085</b>	<b>619,210</b>	<b>37%</b>	<b>911,672</b>	<b>(66,623)</b>	<b>39%</b>		
<b>All Funds Operating Totals</b>	<b>(19,622,732)</b>	<b>(5,941,771)</b>	<b>(25,564,503)</b>	<b>(13,825,537)</b>	<b>(11,738,966)</b>	<b>54%</b>	<b>(29,139,330)</b>	<b>(3,574,827)</b>	<b>47%</b>	<b>14,866,980</b>	<b>76,198</b>	<b>14,943,178</b>	<b>6,686,307</b>	<b>8,256,871</b>	<b>45%</b>	<b>15,034,123</b>	<b>90,945</b>	<b>44%</b>		
<b>Capital</b>																				
General Fund	(363,000)	(244,573)	(607,573)	(94,032)	(513,541)	15%	(607,573)	0	15%	4,137,546	5,546,668	9,684,214	3,549,642	6,134,572	37%	12,955,282	3,271,068	27%		
Water Supply Fund	0	0	0	0	0	0%	0	0	0%	850,000	529,462	1,379,462	491,927	529,462	36%	1,379,462	0	36%		
Sewerage Services Fund	0	0	0	0	0	0%	0	0	0%	4,160,000	0	4,160,000	5,800	4,154,200	0%	4,160,000	0	0%		
<b>Total Capital</b>	<b>(363,000)</b>	<b>(244,573)</b>	<b>(607,573)</b>	<b>(94,032)</b>	<b>(513,541)</b>	<b>15%</b>	<b>(607,573)</b>	<b>0</b>	<b>15%</b>	<b>9,147,546</b>	<b>6,076,130</b>	<b>15,223,676</b>	<b>4,047,369</b>	<b>10,818,234</b>	<b>27%</b>	<b>18,494,744</b>	<b>3,271,068</b>	<b>22%</b>		
<b>Total Operating &amp; Capital</b>	<b>(19,985,732)</b>	<b>(6,186,344)</b>	<b>(26,172,076)</b>	<b>(13,919,569)</b>	<b>(12,252,507)</b>	<b>53%</b>	<b>(29,746,903)</b>	<b>(3,574,827)</b>	<b>47%</b>	<b>24,014,526</b>	<b>6,152,328</b>	<b>30,166,854</b>	<b>10,733,676</b>	<b>19,075,105</b>	<b>36%</b>	<b>33,528,867</b>	<b>3,362,013</b>	<b>32%</b>		

### Estimated Budget Results

(Surplus)/Deficit	4,028,794	(34,016)	3,994,778	(3,185,893)	6,822,598	-80%	3,781,964	(212,814)	-84%
Add Depreciation Included in Above	3,994,778	0	3,994,778	1,860,138	2,134,640	47%	3,781,964	(212,814)	49%
<b>Est. (Surplus)/Deficit before Dep'n</b>	<b>34,016</b>	<b>(34,016)</b>	<b>0</b>	<b>(5,046,032)</b>	<b>4,687,958</b>		<b>0</b>	<b>0</b>	

### Sources of Revenue for Adjustments Required

Rates & Annual Charges	(1,784)
User Charges & Other Revenues	(263,552)
Grants & Contributions	(3,177,283)
Internal Restricted Funds from 2018/19	(132,208)
<b>Total Revenue Adjustments</b>	<b>(3,574,827)</b>



	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>1 - General Fund</b>										
<b>0100-0001 - GENERAL PURPOSE INCOME</b>										
<b>0100-0002 - GENERAL RATE INCOME - NETT</b>										
0100-0004 - FARMLAND - RATES LEVIED	(4,015,283)	0	(4,015,283)	(4,016,618)	1,335	100%	(4,016,618)	(1,335)	100%	Adjusted to actual rates levied
0101-0004 - RESIDENTIAL - RATES LEVIED	(656,970)	2,377	(654,593)	(654,593)	0	100%	(654,593)	0	100%	
0102-0004 - BUSINESS - RATES LEVIED	(229,400)	0	(229,400)	(229,400)	0	100%	(229,400)	0	100%	
0120-0003 - GENERAL RATES ABANDONED	36,388	0	36,388	35,857	531	99%	36,388	0	99%	
<b>0100-0002 - GENERAL RATE INCOME - NETT Total</b>	<b>(4,865,265)</b>	<b>2,377</b>	<b>(4,862,888)</b>	<b>(4,864,755)</b>	<b>1,867</b>	<b>100%</b>	<b>(4,864,223)</b>	<b>(1,335)</b>	<b>100%</b>	
<b>0140-0002 - INTEREST ON OVERDUE GENERAL RATES</b>										
0140-0002 - INTEREST ON OVERDUE GENERAL RATES	(6,663)	0	(6,663)	(3,772)	(2,891)	57%	(6,663)	0	57%	
<b>0140-0002 - INTEREST ON OVERDUE GENERAL RATES Total</b>	<b>(6,663)</b>	<b>0</b>	<b>(6,663)</b>	<b>(3,772)</b>	<b>(2,891)</b>	<b>57%</b>	<b>(6,663)</b>	<b>0</b>	<b>57%</b>	
<b>0150-0002 - INTEREST ON INVESTMENTS</b>										
0150-0002 - INTEREST ON INVESTMENTS	(224,950)	0	(224,950)	(74,370)	(150,580)	33%	(224,950)	0	33%	
<b>0150-0002 - INTEREST ON INVESTMENTS Total</b>	<b>(224,950)</b>	<b>0</b>	<b>(224,950)</b>	<b>(74,370)</b>	<b>(150,580)</b>	<b>33%</b>	<b>(224,950)</b>	<b>0</b>	<b>33%</b>	
<b>0170-0002 - GRANTS &amp; SUBSIDIES</b>										
0170-0002 - GRANTS & SUBSIDIES	(2,870,797)	(110,855)	(2,981,652)	(2,261,674)	(719,978)	76%	(2,981,652)	0	76%	
<b>0170-0002 - GRANTS &amp; SUBSIDIES Total</b>	<b>(2,870,797)</b>	<b>(110,855)</b>	<b>(2,981,652)</b>	<b>(2,261,674)</b>	<b>(719,978)</b>	<b>76%</b>	<b>(2,981,652)</b>	<b>0</b>	<b>76%</b>	
<b>0100-0001 - GENERAL PURPOSE INCOME Total</b>	<b>(7,967,675)</b>	<b>(108,478)</b>	<b>(8,076,153)</b>	<b>(7,204,570)</b>	<b>(871,583)</b>	<b>89%</b>	<b>(8,077,488)</b>	<b>(1,335)</b>	<b>89%</b>	
<b>0250-0001 - GOVERNANCE</b>										
<b>0250-0002 - GOVERNANCE OPERATIONS</b>										
0250-0003 - GOVERNANCE - EMPLOYEE EXPENSES	341,354	0	341,354	184,948	156,406	54%	346,394	5,040	53%	Increase in Staff Housing Subsidy
0251-0003 - GOVERNANCE - OTHER EXPENSES	8,200	0	8,200	86	8,114	1%	8,200	0	1%	
0270-0003 - MAYOR & COUNCILLORS EXPENSES	166,112	(8,220)	157,892	73,490	84,402	47%	159,473	1,581	46%	Increase in Ipad & Data expenses
0271-0003 - DELEGATES & MEMBERSHIP EXPENSES	77,858	2,244	80,102	61,794	18,308	77%	80,610	508	77%	Adjusted Memberships to actual
<b>0250-0002 - GOVERNANCE OPERATIONS Total</b>	<b>593,524</b>	<b>(5,976)</b>	<b>587,548</b>	<b>320,318</b>	<b>267,230</b>	<b>55%</b>	<b>594,677</b>	<b>7,129</b>	<b>54%</b>	
<b>0250-0001 - GOVERNANCE Total</b>	<b>593,524</b>	<b>(5,976)</b>	<b>587,548</b>	<b>320,318</b>	<b>267,230</b>	<b>55%</b>	<b>594,677</b>	<b>7,129</b>	<b>54%</b>	
<b>0300-0001 - ADMINISTRATION</b>										
<b>0300-0002 - CORPORATE SUPPORT OPERATIONS</b>										
0300-0003 - CORPORATE SUPPORT - INCOME	(108,283)	325	(107,958)	(48,063)	(59,895)	45%	(109,148)	(1,190)	44%	Increased for LGP Rebate
0301-0003 - COUNCIL BUILDING EXPENSES	83,319	0	83,319	38,079	45,240	46%	83,319	0	46%	
0305-0003 - ADMINISTRATION - EMPLOYEE EXPENSES	902,731	0	902,731	362,750	539,981	40%	847,231	(55,500)	43%	Decrease due to Staff resignation
0310-0003 - OFFICE, COMPUTER & COMMUNICATION EXP	133,097	0	133,097	92,079	41,018	69%	178,097	45,000	52%	Increase in Advertising & IP Phone rental
0315-0003 - ADMINISTRATION EXPENSES	108,201	(3,748)	104,453	92,821	11,632	89%	109,043	4,590	85%	Increase in External Audit Fees to anticipated
0319-0003 - INTEREST EXPENSES	8,972	0	8,972	5,109	3,863	57%	8,972	0	57%	
0320-0003 - OTHER SUNDRY EXPENSES	4,306	0	4,306	2,161	2,145	50%	4,306	0	50%	
0325-0003 - COUNCIL INSURANCES	214,867	1,761	216,628	216,629	(1)	100%	216,628	0	100%	
0330-0003 - ASSET MANAGEMENT EXPENSES	76,875	0	76,875	21,391	55,484	28%	76,875	0	28%	
0345-0003 - DEPRECIATION - CORPORATE SUPPORT	57,469	0	57,469	36,036	21,433	63%	72,072	14,603	50%	Adjusted to anticipated depreciation expense
<b>0300-0002 - CORPORATE SUPPORT OPERATIONS Total</b>	<b>1,481,554</b>	<b>(1,662)</b>	<b>1,479,892</b>	<b>818,992</b>	<b>660,900</b>	<b>55%</b>	<b>1,487,395</b>	<b>7,503</b>	<b>55%</b>	
<b>0350-0002 - ENGINEERING &amp; WORKS OPERATIONS</b>										
0350-0003 - ENGINEERING & WORKS - INCOME	(1,000)	0	(1,000)	0	(1,000)	0%	(1,000)	0	0%	
0351-0003 - ENGINEERING - EMPLOYEE EXPENSES	1,176,413	0	1,176,413	564,953	611,460	48%	1,111,613	(64,800)	51%	Decrease due to Staff resignations
0355-0003 - ENGINEERING - OFFICE EXPENSES	30,000	0	30,000	35,068	(5,068)	117%	37,000	7,000	95%	Increase due to software maintenance
0360-0003 - ENGINEERING - OTHER SUNDRY EXPENSES	10,000	0	10,000	1,635	8,365	16%	3,000	(7,000)	55%	to Engineering Office Expenses
0370-0003 - DEPOT EXPENSES	101,832	0	101,832	48,949	52,883	48%	101,832	0	48%	
0395-0003 - DEPRECIATION - ENGINEERING & WORKS	56,697	0	56,697	29,311	27,386	52%	58,621	1,924	50%	Adjusted to anticipated depreciation expense
<b>0350-0002 - ENGINEERING &amp; WORKS OPERATIONS Total</b>	<b>1,373,942</b>	<b>0</b>	<b>1,373,942</b>	<b>679,916</b>	<b>694,026</b>	<b>49%</b>	<b>1,311,066</b>	<b>(62,876)</b>	<b>52%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>0400-0002 - COUNCIL ELE</b>										
0400-0002 - COUNCIL ELE	(72,700)	0	(72,700)	(35,018)	(37,682)	48%	(72,700)	0	48%	
<b>0400-0002 - COUNCIL ELE Total</b>	<b>(72,700)</b>	<b>0</b>	<b>(72,700)</b>	<b>(35,018)</b>	<b>(37,682)</b>	<b>48%</b>	<b>(72,700)</b>	<b>0</b>	<b>48%</b>	
<b>0405-0002 - OTHER EMPLOYMENT OVERHEADS</b>										
0405-0002 - OTHER EMPLOYMENT OVERHEADS	0	0	0	117,126	(117,126)	0%	17,000	17,000	689%	Admin, Eng & Health wages on training
<b>0405-0002 - OTHER EMPLOYMENT OVERHEADS Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>117,126</b>	<b>(117,126)</b>	<b>0%</b>	<b>17,000</b>	<b>17,000</b>	<b>689%</b>	
<b>0430-0002 - CONTRIBUTIONS FROM OTHER WORKS</b>										
0430-0003 - CONT FROM WATER & SEWERAGE FUNDS	(248,782)	0	(248,782)	(124,391)	(124,391)	50%	(248,782)	0	50%	
0431-0003 - ADMINISTRATION CHARGES EIPP & CBP	(15,303)	0	(15,303)	0	(15,303)	0%	(15,303)	0	0%	
0432-0003 - STATE HIGHWAY 11 - MANAGEMENT COSTS	(12,885)	0	(12,885)	2,193	(15,078)	-17%	(12,885)	0	-17%	
<b>0430-0002 - CONTRIBUTIONS FROM OTHER WORKS Total</b>	<b>(276,970)</b>	<b>0</b>	<b>(276,970)</b>	<b>(122,198)</b>	<b>(154,772)</b>	<b>44%</b>	<b>(276,970)</b>	<b>0</b>	<b>44%</b>	
<b>0470-0002 - COUNCIL PLANT OPERATIONS</b>										
0470-0003 - PLANT & WORKSHOP INCOME	(109,465)	(175)	(109,640)	(21,614)	(88,026)	20%	(109,640)	0	20%	
0471-0003 - PLANT RUNNING EXPENSES - NETT COST	(567,875)	0	(567,875)	(275,142)	(292,733)	48%	(567,875)	0	48%	
0472-0003 - WORKSHOP EXPENSES	60,923	0	60,923	31,246	29,677	51%	60,923	0	51%	
0473-0003 - OTHER PLANT & WORKSHOP EXPENSES	6,250	0	6,250	1,927	4,323	31%	6,250	0	31%	
0485-0003 - DEPRECIATION - COUNCIL PLANT	979,700	0	979,700	334,233	645,467	34%	729,700	(250,000)	46%	Adjusted to anticipated depreciation expense
<b>0470-0002 - COUNCIL PLANT OPERATIONS Total</b>	<b>369,533</b>	<b>(175)</b>	<b>369,358</b>	<b>70,650</b>	<b>298,708</b>	<b>19%</b>	<b>119,358</b>	<b>(250,000)</b>	<b>59%</b>	
<b>0300-0001 - ADMINISTRATION Total</b>	<b>2,875,359</b>	<b>(1,837)</b>	<b>2,873,522</b>	<b>1,529,468</b>	<b>1,344,054</b>	<b>53%</b>	<b>2,585,149</b>	<b>(288,373)</b>	<b>59%</b>	
<b>0500-0001 - PUBLIC ORDER &amp; SAFETY</b>										
<b>0500-0002 - FIRE PROTECTION OPERATIONS</b>										
0500-0003 - FIRE PROTECTION - INCOME	(56,375)	0	(56,375)	0	(56,375)	0%	(56,375)	0	0%	
0501-0003 - FIRE PROTECTION CONTRIBUTIONS	149,267	0	149,267	42,985	106,283	29%	149,267	0	29%	
0502-0003 - FIRE PROTECTION EXPENSES	59,384	669	60,053	3,280	56,773	5%	60,053	0	5%	
0509-0003 - DEPRECIATION - FIRE PROTECTION	12,052	0	12,052	1,522	10,530	13%	3,045	(9,007)	50%	Adjusted to anticipated depreciation expense
<b>0500-0002 - FIRE PROTECTION OPERATIONS Total</b>	<b>164,328</b>	<b>669</b>	<b>164,997</b>	<b>47,787</b>	<b>117,210</b>	<b>29%</b>	<b>155,990</b>	<b>(9,007)</b>	<b>31%</b>	
<b>0510-0002 - EMERGENCY SERVICES OPERATIONS</b>										
0510-0003 - EMERGENCY SERVICES INCOME	(2,050)	0	(2,050)	0	(2,050)	0%	(2,050)	0	0%	
0511-0003 - CONTRIBUTION TO SES	4,298	0	4,298	2,149	2,149	50%	4,298	0	50%	
0512-0003 - EMERGENCY SERVICE BUILDING EXPENSES	11,734	40	11,774	5,607	6,167	48%	11,774	0	48%	
0514-0003 - DEPRECIATION - EMERGENCY SERVICES	4,263	0	4,263	1,968	2,295	46%	3,936	(327)	50%	Adjusted to anticipated depreciation expense
<b>0510-0002 - EMERGENCY SERVICES OPERATIONS Total</b>	<b>18,245</b>	<b>40</b>	<b>18,285</b>	<b>9,724</b>	<b>8,561</b>	<b>53%</b>	<b>17,958</b>	<b>(327)</b>	<b>54%</b>	
<b>0515-0002 - ANIMAL CONTROL OPERATIONS</b>										
0515-0003 - ANIMAL CONTROL INCOME	(1,781)	0	(1,781)	(7,651)	5,870	430%	(9,449)	(7,668)	81%	Increased due to previous years income to A/c
0516-0003 - ANIMAL CONTROL EXPENSES	111,240	10	111,250	56,130	55,120	50%	111,250	0	50%	
0530-0003 - DEPRECIATION - ANIMAL CONTROL	265	0	265	132	133	50%	265	0	50%	
<b>0515-0002 - ANIMAL CONTROL OPERATIONS Total</b>	<b>109,724</b>	<b>10</b>	<b>109,734</b>	<b>48,611</b>	<b>61,123</b>	<b>44%</b>	<b>102,066</b>	<b>(7,668)</b>	<b>48%</b>	
<b>0500-0001 - PUBLIC ORDER &amp; SAFETY Total</b>	<b>292,297</b>	<b>719</b>	<b>293,016</b>	<b>106,122</b>	<b>186,894</b>	<b>36%</b>	<b>276,014</b>	<b>(17,002)</b>	<b>38%</b>	
<b>0600-0001 - HEALTH SERVICES</b>										
<b>0600-0002 - HEALTH SERVICES OPERATIONS</b>										
0600-0003 - HEALTH SERVICES INCOME	0	(178)	(178)	(534)	356	300%	(534)	(356)	100%	Adjusted to actual income to date
0601-0003 - HEALTH SERVICES EMPLOYEE EXPENSES	201,480	0	201,480	93,596	107,884	46%	200,480	(1,000)	47%	To training expenses - cost of wages
0603-0003 - HEALTH SERVICES OFFICE EXPENSES	6,011	0	6,011	4,771	1,240	79%	10,511	4,500	45%	Adjustment between Office and
0607-0003 - HEALTH SERVICES OTHER SUNDRY EXPENSE	6,378	0	6,378	80	6,298	1%	1,878	(4,500)	4%	Sundry expenses only
0610-0003 - DEPRECIATION - HEALTH SERVICES	0	0	0	0	0	0%	0	0	0%	
<b>0600-0002 - HEALTH SERVICES OPERATIONS Total</b>	<b>213,869</b>	<b>(178)</b>	<b>213,691</b>	<b>97,913</b>	<b>115,778</b>	<b>46%</b>	<b>212,335</b>	<b>(1,356)</b>	<b>46%</b>	
<b>0600-0001 - HEALTH SERVICES Total</b>	<b>213,869</b>	<b>(178)</b>	<b>213,691</b>	<b>97,913</b>	<b>115,778</b>	<b>46%</b>	<b>212,335</b>	<b>(1,356)</b>	<b>46%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>0650-0001 - ENVIRONMENT</b>										
<b>0655-0002 - NOXIOUS PLANTS OPERATIONS</b>										
0655-0003 - CONTRIBUTION TO CMCC	108,034	0	108,034	0	108,034	0%	108,034	0	0%	
<b>0655-0002 - NOXIOUS PLANTS OPERATIONS Total</b>	<b>108,034</b>	<b>0</b>	<b>108,034</b>	<b>0</b>	<b>108,034</b>	<b>0%</b>	<b>108,034</b>	<b>0</b>	<b>0%</b>	
<b>0700-0002 - ENVIRONMENT &amp; LEVEE PROTECTION</b>										
0701-0003 - ENVIRONMENT & LEVEE EXPENSES	61,000	0	61,000	20,984	40,016	34%	61,000	0	34%	
0715-0003 - DEPRECIATION - ENVIRONMENT & LEVEE	108,971	0	108,971	53,798	55,173	49%	107,597	(1,374)	50%	Adjusted to anticipated depreciation expense
<b>0700-0002 - ENVIRONMENT &amp; LEVEE PROTECTION Total</b>	<b>169,971</b>	<b>0</b>	<b>169,971</b>	<b>74,782</b>	<b>95,189</b>	<b>44%</b>	<b>168,597</b>	<b>(1,374)</b>	<b>44%</b>	
<b>0750-0002 - DWM COLLECTION OPERATIONS</b>										
0750-0003 - ANNUAL GARBAGE CHARGES LEVIED - NETT	(302,346)	7,597	(294,749)	(294,137)	(612)	100%	(294,137)	612	100%	Adjusted to actual charge levied
0752-0003 - OTHER GARBAGE CHARGES INCOME	(16,953)	0	(16,953)	(10,232)	(6,721)	60%	(17,976)	(1,023)	57%	Increased to anticipated income
0755-0003 - DWM COLLECTION EXPENSES	149,629	0	149,629	56,082	93,547	37%	149,629	0	37%	
<b>0750-0002 - DWM COLLECTION OPERATIONS Total</b>	<b>(169,670)</b>	<b>7,597</b>	<b>(162,073)</b>	<b>(248,287)</b>	<b>86,214</b>	<b>153%</b>	<b>(162,484)</b>	<b>(411)</b>	<b>153%</b>	
<b>0800-0002 - WASTE DISPOSAL OPERATIONS</b>										
0800-0003 - WASTE DISPOSAL INCOME	(7,175)	0	(7,175)	(71,754)	64,579	1,000%	(162,833)	(155,658)	44%	Increased due to Successful Grant Application
0801-0003 - WASTE DISPOSAL EXPENSES	274,189	75	274,264	152,549	121,715	56%	304,264	30,000	50%	Increased due to adjusted opening days
0820-0003 - DEPRECIATION - GARBAGE DISPOSAL	5,701	0	5,701	3,190	2,511	56%	6,381	680	50%	Adjusted to anticipated depreciation expense
<b>0800-0002 - WASTE DISPOSAL OPERATIONS Total</b>	<b>272,715</b>	<b>75</b>	<b>272,790</b>	<b>83,985</b>	<b>188,805</b>	<b>31%</b>	<b>147,812</b>	<b>(124,978)</b>	<b>57%</b>	
<b>0850-0002 - OTHER SANITATION &amp; GARBAGE</b>										
0850-0002 - OTHER SANITATION & GARBAGE	1,006	0	1,006	0	1,006	0%	1,006	0	0%	
<b>0850-0002 - OTHER SANITATION &amp; GARBAGE Total</b>	<b>1,006</b>	<b>0</b>	<b>1,006</b>	<b>0</b>	<b>1,006</b>	<b>0%</b>	<b>1,006</b>	<b>0</b>	<b>0%</b>	
<b>0900-0002 - STREET CLEANING OPERATIONS</b>										
0900-0002 - STREET CLEANING OPERATIONS	152,876	0	152,876	89,797	63,079	59%	152,876	0	59%	
<b>0900-0002 - STREET CLEANING OPERATIONS Total</b>	<b>152,876</b>	<b>0</b>	<b>152,876</b>	<b>89,797</b>	<b>63,079</b>	<b>59%</b>	<b>152,876</b>	<b>0</b>	<b>59%</b>	
<b>0950-0002 - STORMWATER DRAINAGE OPERATIONS</b>										
0950-0003 - STORMWATER DRAINAGE EXPENSES	25,000	0	25,000	786	24,214	3%	25,000	0	3%	
0960-0003 - DEPRECIATION - STORMWATER DRAINAGE	41,410	0	41,410	20,073	21,337	48%	40,146	(1,264)	50%	Adjusted to anticipated depreciation expense
<b>0950-0002 - STORMWATER DRAINAGE OPERATIONS Total</b>	<b>66,410</b>	<b>0</b>	<b>66,410</b>	<b>20,860</b>	<b>45,550</b>	<b>31%</b>	<b>65,146</b>	<b>(1,264)</b>	<b>32%</b>	
<b>0650-0001 - ENVIRONMENT Total</b>	<b>601,342</b>	<b>7,672</b>	<b>609,014</b>	<b>21,136</b>	<b>587,878</b>	<b>3%</b>	<b>480,987</b>	<b>(128,027)</b>	<b>4%</b>	
<b>1000-0001 - COMMUNITY SERVICES &amp; EDUCATION</b>										
<b>1050-0002 - YOUTH SERVICES OPERATIONS</b>										
1050-0003 - YOUTH SERVICES INCOME	(27,050)	(9,592)	(36,642)	(27,531)	(9,111)	75%	(36,642)	0	75%	
1051-0003 - YOUTH SERVICES EXPENSES	30,161	9,592	39,753	6,220	33,533	16%	39,753	0	16%	
<b>1050-0002 - YOUTH SERVICES OPERATIONS Total</b>	<b>3,111</b>	<b>0</b>	<b>3,111</b>	<b>(21,311)</b>	<b>24,422</b>	<b>-685%</b>	<b>3,111</b>	<b>0</b>	<b>-685%</b>	
<b>1060-0002 - VACATION CARE SERVICES OPERATIONS</b>										
1060-0003 - VACATION CARE INCOME	(12,360)	0	(12,360)	(6,561)	(5,799)	53%	(12,360)	0	53%	
1061-0003 - VACATION CARE EXPENSES	23,350	0	23,350	6,111	17,239	26%	23,350	0	26%	
<b>1060-0002 - VACATION CARE SERVICES OPERATIONS Total</b>	<b>10,990</b>	<b>0</b>	<b>10,990</b>	<b>(449)</b>	<b>11,439</b>	<b>-4%</b>	<b>10,990</b>	<b>0</b>	<b>-4%</b>	
<b>1100-0002 - OTHER COMMUNITY SERVICES OPERATIONS</b>										
1100-0003 - OTHER COMMUNITY SERVICES INCOME	(50,891)	0	(50,891)	(38,873)	(12,018)	76%	(50,891)	0	76%	
1101-0003 - OTHER COMMUNITY SERVICES EXPENSES	50,891	0	50,891	9,281	41,610	18%	50,891	0	18%	
<b>1100-0002 - OTHER COMMUNITY SERVICES OPERATIONS Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(29,592)</b>	<b>29,592</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>1000-0001 - COMMUNITY SERVICES &amp; EDUCATION Total</b>	<b>14,101</b>	<b>0</b>	<b>14,101</b>	<b>(51,352)</b>	<b>65,453</b>	<b>-364%</b>	<b>14,101</b>	<b>0</b>	<b>-364%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>1150-0001 - HOUSING &amp; COMMUNITY SERVICES</b>										
<b>1150-0002 - PUBLIC CEMETERIES OPERATIONS</b>										
1150-0003 - PUBLIC CEMETERIES INCOME	(35,675)	0	(35,675)	(11,995)	(23,680)	34%	(35,675)	0	34%	
1151-0003 - PUBLIC CEMETERIES EXPENSES	120,406	0	120,406	68,245	52,161	57%	120,647	241	57%	Adjust Rates & Charges to actual expense
1165-0003 - DEPRECIATION - PUBLIC CEMETERIES	1,513	0	1,513	747	766	49%	1,513	0	49%	
<b>1150-0002 - PUBLIC CEMETERIES OPERATIONS Total</b>	<b>86,244</b>	<b>0</b>	<b>86,244</b>	<b>56,997</b>	<b>29,247</b>	<b>66%</b>	<b>86,485</b>	<b>241</b>	<b>66%</b>	
<b>1200-0002 - COUNCIL HOUSING OPERATIONS</b>										
1200-0003 - COUNCIL HOUSING INCOME	(85,020)	7,920	(77,100)	(34,065)	(43,036)	44%	(74,407)	2,693	46%	Decreased due to housing subsidy adjustment
1201-0003 - COUNCIL HOUSING EXPENSES	57,156	0	57,156	19,049	38,107	33%	57,156	0	33%	
1210-0003 - DEPRECIATION - COUNCIL HOUSING	20,753	0	20,753	9,466	11,287	46%	18,932	(1,821)	50%	Adjusted to anticipated depreciation expense
<b>1200-0002 - COUNCIL HOUSING OPERATIONS Total</b>	<b>(7,111)</b>	<b>7,920</b>	<b>809</b>	<b>(5,550)</b>	<b>6,359</b>	<b>-686%</b>	<b>1,681</b>	<b>872</b>	<b>-330%</b>	
<b>1250-0002 - STREET LIGHTING OPERATIONS</b>										
1250-0003 - STREET LIGHTING INCOME	(29,000)	(1,500)	(30,500)	0	(30,500)	0%	(30,500)	0	0%	
1251-0003 - STREET LIGHTING EXPENSES	124,215	1,500	125,715	51,691	74,024	41%	125,715	0	41%	
<b>1250-0002 - STREET LIGHTING OPERATIONS Total</b>	<b>95,215</b>	<b>0</b>	<b>95,215</b>	<b>51,691</b>	<b>43,524</b>	<b>54%</b>	<b>95,215</b>	<b>0</b>	<b>54%</b>	
<b>1300-0002 - TOWN PLANNING OPERATIONS</b>										
1300-0003 - TOWN PLANNING INCOME	(15,000)	0	(15,000)	(6,860)	(8,140)	46%	(15,000)	0	46%	
1301-0003 - TOWN PLANNING EXPENSES	1,000	0	1,000	0	1,000	0%	1,000	0	0%	
<b>1300-0002 - TOWN PLANNING OPERATIONS Total</b>	<b>(14,000)</b>	<b>0</b>	<b>(14,000)</b>	<b>(6,860)</b>	<b>(7,140)</b>	<b>49%</b>	<b>(14,000)</b>	<b>0</b>	<b>49%</b>	
<b>1350-0002 - OTHER COMMUNITY AMENITIES</b>										
1350-0002 - OTHER COMMUNITY AMENITIES	0	0	0	159	(159)	0%	159	159	100%	Adjusted to actual year to date expense
<b>1350-0002 - OTHER COMMUNITY AMENITIES Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>159</b>	<b>(159)</b>	<b>0%</b>	<b>159</b>	<b>159</b>	<b>100%</b>	
<b>1150-0001 - HOUSING &amp; COMMUNITY SERVICES Total</b>	<b>160,348</b>	<b>7,920</b>	<b>168,268</b>	<b>96,437</b>	<b>71,831</b>	<b>57%</b>	<b>169,540</b>	<b>1,272</b>	<b>57%</b>	
<b>1400-0001 - RECREATION &amp; CULTURE</b>										
<b>1400-0002 - PUBLIC LIBRARIES OPERATIONS</b>										
1400-0003 - PUBLIC LIBRARIES INCOME	(103,707)	(52,287)	(155,994)	(81,342)	(74,652)	52%	(162,672)	(6,678)	50%	Increased due to additional grant & donation
1401-0003 - PUBLIC LIBRARIES EMPLOYEE EXPENSES	259,365	0	259,365	117,033	142,332	45%	259,365	0	45%	
1405-0003 - PUBLIC LIBRARIES ADMIN EXPENSES	99,027	0	99,027	15,221	83,806	15%	99,027	0	15%	
1410-0003 - PUBLIC LIBRARIES OTHER EXPENSES	22,409	49,277	71,686	18,599	53,087	26%	78,505	6,819	24%	Increased due to additional grant & donation
1415-0003 - PUBLIC LIBRARIES BUILDING EXPENSES	23,970	0	23,970	14,048	9,922	59%	23,970	0	59%	
1445-0003 - DEPRECIATION - PUBLIC LIBRARIES	31,547	0	31,547	23,097	8,450	73%	46,193	14,646	50%	Adjusted to anticipated depreciation expense
<b>1400-0002 - PUBLIC LIBRARIES OPERATIONS Total</b>	<b>332,611</b>	<b>(3,010)</b>	<b>329,601</b>	<b>106,655</b>	<b>222,946</b>	<b>32%</b>	<b>344,388</b>	<b>14,787</b>	<b>31%</b>	
<b>1450-0002 - OTHER CULTURAL SERVICES</b>										
1450-0002 - OTHER CULTURAL SERVICES	9,969	(348)	9,621	9,621	(0)	100%	9,621	0	100%	
<b>1450-0002 - OTHER CULTURAL SERVICES Total</b>	<b>9,969</b>	<b>(348)</b>	<b>9,621</b>	<b>9,621</b>	<b>(0)</b>	<b>100%</b>	<b>9,621</b>	<b>0</b>	<b>100%</b>	
<b>1500-0002 - SWIMMING POOLS OPERATIONS</b>										
1500-0003 - SWIMMING POOL INCOME	(64,575)	(703,577)	(768,152)	(226,440)	(541,712)	29%	(768,152)	0	29%	
1501-0003 - SWIMMING POOL EXPENSES	233,274	(11)	233,263	139,925	93,338	60%	233,253	(10)	60%	Adjusted Casual Hire Ins to actual
1525-0003 - DEPRECIATION - SWIMMING POOLS	46,257	0	46,257	20,585	25,672	45%	41,171	(5,086)	50%	Adjusted to anticipated depreciation expense
<b>1500-0002 - SWIMMING POOLS OPERATIONS Total</b>	<b>214,956</b>	<b>(703,588)</b>	<b>(488,632)</b>	<b>(65,930)</b>	<b>(422,702)</b>	<b>13%</b>	<b>(493,728)</b>	<b>(5,096)</b>	<b>13%</b>	
<b>1550-0002 - SPORTING COMPLEX OPERATIONS</b>										
1550-0003 - SPORTING COMPLEX INCOME	(34,900)	(30,643)	(65,543)	(55,996)	(9,547)	85%	(65,543)	0	85%	
1551-0003 - SPORTING COMPLEX EXPENSES	149,173	18	149,191	67,737	81,454	45%	149,191	0	45%	
1585-0003 - DEPRECIATION - SPORTING COMPLEX	90,922	0	90,922	55,205	35,717	61%	110,410	19,488	50%	Adjusted to anticipated depreciation expense
<b>1550-0002 - SPORTING COMPLEX OPERATIONS Total</b>	<b>205,195</b>	<b>(30,625)</b>	<b>174,570</b>	<b>66,946</b>	<b>107,624</b>	<b>38%</b>	<b>194,058</b>	<b>19,488</b>	<b>34%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>1600-0002 - SPORTING GROUNDS &amp; OVALS OPERATIONS</b>										
1600-0003 - SPORTING GROUNDS INCOME	(7,688)	0	(7,688)	(126,971)	119,283	1,652%	(132,688)	(125,000)	96%	Successful Grant Application - Carter Oval
1601-0003 - SPORTING GROUNDS EXPENSES	191,156	(264)	190,892	105,555	85,337	55%	190,892	0	55%	
1645-0003 - DEPRECIATION - SPORTING GROUNDS	37,610	0	37,610	21,075	16,535	56%	42,149	4,539	50%	Adjusted to anticipated depreciation expense
<b>1600-0002 - SPORTING GROUNDS &amp; OVALS OPERATIONS Total</b>	<b>221,078</b>	<b>(264)</b>	<b>220,814</b>	<b>(341)</b>	<b>221,155</b>	<b>0%</b>	<b>100,353</b>	<b>(120,461)</b>	<b>0%</b>	
<b>1650-0002 - PARKS &amp; GARDENS OPERATIONS</b>										
1650-0003 - PARKS & GARDENS INCOME	0	(65,727)	(65,727)	(65,727)	0	100%	(65,727)	0	100%	
1651-0003 - PARKS & GARDENS EXPENSES	310,339	65,727	376,066	201,317	174,749	54%	376,066	0	54%	
1675-0003 - DEPRECIATION - PARKS & GARDENS	12,239	0	12,239	15,860	(3,621)	130%	31,720	19,481	50%	Adjusted to anticipated depreciation expense
<b>1650-0002 - PARKS &amp; GARDENS OPERATIONS Total</b>	<b>322,578</b>	<b>0</b>	<b>322,578</b>	<b>151,450</b>	<b>171,128</b>	<b>47%</b>	<b>342,059</b>	<b>19,481</b>	<b>44%</b>	
<b>1700-0002 - SHOWGROUND - RACECOURSE OPERATIONS</b>										
1700-0003 - SHOWGROUND - RACECOURSE INCOME	(37,925)	(675,681)	(713,606)	(1,197,558)	483,952	168%	(1,208,606)	(495,000)	99%	Adjusted to year to date grant received
1701-0003 - SHOWGROUND - RACECOURSE EXPENSES	257,407	(11)	257,396	92,917	164,479	36%	257,396	0	36%	
1725-0003 - DEPRECIATION - SHOWGROUND-RACECOURSE	50,320	0	50,320	24,843	25,477	49%	49,687	(633)	50%	Adjusted to anticipated depreciation expense
<b>1700-0002 - SHOWGROUND - RACECOURSE OPERATIONS Total</b>	<b>269,802</b>	<b>(675,692)</b>	<b>(405,890)</b>	<b>(1,079,798)</b>	<b>673,908</b>	<b>266%</b>	<b>(901,523)</b>	<b>(495,633)</b>	<b>120%</b>	
<b>1400-0001 - RECREATION &amp; CULTURE Total</b>	<b>1,576,189</b>	<b>(1,413,527)</b>	<b>162,662</b>	<b>(811,396)</b>	<b>974,058</b>	<b>-499%</b>	<b>(404,772)</b>	<b>(567,434)</b>	<b>200%</b>	
<b>1750-0001 - MINING MANUFACTURING &amp; CONSTRUCTION</b>										
<b>1750-0002 - BUILDING CONTROL OPERATIONS</b>										
1750-0003 - BUILDING CONTROL INCOME	0	0	0	(887)	887	0%	(887)	(887)	100%	Adjusted to year to date income
1751-0003 - BUILDING CONTROL EXPENSES	513	0	513	35	478	7%	513	0	7%	
<b>1750-0002 - BUILDING CONTROL OPERATIONS Total</b>	<b>513</b>	<b>0</b>	<b>513</b>	<b>(852)</b>	<b>1,365</b>	<b>-166%</b>	<b>(374)</b>	<b>(887)</b>	<b>228%</b>	
<b>1800-0002 - MT FOSTER QUARRY OPERATIONS</b>										
1800-0003 - MT FOSTER QUARRY INCOME	(305,125)	0	(305,125)	0	(305,125)	0%	(305,125)	0	0%	
1801-0003 - MT FOSTER QUARRY EXPENSES	310,276	10	310,286	13,238	297,048	4%	310,286	0	4%	
1820-0003 - DEPRECIATION - MT FOSTER QUARRY	0	0	0	0	0	0%	0	0	0%	
<b>1800-0002 - MT FOSTER QUARRY OPERATIONS Total</b>	<b>5,151</b>	<b>10</b>	<b>5,161</b>	<b>13,238</b>	<b>(8,077)</b>	<b>257%</b>	<b>5,161</b>	<b>0</b>	<b>257%</b>	
<b>1900-0002 - GRAVEL PITS OPERATIONS</b>										
1900-0003 - GRAVEL PITS INCOME	(200,000)	0	(200,000)	0	(200,000)	0%	(200,000)	0	0%	
1901-0003 - GRAVEL PITS EXPENDITURE	180,250	0	180,250	34,953	145,297	19%	180,250	0	19%	
<b>1900-0002 - GRAVEL PITS OPERATIONS Total</b>	<b>(19,750)</b>	<b>0</b>	<b>(19,750)</b>	<b>34,953</b>	<b>(54,703)</b>	<b>-177%</b>	<b>(19,750)</b>	<b>0</b>	<b>-177%</b>	
<b>1750-0001 - MINING MANUFACTURING &amp; CONSTRUCTION Total</b>	<b>(14,086)</b>	<b>10</b>	<b>(14,076)</b>	<b>47,339</b>	<b>(61,415)</b>	<b>-336%</b>	<b>(14,963)</b>	<b>(887)</b>	<b>-316%</b>	
<b>2000-0001 - TRANSPORT &amp; COMMUNICATION</b>										
<b>2000-0002 - LOCAL ROADS &amp; BRIDGES M&amp;R</b>										
2000-0003 - LOCAL SHIRE ROADS - INCOME	(524,206)	(131,052)	(655,258)	0	(655,258)	0%	(982,887)	(327,629)	0%	Additional R2R Grant Allocation
2005-0003 - LOCAL SHIRE BRIDGES - INCOME	0	0	0	0	0	0%	0	0	0%	
2010-0003 - URBAN SEALED ROADS - M & R	54,234	0	54,234	19,957	34,277	37%	54,234	0	37%	
2045-0003 - DEPRECIATION - URBAN SEALED ROADS	138,623	0	138,623	70,409	68,214	51%	140,819	2,196	50%	Adjusted to anticipated depreciation expense
2050-0003 - URBAN UNSEALED ROADS - M & R	25,942	0	25,942	7,317	18,625	28%	25,942	0	28%	
2095-0003 - DEPRECIATION - URBAN UNSEALED ROADS	5,808	0	5,808	2,891	2,917	50%	5,808	0	50%	
2100-0003 - RURAL SEALED ROADS - M & R	360,000	0	360,000	85,348	274,652	24%	360,000	0	24%	
2145-0003 - DEPRECIATION - RURAL SEALED ROADS	596,157	0	596,157	307,473	288,684	52%	614,946	18,789	50%	Adjusted to anticipated depreciation expense
2150-0003 - RURAL UNSEALED ROADS - M & R	1,000,000	(377,933)	622,067	197,046	425,021	32%	622,067	0	32%	
2195-0003 - DEPRECIATION - RURAL UNSEALED ROADS	207,589	0	207,589	105,777	101,812	51%	211,554	3,965	50%	Adjusted to anticipated depreciation expense
2200-0003 - RURAL SHIRE BRIDGES - M & R	15,000	0	15,000	82	14,918	1%	15,000	0	1%	
2245-0003 - DEPRECIATION - RURAL BRIDGES	123,820	0	123,820	61,130	62,690	49%	122,259	(1,561)	50%	Adjusted to anticipated depreciation expense
<b>2000-0002 - LOCAL ROADS &amp; BRIDGES M&amp;R Total</b>	<b>2,002,967</b>	<b>(508,985)</b>	<b>1,493,982</b>	<b>857,429</b>	<b>636,553</b>	<b>57%</b>	<b>1,189,742</b>	<b>(304,240)</b>	<b>72%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>2250-0002 - REGIONAL ROADS &amp; BRIDGES M &amp; R</b>										
2250-0003 - REGIONAL ROADS - INCOME	(1,603,100)	(385,066)	(1,988,166)	(1,177,166)	(811,000)	59%	(2,388,166)	(400,000)	49%	Successful Regional Roads Repair Grant
2260-0003 - REGIONAL SEALED ROADS - M & R	653,950	304,408	958,358	295,034	663,325	31%	958,358	0	31%	
2275-0003 - DEPRECIATION - REGIONAL SEALED ROADS	606,103	0	606,103	303,459	302,644	50%	606,103	0	50%	
2280-0003 - REGIONAL UNSEALED ROADS - M & R	94,300	0	94,300	1,088	93,212	1%	94,300	0	1%	
2295-0003 - DEPRECIATION - REGIONAL UNSEALED RDS	24,062	0	24,062	11,880	12,182	49%	24,062	0	49%	
2300-0003 - REGIONAL BRIDGES - M & R	16,400	0	16,400	0	16,400	0%	16,400	0	0%	
2345-0003 - DEPRECIATION - REGIONAL BRIDGES	56,007	0	56,007	27,651	28,357	49%	56,007	0	49%	
<b>2250-0002 - REGIONAL ROADS &amp; BRIDGES M &amp; R Total</b>	<b>(152,278)</b>	<b>(80,658)</b>	<b>(232,936)</b>	<b>(538,056)</b>	<b>305,120</b>	<b>231%</b>	<b>(632,936)</b>	<b>(400,000)</b>	<b>85%</b>	
<b>2350-0002 - STATE HIGHWAY 11 - RMS WORKS</b>										
2350-0003 - SH 11 - RMCC - INCOME	(168,525)	14,980	(153,545)	(31,573)	(121,972)	21%	(153,545)	0	21%	
2351-0003 - SH 11 - RMCC - EXPENSES	168,525	(14,980)	153,545	61,411	92,134	40%	153,545	0	40%	
2355-0003 - SH 11 - WORK ORDERS - INCOME	0	0	0	(16,008)	16,008	0%	(289,442)	(289,442)	6%	Anticipated RMS Work Order Income
2356-0003 - SH 11 - WORK ORDER - EXPENSES	0	0	0	127,271	(127,271)	0%	289,442	289,442	44%	Contra expense as above
<b>2350-0002 - STATE HIGHWAY 11 - RMS WORKS Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>141,101</b>	<b>(141,101)</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>2400-0002 - PARKING AREAS</b>										
2400-0002 - PARKING AREAS	5,000	0	5,000	0	5,000	0%	5,000	0	0%	
<b>2400-0002 - PARKING AREAS Total</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>0%</b>	<b>5,000</b>	<b>0</b>	<b>0%</b>	
<b>2450-0002 - FOOTPATHS &amp; CYCLEWAYS</b>										
2450-0003 - FOOTPATHS & CYCLEWAYS - INCOME	0	(122,899)	(122,899)	(122,899)	(0)	100%	(122,899)	0	100%	
2455-0003 - FOOTPATHS & CYCLEWAYS - EXPENSES	35,000	0	35,000	33,536	1,464	96%	60,000	25,000	56%	Cost of resurfacing the cycleways
2495-0003 - DEPRECIATION - FOOTPATHS & CYCLEWAYS	47,912	0	47,912	25,785	22,127	54%	51,570	3,658	50%	Adjusted to anticipated depreciation expense
<b>2450-0002 - FOOTPATHS &amp; CYCLEWAYS Total</b>	<b>82,912</b>	<b>(122,899)</b>	<b>(39,987)</b>	<b>(63,577)</b>	<b>23,590</b>	<b>159%</b>	<b>(11,329)</b>	<b>28,658</b>	<b>561%</b>	
<b>2500-0002 - KERB &amp; GUTTERING</b>										
2505-0003 - KERB & GUTTERING - EXPENSES	25,625	0	25,625	0	25,625	0%	25,625	0	0%	
<b>2500-0002 - KERB &amp; GUTTERING Total</b>	<b>25,625</b>	<b>0</b>	<b>25,625</b>	<b>0</b>	<b>25,625</b>	<b>0%</b>	<b>25,625</b>	<b>0</b>	<b>0%</b>	
<b>2550-0002 - AERODROMES</b>										
2550-0003 - AERODROMES - INCOME	(8,431)	0	(8,431)	(3,334)	(5,097)	40%	(8,431)	0	40%	
2555-0003 - AERODROMES - EXPENSES	78,147	46	78,193	48,915	29,278	63%	78,382	189	62%	Adjust rates & charges to anticipated expense
2570-0003 - DEPRECIATION - AERODROMES	18,861	0	18,861	9,311	9,550	49%	18,861	0	49%	
<b>2550-0002 - AERODROMES Total</b>	<b>88,577</b>	<b>46</b>	<b>88,623</b>	<b>54,891</b>	<b>33,732</b>	<b>62%</b>	<b>88,812</b>	<b>189</b>	<b>62%</b>	
<b>2600-0002 - BUS SHELTERS</b>										
2600-0003 - BUS SHELTERS - INCOME	0	0	0	0	0	0%	0	0	0%	
2605-0003 - BUS SHELTERS - EXPENSES	2,060	0	2,060	103	1,957	5%	2,060	0	5%	
2620-0003 - DEPRECIATION - BUS SHELTERS	358	0	358	177	181	49%	358	0	49%	
<b>2600-0002 - BUS SHELTERS Total</b>	<b>2,418</b>	<b>0</b>	<b>2,418</b>	<b>279</b>	<b>2,139</b>	<b>12%</b>	<b>2,418</b>	<b>0</b>	<b>12%</b>	
<b>2650-0002 - ANCILLARY SERVICES</b>										
2650-0003 - ANCILLARY SERVICES - INCOME	0	(7,941)	(7,941)	(2,425)	(5,516)	31%	(7,941)	0	31%	
2655-0003 - WARREN TOWN ANCILLARY - EXPENSES	56,340	0	56,340	33,998	22,342	60%	56,340	0	60%	
2660-0003 - NEVERTIRE VILLAGE ANCILLARY EXPENSES	25,000	0	25,000	11,609	13,391	46%	25,000	0	46%	
2670-0003 - COLLIE VILLAGE ANCILLARY EXPENSES	20,500	0	20,500	5,401	15,099	26%	20,500	0	26%	
2680-0003 - RURAL ADDRESSING EXPENSES	0	7,941	7,941	2,425	5,516	31%	7,941	0	31%	
2690-0003 - DEPRECIATION - ANCILLARY SERVICES	4,284	0	4,284	4,528	(244)	106%	9,056	4,772	50%	Adjusted to anticipated depreciation expense
<b>2650-0002 - ANCILLARY SERVICES Total</b>	<b>106,124</b>	<b>0</b>	<b>106,124</b>	<b>55,536</b>	<b>50,588</b>	<b>52%</b>	<b>110,896</b>	<b>4,772</b>	<b>50%</b>	
<b>2000-0001 - TRANSPORT &amp; COMMUNICATION Total</b>	<b>2,161,345</b>	<b>(712,496)</b>	<b>1,448,849</b>	<b>507,604</b>	<b>941,245</b>	<b>35%</b>	<b>778,228</b>	<b>(670,621)</b>	<b>65%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>2700-0001 - ECONOMIC AFFAIRS</b>										
<b>2700-0002 - CARAVAN PARKS</b>										
2700-0003 - CARAVAN PARKS OPERATIONS	9,524	(26)	9,498	7,101	2,397	75%	9,498	0	75%	
2745-0003 - DEPRECIATION - CARAVAN PARKS	773	0	773	763	10	99%	1,527	754	50%	Adjusted to anticipated depreciation expense
<b>2700-0002 - CARAVAN PARKS Total</b>	<b>10,297</b>	<b>(26)</b>	<b>10,271</b>	<b>7,865</b>	<b>2,406</b>	<b>77%</b>	<b>11,025</b>	<b>754</b>	<b>71%</b>	
<b>2750-0002 - TOURISM &amp; AREA PROMOTION</b>										
2750-0003 - TOURISM & AREA PROMOTION - INCOME	(2,050)	0	(2,050)	(715)	(1,335)	35%	(2,050)	0	35%	
2755-0003 - INFORMATION CENTRE - EXPENSES	32,070	73	32,143	7,800	24,343	24%	32,143	0	24%	
2760-0003 - OTHER AREA PROMOTION - EXPENSES	0	0	0	590	(590)	0%	0	0	0%	
2790-0003 - DEPRECIATION - TOURISM & AREA PROMOTE	10,161	0	10,161	5,097	5,064	50%	10,161	0	50%	
<b>2750-0002 - TOURISM &amp; AREA PROMOTION Total</b>	<b>40,181</b>	<b>73</b>	<b>40,254</b>	<b>12,773</b>	<b>27,481</b>	<b>32%</b>	<b>40,254</b>	<b>0</b>	<b>32%</b>	
<b>2800-0002 - SALEYARDS &amp; MARKETS</b>										
2800-0003 - SALEYARDS - EXPENSES	789	10	799	286	513	36%	799	0	36%	
<b>2800-0002 - SALEYARDS &amp; MARKETS Total</b>	<b>789</b>	<b>10</b>	<b>799</b>	<b>286</b>	<b>513</b>	<b>36%</b>	<b>799</b>	<b>0</b>	<b>36%</b>	
<b>2850-0002 - ECONOMIC DEVELOPMENT</b>										
2850-0003 - ECONOMIC DEVELOPMENT - INCOME	0	(85,052)	(85,052)	(895,312)	810,260	1,053%	(1,752,268)	(1,667,216)	51%	Increase due to successful MDBA Grant
2855-0003 - ECONOMIC DEVELOP EMPLOYEE EXPENSES	77,774	0	77,774	41,524	36,250	53%	77,274	(500)	54%	to training expenses - cost of wages
2860-0003 - ECONOMIC DEVELOPMENT PROGRAM EXPENSE	47,976	21,754	69,730	27,223	42,507	39%	69,730	0	39%	
<b>2850-0002 - ECONOMIC DEVELOPMENT Total</b>	<b>125,750</b>	<b>(63,298)</b>	<b>62,452</b>	<b>(826,565)</b>	<b>889,017</b>	<b>-1,324%</b>	<b>(1,605,264)</b>	<b>(1,667,716)</b>	<b>51%</b>	
<b>2900-0002 - PRIVATE WORKS</b>										
2900-0003 - PRIVATE WORKS - INCOME	(73,800)	0	(73,800)	(25,436)	(48,364)	34%	(73,800)	0	34%	
2905-0003 - PRIVATE WORKS - EXPENSES	61,500	0	61,500	39,502	21,998	64%	61,500	0	64%	
<b>2900-0002 - PRIVATE WORKS Total</b>	<b>(12,300)</b>	<b>0</b>	<b>(12,300)</b>	<b>14,067</b>	<b>(26,367)</b>	<b>-114%</b>	<b>(12,300)</b>	<b>0</b>	<b>-114%</b>	
<b>2910-0002 - EMPLOYEE DEBTORS</b>										
2910-0004 - EMPLOYEE DEBTORS TO BE RAISED	0	0	0	169	(169)	0%	0	0	0%	
<b>2910-0002 - EMPLOYEE DEBTORS Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>169</b>	<b>(169)</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>2920-0002 - OTHER BUSINESS UNDERTAKINGS</b>										
2920-0003 - OTHER BUSINESS NEI - INCOME	(51,405)	(6)	(51,411)	(21,469)	(29,942)	42%	(51,411)	0	42%	
2922-0003 - OTHER BUSINESS NEI - EXPENSES	97,752	984	98,736	62,682	36,054	63%	98,736	0	63%	
2995-0003 - DEPRECIATION - OTHER BUSINESS NEI	47,745	0	47,745	23,571	24,174	49%	47,143	(602)	50%	Adjusted to anticipated depreciation expense
<b>2920-0002 - OTHER BUSINESS UNDERTAKINGS Total</b>	<b>94,092</b>	<b>978</b>	<b>95,070</b>	<b>64,785</b>	<b>30,285</b>	<b>68%</b>	<b>94,468</b>	<b>(602)</b>	<b>69%</b>	
<b>2700-0001 - ECONOMIC AFFAIRS Total</b>	<b>258,809</b>	<b>(62,263)</b>	<b>196,546</b>	<b>(726,620)</b>	<b>923,166</b>	<b>-370%</b>	<b>(1,471,018)</b>	<b>(1,667,564)</b>	<b>49%</b>	
<b>2997-0001 - GENERAL FUND - NEW LOANS</b>										
2997-0003 - SWIMMING POOL REFURBISHMENT LOAN	(750,000)	0	(750,000)	0	(750,000)	0%	(750,000)	0	0%	
<b>2997-0001 - GENERAL FUND - NEW LOANS Total</b>	<b>(750,000)</b>	<b>0</b>	<b>(750,000)</b>	<b>0</b>	<b>(750,000)</b>	<b>0%</b>	<b>(750,000)</b>	<b>0</b>	<b>0%</b>	
<b>2998-0001 - INTERNAL RESTRICTED FUNDS - CAPITAL</b>										
2998-1997-0304 - Restricted Funds - Building Specific	0	0	0	(6,300)	6,300	0%	(6,300)	(6,300)	100%	To replacement Air-Conditioners below
2998-1997-0305 - Restricted Funds - Council Chambers	0	(1,281,250)	(1,281,250)	(19,775)	(1,261,475)	2%	(1,281,250)	0	2%	
2998-1997-0370 - Restricted Funds - Depot Upgrade	0	(43,300)	(43,300)	(43,300)	0	100%	(43,300)	0	100%	
2998-1997-0470 - Restricted Funds - Heavy Plant	0	(1,068,200)	(1,068,200)	0	(1,068,200)	0%	(1,068,200)	0	0%	
2998-1997-0475 - Restricted Funds - Light Plant	0	(35,210)	(35,210)	0	(35,210)	0%	(35,210)	0	0%	
2998-1997-0800 - Restricted Funds - DWM - Ewenmar Dep	0	0	0	0	0	0%	(92,750)	(92,750)	0%	Increased from the DWM Restricted Funds being Council's contribution to Ewenmar Waste Depot Upgrade
2998-1997-1200 - Restricted Funds - New Dwellings	0	(478,163)	(478,163)	(478,163)	0	100%	(478,163)	0	100%	
2998-1997-1550 - Restricted Funds - Complex Storage	0	(35,750)	(35,750)	(35,750)	0	100%	(35,750)	0	100%	
2998-1997-1600 - Restricted Funds - Netball Courts	0	(60,377)	(60,377)	(60,377)	0	100%	(60,377)	0	100%	
2998-1997-2015 - Restricted Funds - CBD Upgrade	0	(100,000)	(100,000)	(5,050)	(94,950)	5%	(100,000)	0	5%	
2998-1997-2200 - Restricted Funds - Bridge Renewal	(310,000)	0	(310,000)	0	(310,000)	0%	(310,000)	0	0%	
2998-1997-2400 - Restricted Funds - Operational Land	0	54,573	54,573	54,573	0	100%	54,573	0	100%	
<b>2998-0001 - INTERNAL RESTRICTED FUNDS - CAPITAL Total</b>	<b>(310,000)</b>	<b>(3,047,677)</b>	<b>(3,357,677)</b>	<b>(594,142)</b>	<b>(2,763,535)</b>	<b>18%</b>	<b>(3,456,727)</b>	<b>(99,050)</b>	<b>17%</b>	



	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>2999-0001 - DEPRECIATION ESTIMATE BALANCE ITEM</b>										
2999-0002 - DEPRECIATION ESTIMATE BALANCE ITEM	(3,445,952)	0	(3,445,952)	(1,611,042)	(1,834,910)	47%	(3,283,772)	162,180	49%	Adjusted to anticipated depreciation expense
<b>2999-0001 - DEPRECIATION ESTIMATE BALANCE ITEM Total</b>	<b>(3,445,952)</b>	<b>0</b>	<b>(3,445,952)</b>	<b>(1,611,042)</b>	<b>(1,834,910)</b>	<b>47%</b>	<b>(3,283,772)</b>	<b>162,180</b>	<b>49%</b>	
<b>3040-0002 - INVENTORIES &amp; OTHER ASSET - CURRENT</b>										
3060-0004 - EMPLOYEE TOOLS PURCHASES	3,793	0	3,793	1,833	1,960	48%	3,793	0	48%	
<b>3040-0002 - INVENTORIES &amp; OTHER ASSET - CURRENT Total</b>	<b>3,793</b>	<b>0</b>	<b>3,793</b>	<b>1,833</b>	<b>1,960</b>	<b>48%</b>	<b>3,793</b>	<b>0</b>	<b>48%</b>	
<b>3200-0002 - PROPERTY PLANT &amp; EQUIPMENT ASSETS</b>										
3210-4000-0005 - Administration - P&E Purchases	2,500	0	2,500	2,150	350	86%	2,500	0	86%	
3210-4000-0100 - Engineering - P&E - Traffic Counters	20,000	0	20,000	13,648	6,352	68%	20,000	0	68%	
3210-4000-0200 - Depot - P&E - CCTV Installation	7,000	0	7,000	0	7,000	0%	7,000	0	0%	
3210-4020-0005 - Administration - OE - Purchases	28,209	0	28,209	6,570	21,639	23%	28,209	0	23%	
3210-4040-0005 - Admin - F&F - Purchases	10,000	0	10,000	0	10,000	0%	10,000	0	0%	
3210-4100-0005 - Council Building Renovations/Fitout	0	1,281,250	1,281,250	19,775	1,261,475	2%	1,281,250	0	2%	
3210-4100-0010 - Air-Conditioner Replacement - Office	0	0	0	6,300	(6,300)	0%	6,300	6,300	100%	New air-conditioners - GM & EA offices
3210-4120-0005 - Depot Improvements	0	43,300	43,300	43,572	(272)	101%	43,300	0	101%	
<b>3210-0004 - ADMINISTRATION - CAPITAL EXPENSES</b>	<b>67,709</b>	<b>1,324,550</b>	<b>1,392,259</b>	<b>92,015</b>	<b>1,300,244</b>	<b>7%</b>	<b>1,398,559</b>	<b>6,300</b>	<b>7%</b>	
3260-4100-0005 - Emergency Centre - Replace Windows	4,000	0	4,000	3,413	587	85%	3,413	(587)	100%	Adjusted to actual cost
<b>3260-0004 - PUBLIC ORDER - CAPITAL EXPENSES</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>3,413</b>	<b>587</b>	<b>85%</b>	<b>3,413</b>	<b>(587)</b>	<b>100%</b>	
3310-4120-0005 - Ewenmar Waste Depot - Upgrade	20,000	0	20,000	0	20,000	0%	268,408	248,408	0%	From Grant & Restricted Funds - Upgrade
<b>3310-0004 - ENVIRONMENT - CAPITAL EXPENSES</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>0%</b>	<b>268,408</b>	<b>248,408</b>	<b>0%</b>	
3330-4100-0001 - Dwellings Renewals	0	0	0	0	0	0%	0	0	0%	
3330-4100-0005 - Dwellings Construction X 2	0	668,163	668,163	524,742	143,421	79%	668,163	0	79%	
3330-4100-0010 - Sale of 56 Garden Avenue Dwelling	0	(190,000)	(190,000)	0	(190,000)	0%	(190,000)	0	0%	
<b>3330-0004 - HOUSING &amp; COMMUNITY -CAPITAL EXPENSES</b>	<b>0</b>	<b>478,163</b>	<b>478,163</b>	<b>524,742</b>	<b>(46,579)</b>	<b>110%</b>	<b>478,163</b>	<b>0</b>	<b>110%</b>	
3360-4000-0020 - Library - Vynal Flooring	7,400	0	7,400	0	7,400	0%	7,400	0	0%	
3360-4005-0010 - Swimming Pool - Plant & Equipment	1,800	0	1,800	614	1,186	34%	1,800	0	34%	
3360-4005-0015 - Swimming Pool Refurbishment	750,000	703,577	1,453,577	684,797	768,780	47%	1,453,577	0	47%	
3360-4010-0005 - External Storage - Sports Complex	0	64,630	64,630	64,430	200	100%	64,430	(200)	100%	Adjusted to actual cost
3360-4010-0010 - Carpet Upstairs - Sports Complex	7,300	0	7,300	6,932	368	95%	6,932	(368)	100%	Adjusted to actual cost
3360-4010-0015 - Gym Equipment - Sports Complex	9,500	0	9,500	8,862	638	93%	8,862	(638)	100%	Adjusted to actual cost
3360-4010-0020 - Evaporative Aircon - Sports Complex	10,000	0	10,000	10,260	(260)	103%	10,260	260	100%	Adjusted to actual cost
3360-4010-0025 - Emergency Generator - Sports Complex	0	6,414	6,414	6,414	0	100%	6,414	0	100%	
3360-4015-0005 - Netball Courts - Victoria Park	0	60,377	60,377	67,903	(7,526)	112%	60,377	0	112%	
3360-4015-0010 - Carter Oval Redevelopment	0	0	0	119,814	(119,814)	0%	1,291,000	1,291,000	9%	Contra Grant Income - MDBA - \$1,666M and
3360-4015-0015 - Warren Skate Park Construction	0	0	0	287,147	(287,147)	0%	500,000	500,000	57%	Office of Sport \$125K
3360-4015-0100 - Grandstand Painting - Victoria Park	3,000	0	3,000	3,231	(231)	108%	3,231	231	100%	Adjusted to actual cost
3360-4015-0105 - Powder Coating Gates - Victoria Park	3,000	0	3,000	1,300	1,700	43%	1,300	(1,700)	100%	Adjusted to actual cost
3360-4030-0010 - Enhancing Equestrian Horse Events	0	682,681	682,681	71,485	611,196	10%	1,177,681	495,000	6%	Contra Grant Income -Regional Sport Infrastructure Fund
<b>3360-0004 - RECREATION - CAPITAL EXPENSES</b>	<b>792,000</b>	<b>1,517,679</b>	<b>2,309,679</b>	<b>1,333,187</b>	<b>976,492</b>	<b>58%</b>	<b>4,593,264</b>	<b>2,283,585</b>	<b>29%</b>	



	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
3420-4320-0001 - Urban Sealed Roads - Reseals	51,500	(51,500)	0	0	0	0%	0	0	0%	
3420-4320-0002 - Bundemar Street Construction	0	0	0	3,617	(3,617)	0%	0	0	0%	
3420-4320-0004 - Footpath Replacement	7,800	0	7,800	0	7,800	0%	7,800	0	0%	
3420-4320-0005 - CBD Improvement	0	100,000	100,000	5,050	94,950	5%	100,000	0	5%	
3420-4320-0050 - Airport Lighting Renewal - Insurance	0	0	0	38,514	(38,514)	0%	0	0	0%	
3420-4320-0100 - Airport Fencing - Upgrade	0	79,782	79,782	79,782	0	100%	79,782	0	100%	
3420-4320-0105 - Warren Airport Subdivision	0	11,027	11,027	16,760	(5,733)	152%	16,760	5,733	100%	Adjusted to actual cost
3420-4320-0150 - Shared Pathway's Upgrade - Warren	0	122,899	122,899	115,406	7,493	94%	122,899	0	94%	
3420-4320-0200 - Nevertire Village Streets Upgrade	0	425,000	425,000	349,714	75,286	82%	604,629	179,629	58%	Additional R2R Grant allocation
3420-4320-0300 - Collie Village Streets Upgrade	0	565,000	565,000	487,380	77,620	86%	565,000	0	86%	
3420-4320-2000 - Rural Sealed Roads - Reseals	540,000	0	540,000	18	539,982	0%	688,000	148,000	0%	Additional R2R Grant allocation
3420-4320-3000 - Rural Unsealed Roads - Resheeting	400,000	(400,000)	0	0	0	0%	0	0	0%	
3420-4320-4000 - Regional Sealed Roads - Reseals	256,250	0	256,250	230,008	26,242	90%	256,250	0	90%	
3420-4320-4001 - Regional Sealed Roads - Recycling	410,000	0	410,000	0	410,000	0%	0	(410,000)	0%	To Repair Program below
3420-4320-4003 - RR 333 - Carinda Rd - Repair Program	0	80,658	80,658	12,689	67,969	16%	890,658	810,000	1%	Contra Regional Road Repair Grant Income
3420-4320-4004 - RR 333 - Carinda Road - Recycling	0	0	0	1,664	(1,664)	0%	0	0	0%	
3420-4320-5000 - Regional Unsealed Roads - Resheet	102,500	0	102,500	0	102,500	0%	102,500	0	0%	
3420-4320-5050 - Tenandra Bridge Replacement - RR7515	0	0	0	17,406	(17,406)	0%	0	0	0%	
3420-4320-6000 - Wonbobbie Bridge Replacement	300,000	0	300,000	320	299,680	0%	300,000	0	0%	
3420-4320-6010 - Overflow Bridge - Major Repair	85,000	0	85,000	0	85,000	0%	85,000	0	0%	
<b>3420-0004 - TRANSPORT - CAPITAL EXPENSES</b>	<b>2,153,050</b>	<b>932,866</b>	<b>3,085,916</b>	<b>1,358,328</b>	<b>1,727,588</b>	<b>44%</b>	<b>3,819,278</b>	<b>733,362</b>	<b>36%</b>	
3440-4000-0001 - Heavy Plant Purchases	750,000	1,068,200	1,818,200	39,500	1,778,700	2%	1,818,200	0	2%	
3440-4000-0010 - Plant Purchases - Misc Items	0	0	0	81,783	(81,783)	0%	0	0	0%	
3440-4001-0001 - Heavy Plant Trade Ins	(250,000)	0	(250,000)	0	(250,000)	0%	(250,000)	0	0%	
3440-4001-0004 - Plant 4 - Sale	0	0	0	(9,000)	9,000	0%	0	0	0%	
3440-4001-0065 - Plant 65 - Sale	0	0	0	(6,587)	6,587	0%	0	0	0%	
3440-4001-0146 - Plant 146 - Sale	0	0	0	(5,000)	5,000	0%	0	0	0%	
3440-4010-0001 - Light Plant Purchases	233,000	35,210	268,210	55,702	212,508	21%	268,210	0	21%	
3440-4011-0001 - Light Plant Trade Ins	(113,000)	0	(113,000)	0	(113,000)	0%	(113,000)	0	0%	
3440-4011-0235 - Plant 235 Sale	0	0	0	(19,378)	19,378	0%	0	0	0%	
<b>3440-0004 - COUNCIL PLANT - CAPITAL EXPENSES</b>	<b>620,000</b>	<b>1,103,410</b>	<b>1,723,410</b>	<b>137,020</b>	<b>1,586,390</b>	<b>8%</b>	<b>1,723,410</b>	<b>0</b>	<b>8%</b>	
3460-4040-0010 - Information Centre - Furniture Purch	10,500	0	10,500	0	10,500	0%	10,500	0	0%	
3460-4080-0010 - Sale of Land - Silo Row	0	(54,573)	(54,573)	(54,067)	(506)	99%	(54,573)	0	99%	
3460-4120-0010 - Advertising Signs - Nevertire	12,000	0	12,000	0	12,000	0%	12,000	0	0%	
<b>3460-0004 - ECONOMIC AFFAIRS - CAPITAL EXPENSES</b>	<b>22,500</b>	<b>(54,573)</b>	<b>(32,073)</b>	<b>(54,067)</b>	<b>21,994</b>	<b>169%</b>	<b>(32,073)</b>	<b>0</b>	<b>169%</b>	
<b>3200-0002 - PROPERTY PLANT &amp; EQUIPMENT ASSETS Total</b>	<b>3,679,259</b>	<b>5,302,095</b>	<b>8,981,354</b>	<b>3,394,639</b>	<b>5,586,715</b>	<b>38%</b>	<b>12,252,422</b>	<b>3,271,068</b>	<b>28%</b>	
<b>3550-0002 - BORROWINGS - CURRENT</b>										
3550-0002 - BORROWINGS - CURRENT	91,494	0	91,494	59,138	32,356	65%	91,494	0	65%	
<b>3550-0002 - BORROWINGS - CURRENT Total</b>	<b>91,494</b>	<b>0</b>	<b>91,494</b>	<b>59,138</b>	<b>32,356</b>	<b>65%</b>	<b>91,494</b>	<b>0</b>	<b>65%</b>	
<b>1 - General Fund Total</b>	<b>34,016</b>	<b>(34,016)</b>	<b>0</b>	<b>(4,817,173)</b>	<b>4,817,173</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>2 - Water Supply Fund</b>										
<b>4000-0001 - WATER SUPPLIES</b>										
<b>4000-0002 - WATER FUND - INCOME</b>										
4000-0003 - WATER FUND - GRANTS & SUBSIDIES	(9,471)	(415,207)	(424,678)	(189,458)	(235,220)	45%	(424,678)	0	45%	
4010-0003 - WATER FUND - ANNUAL CHARGES	(466,366)	766	(465,600)	(466,686)	1,086	100%	(466,661)	(1,061)	100%	Adjusted to actual water charge levied
4030-0003 - WATER FUND - USER CHARGES	(327,600)	0	(327,600)	(56,243)	(271,357)	17%	(287,600)	40,000	20%	Decreased due to water restrictions
4050-0003 - WATER FUND - OTHER INCOME	(2,564)	0	(2,564)	(7,670)	5,106	299%	(8,345)	(5,781)	92%	Increased due to Ellengerah Rd water connection
4060-0003 - WATER FUND - INTEREST INCOME	(5,525)	0	(5,525)	(3,345)	(2,180)	61%	(5,525)	0	61%	
<b>4000-0002 - WATER FUND - INCOME Total</b>	<b>(811,526)</b>	<b>(414,441)</b>	<b>(1,225,967)</b>	<b>(723,401)</b>	<b>(502,566)</b>	<b>59%</b>	<b>(1,192,809)</b>	<b>33,158</b>	<b>61%</b>	
<b>4080-0002 - WATER FUND - LOAN FUNDS</b>										
4080-0002 - WATER FUND - LOAN FUNDS	(850,000)	0	(850,000)	0	(850,000)	0%	(850,000)	0	0%	
<b>4080-0002 - WATER FUND - LOAN FUNDS Total</b>	<b>(850,000)</b>	<b>0</b>	<b>(850,000)</b>	<b>0</b>	<b>(850,000)</b>	<b>0%</b>	<b>(850,000)</b>	<b>0</b>	<b>0%</b>	
<b>4099-0002 - WATER FUND - RESTRICTED FUNDS</b>										
4099-0002 - WATER FUND - RESTRICTED FUNDS	26,739	(115,021)	(88,282)	0	(88,282)	0%	(121,440)	(33,158)	0%	Adjusted to anticipated depreciation expense
<b>4099-0002 - WATER FUND - RESTRICTED FUNDS Total</b>	<b>26,739</b>	<b>(115,021)</b>	<b>(88,282)</b>	<b>0</b>	<b>(88,282)</b>	<b>0%</b>	<b>(121,440)</b>	<b>(33,158)</b>	<b>0%</b>	
<b>4100-0002 - WATER FUND - EXPENSES</b>										
4100-0003 - WATER FUND - MANAGEMENT EXPENSES	122,780	0	122,780	61,390	61,390	50%	122,780	0	50%	
4200-0003 - WATER FUND - MAINS	186,000	0	186,000	89,912	96,088	48%	186,000	0	48%	
4220-0003 - WATER FUND - RESERVOIRS	70,000	0	70,000	7,078	62,923	10%	70,000	0	10%	
4230-0003 - WATER FUND - PUMP STATIONS	214,000	0	214,000	84,219	129,781	39%	214,000	0	39%	
4240-0003 - WATER FUND - WATER TREATMENT	90,000	0	90,000	26,036	63,964	29%	90,000	0	29%	
4250-0003 - WATER FUND - OTHER EXPENSES	65,000	0	65,000	44,767	20,233	69%	65,000	0	69%	
4300-0003 - WATER FUND - MISCELLANEOUS EXPENSES	37,007	0	37,007	23,578	13,429	64%	37,007	0	64%	
4350-0003 - WATER FUND - DEPRECIATION	244,440	0	244,440	130,214	114,226	53%	260,429	15,989	50%	Adjusted to anticipated depreciation expense
<b>4100-0002 - WATER FUND - EXPENSES Total</b>	<b>1,029,227</b>	<b>0</b>	<b>1,029,227</b>	<b>467,192</b>	<b>562,035</b>	<b>45%</b>	<b>1,045,216</b>	<b>15,989</b>	<b>45%</b>	
<b>4399-0002 - DEPRECIATION ESTIMATE BALANCING ITEM</b>										
4399-0002 - DEPRECIATION ESTIMATE BALANCING ITEM	(244,440)	0	(244,440)	(130,214)	(114,226)	53%	(260,429)	(15,989)	50%	Adjusted to anticipated depreciation expense
<b>4399-0002 - DEPRECIATION ESTIMATE BALANCING ITEM Total</b>	<b>(244,440)</b>	<b>0</b>	<b>(244,440)</b>	<b>(130,214)</b>	<b>(114,226)</b>	<b>53%</b>	<b>(260,429)</b>	<b>(15,989)</b>	<b>50%</b>	
<b>4499-0002 - WATER FUND - NON-CURRENT ASSETS</b>										
4580-4320-0005 - Nevertire Reservoir Refurbishment	700,000	0	700,000	0	700,000	0%	700,000	0	0%	
4580-4320-0010 - Water Mains Renewals	150,000	0	150,000	0	150,000	0%	150,000	0	0%	
4580-4320-0015 - Oxley Park Reservoir Intake Upgrade	0	114,255	114,255	90,116	24,139	79%	114,255	0	79%	
4580-4320-0020 - Collie Water Treatment Upgrade	0	3,000	3,000	0	3,000	0%	3,000	0	0%	
4580-4320-0025 - Bore Water Mains to Airport	0	412,207	412,207	369,087	43,120	90%	412,207	0	90%	
4580-4320-0030 - Bore Water Standpipe - Fire & Rescue	0	0	0	18,182	(18,182)	0%	0	0	0%	
4580-4320-0035 - Bryan Egan Weir Replacement	0	0	0	11,360	(11,360)	0%	0	0	0%	
4580-4320-0045 - Oxley Pk Reservoir - Cross Connect	0	0	0	3,182	(3,182)	0%	0	0	0%	
<b>4499-0002 - WATER FUND - NON-CURRENT ASSETS Total</b>	<b>850,000</b>	<b>529,462</b>	<b>1,379,462</b>	<b>491,927</b>	<b>887,535</b>	<b>36%</b>	<b>1,379,462</b>	<b>0</b>	<b>36%</b>	
<b>4650-0003 - BORROWINGS - CURRENT</b>										
4650-0003 - BORROWINGS - CURRENT	0	0	0	0	0	0%	0	0	0%	
<b>4650-0003 - BORROWINGS - CURRENT Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>4000-0001 - WATER SUPPLIES Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>105,503</b>	<b>(105,503)</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>2 - Water Supply Fund Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>105,503</b>	<b>(105,503)</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	

	Annual Original Budget	Variance From Original	Annual Amended Budget	Actuals Incl Commitments	Budget Remaining	% Expended Current	Annual Proposed Budget	Adjustment Required	% Expended Proposed	Comment on Adjustment
<b>3 - Sewerage Fund</b>										
<b>5000-0001 - SEWERAGE SERVICES</b>										
<b>5000-0002 - SEWERAGE FUND - INCOME</b>										
5000-0003 - SEWERAGE FUND - GRANTS & SUBSIDIES	(2,008,513)	0	(2,008,513)	(45,728)	(1,962,785)	2%	(2,008,513)	0	2%	
5010-0003 - SEWERAGE FUND - ANNUAL CHARGES	(508,740)	(534)	(509,274)	(509,395)	121	100%	(509,274)	0	100%	
5030-0003 - SEWERAGE FUND - USER CHARGES	(42,025)	0	(42,025)	(9,734)	(32,291)	23%	(42,025)	0	23%	
5050-0003 - SEWERAGE FUND - OTHER INCOME	(2,769)	0	(2,769)	(754)	(2,015)	27%	(2,769)	0	27%	
5060-0003 - SEWERAGE FUND - INTEREST INCOME	(69,026)	0	(69,026)	(14,754)	(54,272)	21%	(69,026)	0	21%	
<b>5000-0002 - SEWERAGE FUND - INCOME Total</b>	<b>(2,631,073)</b>	<b>(534)</b>	<b>(2,631,607)</b>	<b>(580,365)</b>	<b>(2,051,242)</b>	<b>22%</b>	<b>(2,631,607)</b>	<b>0</b>	<b>22%</b>	
<b>5080-0002 - SEWERAGE FUND - NEW LOANS</b>										
5080-0002 - SEWERAGE FUND - NEW LOANS	(2,000,000)	0	(2,000,000)	0	(2,000,000)	0%	(2,000,000)	0	0%	
<b>5080-0002 - SEWERAGE FUND - NEW LOANS Total</b>	<b>(2,000,000)</b>	<b>0</b>	<b>(2,000,000)</b>	<b>0</b>	<b>(2,000,000)</b>	<b>0%</b>	<b>(2,000,000)</b>	<b>0</b>	<b>0%</b>	
<b>5099-0002 - SEWERAGE FUND - RESTRICTED FUNDS</b>										
5099-0002 - SEWERAGE FUND - RESTRICTED FUNDS	(202,836)	534	(202,302)	0	(202,302)	0%	(202,302)	0	0%	
<b>5099-0002 - SEWERAGE FUND - RESTRICTED FUNDS Total</b>	<b>(202,836)</b>	<b>534</b>	<b>(202,302)</b>	<b>0</b>	<b>(202,302)</b>	<b>0%</b>	<b>(202,302)</b>	<b>0</b>	<b>0%</b>	
<b>5100-0002 - SEWERAGE FUND - EXPENSES</b>										
5100-0003 - SEWERAGE FUND - MANAGEMENT EXPENSES	126,002	0	126,002	63,001	63,001	50%	126,002	0	50%	
5200-0003 - SEWERAGE FUND - MAINS EXPENSES	110,000	0	110,000	46,884	63,116	43%	110,000	0	43%	
5250-0003 - SEWERAGE FUND - PUMP STATIONS	161,500	0	161,500	83,750	77,750	52%	161,500	0	52%	
5280-0003 - SEWERAGE FUND - TREATMENT WORKS	121,000	0	121,000	39,872	81,128	33%	121,000	0	33%	
5300-0003 - SEWERAGE FUND - MISCELLANEOUS	155,407	0	155,407	6,695	148,712	4%	155,407	0	4%	
5350-0003 - SEWERAGE FUND - DEPRECIATION	304,386	0	304,386	118,882	185,504	39%	237,763	(66,623)	50%	Adjusted to anticipated depreciation expense
<b>5100-0002 - SEWERAGE FUND - EXPENSES Total</b>	<b>978,295</b>	<b>0</b>	<b>978,295</b>	<b>359,085</b>	<b>619,210</b>	<b>37%</b>	<b>911,672</b>	<b>(66,623)</b>	<b>39%</b>	
<b>5399-0002 - DEPRECIATION ESTIMATE BALANCING ITEM</b>										
5399-0002 - DEPRECIATION ESTIMATE BALANCING ITEM	(304,386)	0	(304,386)	(118,882)	(185,504)	39%	(237,763)	66,623	50%	Adjusted to anticipated depreciation expense
<b>5399-0002 - DEPRECIATION ESTIMATE BALANCING ITEM Total</b>	<b>(304,386)</b>	<b>0</b>	<b>(304,386)</b>	<b>(118,882)</b>	<b>(185,504)</b>	<b>39%</b>	<b>(237,763)</b>	<b>66,623</b>	<b>50%</b>	
<b>5499-0002 - SEWERAGE FUND - NON-CURRENT ASSETS</b>										
5580-4320-0001 - Restart NSW - Treat Works Upgrade	4,000,000	0	4,000,000	5,800	3,994,200	0%	4,000,000	0	0%	
5580-4320-0002 - Sewerage Mains Renewals	160,000	0	160,000	0	160,000	0%	160,000	0	0%	
<b>5499-0002 - SEWERAGE FUND - NON-CURRENT ASSETS Total</b>	<b>4,160,000</b>	<b>0</b>	<b>4,160,000</b>	<b>5,800</b>	<b>4,154,200</b>	<b>0%</b>	<b>4,160,000</b>	<b>0</b>	<b>0%</b>	
<b>5600-0002 - CURRENT LIABILITIES</b>										
<b>5650-0003 - SEWERAGE FUND - LOAN - CURRENT</b>										
5650-0003 - BORROWINGS - CURRENT	0	0	0	0	0	0%	0	0	0%	
<b>5650-0003 - SEWERAGE FUND - LOAN - CURRENT Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>3 - Sewerage Fund Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(334,362)</b>	<b>334,362</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	
<b>Total</b>	<b>34,016</b>	<b>(34,016)</b>	<b>0</b>	<b>(5,046,032)</b>	<b>5,046,032</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>	

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th February 2020

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ITEM 9      LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS      (L2-2)

### RECOMMENDATION

That the information be received and noted.

### PURPOSE

To inform Council of the services the Warren Shire Library has been undertaking.

### BACKGROUND

The Warren Library continues to supply a customer focused service which constantly meets the needs of the Warren community and strives to implement new workshops and events which incorporate educational benefits, skills and techniques in a wide variety of client-based activities.

### REPORT

#### North Western App

The North Western Library App is now available with a whole range of 24/7 services. We have our official launch on Library Lover's day Friday 14<sup>th</sup> February. We will also be launching our new video streaming service Kanopy on this day clients will only require a library card to download 10 movies each month.

We will be celebrating Library Lover's Day with a special morning tea and a movie screening.

#### Julian Campbell AM Slice of Life Collection Launch

The Julian Campbell AM collection launch is to be held on Thursday 26<sup>th</sup> March 2020 at 10am.

The Campbell family has kindly donated funds to maintain the Slice of Life collection for several years. Bolinda Publishing has also provided funds to support the launch of this collection. The librarian has been working with John Campbell to ensure the day will be a success. Invited guests from both Sydney and the Warren community will be in attendance.

#### Teddy Bear Sleepover

The library will hold our bi-annual Teddy Bear sleepover on 27<sup>th</sup> May 2020 this will be held during Library and Information Week and will incorporate Simultaneous Story time and include a reading of the chosen book "Whitney and Britney Chicken Divas by Lucinda Gifford". The day will include guest storytellers from the Warren Community followed by activities and a BBQ lunch for all attending. We hope to have participants attending from Warren Central School, St Mary's Catholic School, Warren Pre-School and Little Possums.

The Teddy Bear sleepover is one of our early literacy events that encourages the whole community to read, talk, sing and rhyme with children from birth, so that they will be ready for reading and writing at school.

#### Stig

The library will be hosting a visit from noted author and narrator Stig Wemyss on 27<sup>th</sup> March 2020. We will be visiting both schools and hosting workshops for all students in years 2-6. One of the main goals of this visit is to promote the Borrow box e-book and e-audio solution along with membership of public libraries to all students.

# WARREN SHIRE COUNCIL

## Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th February 2020

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### ITEM 9 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS CONTINUED

#### Tech Savvy Seniors Workshops

North Western Library was successful in obtaining funding of \$5819.00 from Telstra in conjunction with the State Library of NSW to enable the four libraries in our co-operative region to provide Tech Savvy for senior's workshops for our clientele.

The Tech Savvy sessions will be held at all North Western Library branches from March to June 2020. Sessions will be held covering subjects such as the use of Ipads, smart phones and Cyber safety.

#### Borrow-Box

The borrow box consortia is currently in place with participating libraries from the Central West Zone:

Central West, North Western, Bathurst, Big Sky, Lachlan, Grenfell, Oberon, Broken Hill, Cobar, Mid-Western and Bourke.

North Western continues to supplement the content supplied with additional purchases.

All North Western libraries have supplied an additional \$3,000.00 from State Library funds for a period of 4 years for this purpose.

#### Meetings

Central West Librarians Meeting to be held 14<sup>th</sup> February in Orange

Central West Zone meeting to be held 4<sup>th</sup> March in Dubbo

North Western Librarians meeting to be held in April at Warren

#### Statistics for November 2019 – January 2020

Month	Issues	Clients	Internet	Wireless Internet	NW E-Books	NW E-Audio
October	1258	1126	44	65	440	694
November	1089	929	69	43	403	646
December	942	783	56	57	442	644
January	1428	1131	27	47	487	612

# WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration  
to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 27th February 2020

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## ITEM 9 LIBRARIAN'S REPORT ON THE WARREN SHIRE LIBRARY OPERATIONS CONTINUED Events

Event	Junior	Adults	Total Participants
String Art	16		16
Macrame	19		19
Superheroes Drawing Workshop	20		20
Toon World	25		25
Getting Ready for Christmas	20		20
Pick n Make	10		10
Junior Movies	57		57
Walk on the Wild Side	16		16
Card Making	136	8	144
Rabbit Readers	10	6	16
Summer Reading Club	16	4	20
Senior movies		43	43
Adult Macrame		10	10
Local History Workshop		8	8

### LEGAL IMPLICATIONS

N/A

### RISK IMPLICATIONS

N/A

### STAKEHOLDER CONSULTATION

N/A

### OPTIONS

N/A

### CONCLUSION

This report is to provide Council with an update of Council Library Services.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.3 Provide a high-quality library service that meets the needs of the community.

### SUPPORTING INFORMATION / ATTACHMENTS

N/A

**WARREN SHIRE COUNCIL**  
Report of the Divisional Manager Engineering Services  
to the Ordinary Meeting of Council to be held at  
Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020

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**ITEM 1                      ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM**  
**(W6-17)**

**RECOMMENDATION:**

- 1) That the Council endorse the decision made by management to commence work to upgrade the condition of the unsealed streets in Nevertire east of the Oxley Highway utilising the additional (Drought Relief) 2019/20 Roads to Recovery Program Funding of \$327,629; and
- 2) That the Council agrees to rescind Resolution 267.12.19 made at its' Ordinary monthly meeting conducted on the 5<sup>th</sup> December, 2019 which provided for the disbursement of the additional (Drought Relief) 2019/20 Roads to Recovery Program Funding of \$327,629 in the following manner, bitumen reseal of Segment 04 of the Ellengerah Road at the estimate cost of \$57,000, the bitumen reseal of Segment 02 of Tottenham Road at the estimated cost of \$81,000 and the remaining \$179,620 not be specifically allocated but be used for future rural road works.

**PURPOSE**

The purpose of this report is for the Council to acknowledge management's decision to proceed with the upgrade to a bitumen sealed state, the unsealed streets in Nevertire located east of the Oxley Highway and endorse the proposal to move rescission motions allowing for the reclamation of the sum of \$138,000.

**BACKGROUND**

At the Ordinary monthly meeting of Council conducted on the 5<sup>th</sup> December 2019 details were reported regarding the Federal Government's announcement of the allocation of additional drought relief monies for the 2019/20 and 2020/21 budget year for the Roads to Recovery Program (R2R). The additional allocation is \$327,360 each year, a total of \$655,258.

As a consequence of this Federal Government announcement and the report submitted to the December meeting of Council it was resolved that the additional funds be allocated in the following manner;

**WARREN SHIRE COUNCIL**

*Minutes of the Ordinary Meeting of Council*

*held in Council Chambers, 115 Dubbo Street Warren*

*on Thursday 5th December 2019 commencing at 8:32 am*

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*DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS*

*Item 1                      Additional Allocation - 2019/20 Roads to Recovery Program* *(W6-17)*

**MOVED** Brewer/Beach that:

*Council note the additional allocation in the 2019/20 Roads to Recovery Program Funding of \$327,629 and that it be distributed in the following manner.*

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held at**  
**Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020**

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**ITEM 1            ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM**

**CONTINUED**

- a) *\$57,000 be allocated to provide for the bitumen reseal of Segment 04 of the Ellengerah Road,*
- b) *\$81,000 be allocated to provide for the bitumen reseal of Segment 02 of the Tottenham Road, and*
- c) *The remaining \$179,629, be considered for allocation to a rural local road for upgrade purposes.*

**Carried**  
**267.12.19**

The administrative centre responsible for the monitoring and distribution of the R2R Program monies was contacted to arrange for the transfer of the remaining \$179,629 to the 2020/21 Program. The administrative centre representative advised that this was not possible as the Minister for Infrastructure, Transport and Regional Development required that half of the additional drought relief, \$327,360, be totally expended each year.

**REPORT**

As a consequence of the advice from the R2R administrative centre it is consider that rather than undertake additional reseals the total additional monies would best be expended improving local infrastructure thus allowing the monies to be allocated for local road usage.

Consideration was given to the application of gravel resheets - not appropriate due to the ongoing dry weather.

Undertake rehabilitation works on one of the listed rural roads such as Ellengerah or Old Warren - inadequate funds.

Undertake rehabilitation works on one of the listed urban roads – the sealing of the three unsealed streets, north of the railway, in Nevertire - This would allow for completion of the Nevertire Village. The level of funds available, \$179,620, is not adequate to construct and apply a bitumen seal to these three unsealed streets in Nevertire.

However, if the funds allocated at the December 5<sup>th</sup> Council meeting are re-allocated than the funding would be adequate.

The re-allocation of the monies allocated to reseal Ellengerah (\$57,000) and Tottenham (\$81,000) Roads total \$138,000 and if combined with the available \$179,620 would total \$317,620 and this will provide for the Nevertire Street works.

It may be noted that the sum to be recommended for usage at Nevertire is approximately \$10,000 less that the total additional R2R allocation of \$327,629. It should be also noted that the previous R2R report did indicate a deficit of **\$10,000** overallocation and the report stated that this deficit of -\$10,000 will comfortably be accommodated within these allocated works.

To enable the re-allocation of these funds it will be necessary for the Council to rescind Resolution 267.12.19.



**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held at**  
**Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020**

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**ITEM 1                    ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM**  
**CONTINUED**

So as to formalise this proposal it was planned that a report be submitted to Council’s February meeting asking for the motion to rescind and creating a new resolution supporting the proposal that the additional Federal Government Roads to Recovery allocation of \$327,360 be utilised to construct and apply a bitumen seal to;

- Gunningbar Street, Nevertire from Warren Street to Cremorne Street (210m),
- Narromine Street, Nevertire from Warren Street to Cremorne Street (210m), and
- Cremorne Street, Nevertire from the intersection of Gunningbar Street to a point just South of the residences in Cremorne Street (210m)

Due to the limited working conditions in January, Management decided to commence the works in Nevertire and submit a report to the Council Meeting Scheduled for 27<sup>th</sup> February, 2020 requesting that Council support the proposal and endorse Managements decision and commence the work immediately.

The works have commenced and are progressing satisfactorily.

**ATTACHMENTS**

**Table 02a**

Road Name	Road & Segment Number	Task	Est. Cost
Industrial Access, Warren	91 / Part 02	Bitumen Reseal	\$28,080.00
Thornton Road	53 / 06	Bitumen Seal	\$61,200.00
Thornton Road	53 / 04	Bitumen Seal	\$102,000.00
Sunshine Road, Collie	07 / 00	Bitumen Reseal	\$15,484.00
Gradgery Lane	23 / 00	Bitumen Reseal	\$20,800.00
Wambianna Road	66 / 16	Bitumen Reseal	\$61,000.00
Tottenham Road	59 / 32	Bitumen Reseal	\$81,000.00
Tottenham Road	59 / 34	Bitumen Reseal	\$4,050.00
Nevertire Bogan Road	58 / 32	Bitumen Reseal	\$36,000.00
Old Warren Road	65 / 00	Bitumen Reseal	\$65,000.00

**WARREN SHIRE COUNCIL**  
**Report of the Divisional Manager Engineering Services**  
**to the Ordinary Meeting of Council to be held at**  
**Council Chambers, Warren, on Thursday 27<sup>th</sup> February 2020**

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**ITEM 1**

**ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM**

**CONTINUED**

Road Name	Road & Segment Number	Task	Est. Cost
Old Warren Road	65 / 20	Bitumen Reseal	\$61,000.00
Wambianna Street, Collie	Coonamble Street to Curban Street	Bitumen Reseal	\$8,931.00
Inglega Street, Collie	Coonamble Street to Curban Street	Bitumen Reseal	\$10,365.00
Bundemar Street, Collie	Coonamble Street to Curban Street	Bitumen Reseal	\$14,845.00
Wonbobbie Street Collie	Coonamble Street to Western Boonara Street	Bitumen Reseal	\$19,523.00
Calga Street, Collie	Wambianna Street to Wonbobbie Street	Bitumen Reseal	\$9,008.00
Curban Street, Colle	Wambianna Street to Wonbobbie Street	Bitumen Reseal	\$9,690.00
Beleringa Street, Nevertire	Coonamble Street to Clyde Street	Bitumen Reseal	\$9,258.00
Beleringa Lane, Nevertire	Coonamble Street to Clyde Street	Bitumen Reseal	\$9,086.00
Gunningbar Street, Nevertire	Coonamble Street to Clyde Street	Bitumen Reseal	\$9,223.00
Clyde Street, Nevertire	Narromine Street to Belerenga Street	Bitumen Reseal	\$29,715.00
Reconstruct Gunningbar Street Nevertire	Warren Street to Cremorne Street	Construction Works	\$130,000.00
Reconstruct Narromine Street, Nevertire	Warren Street to Cremorne Street	Construction Works	\$130,000.00
Reconstruct Cremorne Street, Nevertire	From the intersection of Gunningbar Street to a point just South of the residences in Cremorne Street	Construction Works	\$57,629.00
<b>Total Available Funds – 2019.20 – Release No.02</b>			<b>\$982,887.00</b>

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**ITEM 1            ADDITIONAL ALLOCATION – 2019/20 ROADS TO RECOVERY PROGRAM**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

It is considered that there are no financial implications

**LEGAL IMPLICATIONS**

It is considered that there are no legal implications.

**RISK IMPLICATIONS**

Risk implications for the bitumen works will be minimal only, as per the assessments that are made daily by staff and the contractors. The working procedures are controlled by the approved Traffic Control Plans.

**STAKEHOLDER CONSULTATION**

As the works commencement date approaches the local media will be utilised to advertise the public of the short periods of changed conditions.

**OPTIONS**

Options were outlined in report.

**CONCLUSION**

It is considered that the details will satisfy the Council that this decision of management to proceed is warranted.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

3.1.1 Ensure local roads and bridges are maintained /constructed to acceptable community standards in a cost effective, efficient and safe manner

**SUPPORTING INFORMATION**

There is no supporting information

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**ITEM 1            COMMUNITY PARTICIPATION PLAN**

**(P15-10)**

**RECOMMENDATION**

1. That the information is received and noted; and
2. The Community Participation Plan be place on public exhibition for a minimum of 28 days.

**PURPOSE**

The purpose of this report is to provide Council with information in relation to the new requirements under the Environmental Planning and Assessment Act 1979 for Council's to develop and implement a Community Participation Plan (CPP).

**REPORT**

Community Participation Plans (CPPs) are a new requirement for Council's and outline how and when Council engage the community across their planning functions. The purpose of the CPP is to provide a single document that the community can access that sets out all of Council's community participation requirements under the planning legislation.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Minimal cost associated with advertising the CPP.

**LEGAL IMPLICATIONS**

Council must comply with the legislative requirements of the minimum mandatory exhibition timeframes, otherwise it is in breach of the Act. Council should also be aware of the other non-mandatory community participation commitments included such as extended exhibition or targeted consultation.

**RISK IMPLICATIONS**

Nil.

**STAKEHOLDER CONSULTATION**

The Department of Planning and Environment have been supporting Warren Shire Council to development the CPP.

**OPTIONS**

Council should place the CPP on public exhibition for a minimum of 28 days.

**CONCLUSION**

A DPP is required as per the legislative requirements. Council should place the CPP on public exhibition for a minimum of 28 days.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 5.1.1 Implementation of Council's Community Engagement Strategy
- 5.1.3 Promote timely and quality dissemination of information to the community.

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ITEM 1            **COMMUNITY PARTICIPATION PLAN**

**CONTINUED**

**ATTACHMENT**

## Community Participation Plan



**Warren Shire Council**

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Email: <a href="mailto:council@warren.nsw.gov.au">council@warren.nsw.gov.au</a>	Tel: (02) 6847 6600
Website: <a href="http://www.warren.nsw.gov.au">www.warren.nsw.gov.au</a>	115 Dubbo Street, Warren

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ITEM 1

COMMUNITY PARTICIPATION PLAN

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COMMUNITY PARTICIPATION PLAN

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## COMMUNITY PARTICIPATION IN COUNCILS PLANNING DECISIONS

Warren Shire Council (Council) recognises that community participation throughout the planning system delivers better planning results for residents, businesses and visitors of Warren.

Ultimately, our responsibility is to deliver the objectives of various Acts, including the *Environmental Planning and Assessment Act 1979* (EP&A Act). These objectives include the promotion of orderly and economic use of land, facilitating ecologically sustainable development and promoting social and economic wellbeing.

Community Participation is an overarching term covering how we engage the community in our work under the EP&A Act, including rezonings and making decisions on proposed developments. The level and extent of community participation will vary depending on the scope of the proposal under consideration and the potential impacts of the decision. "The Community" includes anyone who is affected by the planning system and includes residents, visitors, community groups, NGOs, Aboriginal communities, peak bodies representing a range of interests, businesses and State and Commonwealth government agencies.

### Why is community participation important?

- Community participation builds community confidence in the planning system
- Community participation creates a shared sense of purpose, direction and understanding of the need to support growth and change, while preserving local character.
- It provides access to community knowledge, ideas and expertise.

### Objectives

The community participation plan objectives are to:

- build community confidence in the planning system
- create a shared sense of purpose, direction and understanding of the need to manage growth and change, while preserving local character
- provide access to community knowledge, ideas and expertise

# WARREN SHIRE COUNCIL

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COMMUNITY PARTICIPATION PLAN

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### What is our Community Participation Plan?

Our Community Participation Plan (CPP) is designed to make participation in planning clearer for the community. It does this by setting out in one place how and when you can participate in the planning system, our functions and different types of proposals. This CPP also establishes our community participation objectives which we use to guide our approach to community engagement.

Table 1: What functions does the Community Participation Plan apply to?	
<b>Policies</b>	Council develops policies that shape how we interact with the planning system. These may include policies on developments that do not require a development application, developer contributions or repayment schemes.
<b>Plan Making</b>	Strategic planning is an essential aspect in Council's work as it supports development and economic investment in the Shire. It involves planning for communities which integrates social, environmental and economic factors with the Shire's special attributes. Examples of this work includes Planning Proposals such as rezonings, development control plans and economic growth plans.
<b>Assessment</b>	Councillors in a Council Meeting, the General Manager, the Manager Health & Development Services and various officers in Council's Health & Development Department make decisions on a range of developments. When making decisions on these developments, consideration is given to whether land use proposals are in accordance with the strategic priorities of Council, the Region and the State. Further, Council considers whether the proposed development is in the public interest and complies with applicable legislation, policies and guidelines.



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**Who does this community participation plan apply to?**

Our CPP is a requirement of the EP&A Act (see division 2.6 and Schedule 1 of the EP&A Act) and applies to the exercise of planning functions by Council. Planning functions are vast and may include determining Development Applications, preparing Local Environmental Plans or Development Control Plans or preparing strategic documents such as the Local Strategic Planning Statement. These functions are generally administered either by the General Manager or their delegates. In general, planning controls and their delegations are outlined in Table 2.

<b>Table 2: Planning functions</b>		
Planning Function	Responsibility	Delegation
Strategic documents such as the Local Strategic Planning Statement and Community Participation Plan.	Endorsed by Council following a public exhibition period.	Manager Health & Development Services, assisted by Council's Town Planners.
Preparation of Local Environmental Plans and Development Control Plans	Endorsed by Council following a public exhibition period.	Manager Health & Development Services, assisted by Council's Town Planners.
Determination or modification of development applications.	Manager Health & Development Services on behalf of the General Manager	Councils Assessment Officers.

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COMMUNITY PARTICIPATION PLAN

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<i>What</i>	<i>When</i>	<i>How</i>
<i>We respond to the community's views by addressing concerns raised.</i>	In reaching a decision we consider your views and concerns, and outline how we have addressed them in the assessment.	<b>Level 3: Consider</b> Phone calls, emails, opportunities to speak at Council Meetings and targeted consultation as appropriate.
<i>We notify the community of decisions on proposals and detail how their views were considered in reaching the decision.</i>	In reaching a decision we consider your views and concerns, notify you of the reasons for the decision and how community views were considered.	<b>Level 4: Determination</b> Updates to websites, publication of submission reports, letters to submitters. Council provides a "Reason for the Decision" on the consent for each Development Application.

## THE ROLE OF EXHIBITIONS IN THE PLANNING SYSTEM

### Exhibitions

A key technique we use to encourage community participation is formal exhibition. During an exhibition we make available relevant documents that may include a draft of the policy, plan or proposed development that we are seeking community input on. In conducting an exhibition we receive submissions and we maintain privacy of the submitter.

In reaching decisions on proposals that have been exhibited, the Council, the General Manager, the Manager Health & Development Services or an assessment officer balances a wide range of factors to ensure that decisions are in the public interest. This includes considering the objectives of the EP&A Act, the strategic priorities of Council, the community's input, the land use priorities identified in strategic plans and applicable policies and guidelines.

### How can you get involved in a public exhibition?

- Make a formal submission on an exhibition by email or post.
- Connect directly with Council staff working on a proposal, policy, plan or project.

### Exhibition timeframes

Section 2.21(2) of the EP&A Act details the types of proposals that must be considered in the CPP and Schedule 1 of the Act sets a minimum exhibition timeframe for most of these proposals. We will always exhibit a proposal for this minimum timeframe and will consider an extended timeframe for exhibition based on the scale and nature of the proposal. The only requirements in this plan that are mandatory are those set out in the table below and these are the same as the mandatory minimum timeframes in Schedule 1 of the EP&A Act.

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*Table 4: Mandatory exhibition timeframes*

<i>Draft Community Participation Plan</i>	28 days
<i>Draft local strategic planning statements</i>	28 days
<i>Planning proposals for local environmental plans subject to a gateway determination</i>	28 days or as specified by the gateway determination which may find, due to the minor nature of the proposal, that no public exhibition is required.
<i>Draft development control plan</i>	28 days
<i>Draft contribution plans</i>	28 days
<i>Application for development consent for designated development</i>	28 days
<i>Environmental impact statement obtained under Division 5.1</i>	28 days

Several of our functions and proposals do not have minimum exhibition timeframes. As a matter of course in line with our community participation objectives. We typically exhibit documents related to the exercise of these functions and proposals for the timeframes described in the tables below:

*Table 6: Exhibition timeframes for Development Applications*

<i>Notification to all landowners considered by the Manager Health &amp; Development Services to be impacted by the Development Application</i>	14 days
<i>Advertisement if deemed to be of significant public interest by the Manager Health &amp; Development Services</i>	14 days
<i>Integrated and Advertised Development Amendments to Development Applications</i>	28 days
	In the same manner as the original development



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application unless varied at the discretion of the Manager Health & Development Services.

Key points to note about public exhibitions include the following:

- A public authority is not required to make available for public inspection any part of an environmental impact statement whose publication would, in the opinion of the public authority, be contrary to the public interest because of its confidential nature or for any other reason.
- Timeframes are in calendar days and include weekends.
- If the exhibition period is due to close on a weekend or a public holiday, we may extend the exhibition to finish on the first available work day.
- The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition.

### **Making a submission**

It is important that submissions only contain information relevant to the development or planning proposal. Council officers are required to assess proposals on planning grounds identified in relevant legislation. Issues such as a moral objection, commercial competition or personal circumstance of an applicant or objector cannot be given weight in Council's assessment. At a minimum, each submission must:

- Clearly identify the matter to which the submission relates
- State the grounds for any support or objection expressed in the submission
- Include appropriate contact details

### **Feedback**

There are many ways for the community to provide feedback or raise questions outside of formal exhibition and we will always consider and respond to your views and concerns.

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*Contact us:*

*Email us at [council@warren.nsw.gov.au](mailto:council@warren.nsw.gov.au)*

*Write to the General Manager: PO Box 6 Warren NSW 2824*

*Phone us on (02) 6847 6600*

*Visit Council at 115 Dubbo Street, Warren.*

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DRAFT

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## GLOSSARY

<b>Planning term</b>	<b>Definition</b>
<b>Contribution plans</b>	A plan developed by councils for the purpose of gaining financial contributions from new development towards the cost of new and upgraded public amenities and/or services required to accommodate the new development
<b>Designated development</b>	Designated Development refers to developments that are high-impact developments (e.g. likely to generate pollution) or are located in or near an environmentally sensitive area (e.g. a coastal wetland)
<b>Development application</b>	Development application refers to developments require consent pursuant to the Environmental Planning and Assessment Act.
<b>Development control plans</b>	A plan that provides detailed planning and design guidelines to support the planning controls in a LEP
<b>Gateway determination</b>	A gateway determination is issued following an assessment of the strategic merit of a proposal to amend or create an LEP and allows for the proposal to proceed to public exhibition
<b>Local environmental plan (LEP)</b>	An environmental planning instrument developed by a local planning authority, generally a council. An LEP sets the planning framework for a Local Government Area
<b>State Environmental Planning Policy (SEPP)</b>	An environmental planning instrument developed by the Department, that relates to planning matters that are state significant or are applicable across the state

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**ITEM 2                    LOCAL STRATEGIC PLANNING STATEMENTS**

**(P15-33)**

**RECOMMENDATION**

1. That the information is received and noted; and
2. The Local Strategic Planning Statement be place on public exhibition for a minimum of 28 days.

**PURPOSE**

The purpose of this report is to provide Council with information in relation to the new requirements under the Environmental Planning and Assessment Act 1979 for Council's to develop and implement a Local Strategic Planning Statement (LSPS).

**REPORT**

Local Strategic Planning Statement (LSPS) is a new requirement for Council's and include a 20 year vision for planning in the Warren Shire local government area.

In consultation with the public, LSPS summarise planning priorities for an area and explain how these are to be delivered and implemented. It will detail the basis for the strategic planning in the area having regard to economic, social and environmental matters, the planning priorities, actions and implementation.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Minimal cost associated with advertising the CPP.

**LEGAL IMPLICATIONS**

Council must comply with the legislative requirements of the development and implementation of the LSPS.

**RISK IMPLICATIONS**

Nil.

**STAKEHOLDER CONSULTATION**

The Department of Planning and Environment have been supporting Warren Shire Council to develop the LSPS.

**OPTIONS**

Council should place the LSPS on public exhibition for a minimum of 28 days.

**CONCLUSION**

A LSPS is required as per the legislative requirements. Council should place the LSPS on public exhibition for a minimum of 28 days.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 5.1.1 Implementation of Council's Community Engagement Strategy
- 5.1.3 Promote timely and quality dissemination of information to the community.



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**ITEM 2            LOCAL STRATEGIC PLANNING STATEMENTS**

**CONTINUED**

**ATTACHMENT**

Local Strategic Planning Statement.

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**ITEM 3                      DRAFT PLANS OF MANAGEMENT**

**(L9-1)**

**RECOMMENDATION**

1. That Council assigns the initial categories of Community Land as referred to in Section 36 of the Local Government Act 1993 as detailed in this report and Attachment 1;
2. That Council provides the appropriate notification to the Minister;
3. That Council authorises the General Manager to seek Ministerial consent to classify Crown Reserves identified in this report and attachment as operational land; and
4. That in the event that Ministerial consent to classify the reserves identified in this report and attachment 1 as operational is denied – that the reserves be assigned a category of General Community Use.

**Purpose**

The purpose of this report is to advise Councillors about the recent legislative changes that impact on Crown Land in NSW and consequently impact Warren Shire Council. Further it is proposed to recommend that Council take steps to comply with this change.

**Background**

All Councils in NSW have commenced management of Crown Reserves under the Local Government Act as at July 2018. As a consequence, Councils are required to prepare and adopt Plans of Management for all Crown Land that they manage as Community Land by July 2021. All Councils have received funding to assist in the preparation of legally compliant Plans of Management from the NSW Government.

Under the provisions of the Crown Land Management Act 2016, Councils are authorised to manage Crown Land as if it were public land under the Local Government Act 1993.

The Local Government Act 1993 requires that all public land is classified as either operational land or community land.

Crown Land must be managed as community land unless the Minister administering the Crown Land Management Act 2016 has given written consent to classify the land as operational.

If consent is given to classify the land as operational, Council can exercise all of the functions that a local Council has under the Local Government Act 1993, except it cannot sell the land without further Ministerial consent nor do anything that contravenes several conditions of the Crown Lands Management Act 2016 and Regulations.

Ministerial consent will only be given to manage land as operational in very limited circumstances -including the fact that the land does not fall within any of the categories for Community Land under the Local Government Act 1993.

These categories are:

- General Community Use;
- Sportsground;
- Park;

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**ITEM 3                      DRAFT PLANS OF MANAGEMENT**

**CONTINUED**

- Natural Area; and
- Area of Cultural Significance.

Examples of uses that may not fall within the categories of the Local Government Act could possibly include:

- Works Depots;
- Emergency Services;
- Quarries and gravel pits;
- Reservoirs;
- Sanitary purposes;
- Sewage Works;
- Water Services; and
- Water infrastructure.

Under the Crown Land Management Act 2016 Council must assign to all Community Land Crown Reserves one or more initial categories. These categories are outlined in Section 36 of the Local Government Act 1993. Council must assign a category that most closely aligns to the purpose for which the land was originally dedicated or reserved.

The Department of Industry has provided all Councils with lists of Crown Reserves.

**REPORT - Current Position:**

All NSW Councils have commenced management of Crown Reserves under the Local Government Act 1993 as at July 2018. As a consequence, Councils are required to prepare and adopt Plans of Management for all Crown Land that they manage as Community Land by July 2021. All Councils have received funding to assist in the preparation of legally compliant Plans of Management from the NSW Government.

The first step in this process is to assign initial categories to all relevant Crown Land classified as Community Land and submit these to the Minister for approval.

The second step in the process is to seek the approval of the Minister for classifying some Crown Land as Operational.

At that point we can commence the preparation of Crown Land Plans of Management as required by the recent changes to the legislation.

It is worth noting that in 1994 Warren Shire Council resolved that all Crown Land under its care and control be classified as Operational. The commencement of the Crown Land Management

Act 2016 however returned all Crown Land to a community classification unless otherwise approved by the Minister. Hence, we must now go through that process again.

Council staff have inspected all Crown Land parcels that are under the care and control of Council. On this basis a table of classifications and categorisations has been prepared and can be found in Attachment 1. This attachment is referenced in the recommendation to Council below.

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**ITEM 3                      DRAFT PLANS OF MANAGEMENT**

**CONTINUED**

**FINANCIAL AND RESOURCE IMPLICATIONS**

The preparation of Crown Land Plans of Management is grant funded by the Office of Local Government NSW.

**LEGAL IMPLICATIONS**

NIL.

**RISK IMPLICATIONS**

Minor.

**STAKEHOLDER CONSULTATION**

Formal Stakeholder engagement is a statutory requirement when the Draft Plans are placed on exhibition.

**OPTIONS**

Council must comply with Legislation and establish the land classifications.

**CONCLUSION**

The preparation of Plans of Management for Crown Land is a statutory requirement as outlined above. Should Councillors adopt the recommendations the process can then formally begin.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

5.22     Timely and accurate reporting for efficient management and accountability.

**SUPPORTING INFORMATION /ATTACHMENTS**

Attachment 1 contains the relevant information in relation to categorisation of Crown Land in Warren Shire. This information is presented in tabular form for ease of understanding.

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### Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 27th February 2020

ITEM 3      DRAFT PLANS OF MANAGEMENT

CONTINUED

Attachment 1

Reserve number	Gazette Date	Reserve name	Reserve Location	Purposes	Area M2	Lot and DP	Proposed Classification & Justification	Proposed Initial Categorisation
120065	25/11/1988		Warren	Parking	7248.52	Lot 7012 DP 1057212	Operational	N/A
64035	30/06/1933	(Bob Christenson Reserve)	Warren	Public Recreation	50166.23	Lot 7010 DP 1020888 Lot 7035 DP 1029452	Community	General Community Use
89777	15/04/1976	Warren Saleyards	Warren	Local Gov Purposes	176582.7	Lot 136 - DP 755314 Lot 7009 DP 1020905 Lot 86 DP 755314 Lot 87 DP 755314 Lot 88 DP 755314 Lot 90 DP 755314	Operational	N/A
97230	13/04/1984	Warren Water Supply (Saunders Park)	Warren	Water Supply	931.96	Lot 276 DP 755314	Part Community Part Operational	Park
1001073	8/9/1900		Warren	Council Chambers site (This is actually the Library)	1308.87	Lot 1/11 DP 759056	Operational	N/A
87067	7/02/1969		Wambianna	Public Recreation	238144.6	Lot 7003 DP 1020352 Lot 7004 DP 1020352	Community	General Community Use
89778	15/04/1976	Saleyards	Warren	Public Recreation	46000	Lot 86 DP 755314 Lot 87 DP 755314 Lot 88 DP 755314	Operational	N/A

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DRAFT PLANS OF MANAGEMENT

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Reserve number	Gazette Date	Reserve name	Reserve Location	Purposes	Area M2	Lot and DP	Proposed Classification & Justification	Proposed Initial Categorisation
98169	16/05/1986	Driel Recreation	Normandoon	Public Recreation	10186.91	Lot 5 DP 237943	Community	General Community Use
120033	17/07/1987	Collie Water Supply	Collie	Water Supply	1398.9	Lot 80 DP 724585	Operational	N/A
51303	11/02/1916		Collie	Rubbish Depot	8546.96	Lot 67 DP 752570 Lot 7004 DP 93394	Operational	N/A
63665	2/12/1932		Nevertire	Rubbish Depot	24414.1	Lot 152 DP 755292	Operational	N/A
81102	13/09/1963	Warren Levee Bank	Warren	Flood Prevention	23225.18	Lot 326 DP 47963 Lot 328 DP 47963 Lot 7003 DP 1020893 Lot 7004 DP 1020893 Lot 7005 DP 1122355 Lot 7007 DP 1120699 Lot 7008 DP 1020889 Lot 7008 DP 1120699 Lot 7009 DP 1020889	Community	General Community Use
93461	29/08/1980	Warren recreation reserve trust	Warren	Public Recreation	49813.24	Lot 7010 DP 1020889 Lot 7011 DP 1020889 Lot 7012 DP 1020896 Lot 7013 DP 1020896 Lot 7034 DP 1075613 Lot 7300 DP 1163957	Community	General Community Use
97677	8/02/1985		Warren	Public Recreation (Tiger Bay)	1580.78	Lot 167 DP 46174	Community	Natural Area

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Reserve number	Gazette Date	Reserve name	Reserve Location	Purposes	Area M2	Lot and DP	Proposed Classification & Justification	Proposed Initial Categorisation
1010188	14/05/2004	Warren Recreation Reserve Trust (Windows on the Wetland)	Warren	Public Recreation	2513.24	Lot 160 DP 41119 Lot 161 DP 41119	Operational	N/A
31279	4/08/1900	Lions Park	Warren	Public Recreation	3801.53	Lot 7002 DP 1020894	Community	Park
90810	24/06/1977		Nevertire	Public Recreation	1690.59	Lot 7300 DP 1157787	Community	General Community Use
97684	15/02/1985	Oxley Park	Warren	Public Recreation	17639.17	Lot 3 DP 261996 Lot 4 DP 261996 Lot 7015 DP 1021004 Lot 7016 DP 1021004 Lot 7017 DP 1021004	Community	Sportsground and Park
97914	13/09/1985	Nevertire Park	Warren	Public Recreation	2059.27	Lot 701 DP 96308	Community	Park
520017	14/12/1923	Collie war Memorial	Warren	war Memorial	1002.53	Lot 1/3 DP 758264	Community	General Community Use
16121	1892-08-13	Victoria Oval	Warren	Public Recreation	118145.5	Lot 176 DP 820779 Lot 179 DP 820779	Community	Sportsground
2100	1884-08-25	Nevertire Park (Noel Waters Oval)	Warren	Public Recreation	119733.3	Lot 33 DP 755292 Lot 34 DP 755292 Lot 7004 DP 1025140 Lot 7304 DP 1157861	Community	Sportsground

## WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held in the  
Council Chambers, Warren on Thursday 27th February 2020

**ITEM 3            DRAFT PLANS OF MANAGEMENT**

**CONTINUED**

Reserve number	Gazette Date	Reserve name	Reserve Location	Purposes	Area M2	Lot and DP	Proposed Classification & Justification	Proposed Initial Categorisation
83391	11/08/1961	Swimming pool	Warren	Public Recreation	70580.01	Lot 326    DP 47963 Lot 327    DP 47963 Lot 328    DP 47963	Community	Sportsground
47545	28/02/1912	Macquarie Park	Warren	Public Recreation	17023.75	Lot 7308 DP 1161539	Community	Park
74483	21/09/1951	Over the levee near River Avenue	Warren	Public Recreation	12815.59	Lot 59    DP 752595	Community	General Community Use
82236	7/04/1967	Warren Showground	Warren	Racecourse showground	792191.9	Lot 7032 DP 1020887	Community	General Community Use